



# Public Health Delta & Menominee Counties

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## Board of Health AGENDA

**August 16, 2017**

2:00 p.m. (CDT), 3:00 p.m. (EDT)  
Harris Township Fire Hall  
Wilson, MI

### **Board Members:**

Jan Hafeman  
Larry Schei

Amanda Hess  
Gerard Tatrow

Patrick Johnson  
Tom Trudgeon

### **Public Health Staff:**

Mike Snyder, Health Officer/Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Assistant Program Coordinator  
Erin Kiraly, Health Educator

- 1) **Call to Order/Roll Call**
- 2) **Approval of August 16, 2017 Agenda**
- 3) **Public Comment on Agenda Items (five minutes maximum)**
- 4) **Approval of July 20, 2017 Board of Health Meeting Minutes**
- 5) **Presentation: 906 Prepare – Erin Kiraly**
- 6) **MERS Quarterly Statement**
- 7) **Review and Approval of July Check Register**
- 8) **Medical Director's Report**
- 9) **Health Officer's Report**
- 10) **Public Comment (three minutes maximum)**
- 11) **Board Member Comments**
- 12) **Adjournment**



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Harris Township Fire Hall  
Wilson, MI

### Meeting Minutes

Wednesday, August 16, 2017

#### Board Members Present

Jan Hafeman  
Larry Schei

Amanda Hess  
Gerard Tatrow

Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Assistant Program Coordinator  
Erin Kiraly, Health Educator

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on August 16, 2017. The meeting was called to order at 2:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson was not able to attend and had been excused.

#### 2. Approval of Agenda

**Ms. Hafeman moved the August 16, 2017 agenda be approved.  
Motion was supported by Mr. Tatrow and carried unanimously.**

#### 3. Public Comment

There was no public comment on the August 16, 2017 agenda.

**4. Approval of Minutes**

**Ms. Hafeman moved the minutes from July 20, 2017, be approved. Motion was supported by Mr. Tatrow and carried unanimously.**

**5. Presentation: 906 Prepare – Erin Kiraly, Health Educator**

Ms. Kiraly presented 906 Prepare, the Emergency Preparedness website she created for individuals living in the U.P. She created the website to assist families in identifying items and lists that can be beneficial in an emergency situation. Ms. Kiraly gathered and linked data from other sites such as Michigan DNR, State of Michigan, CDC, Red Cross, MDHHS, Michigan Prepares, and more.

Items to pack in a “go bag” that will be easily accessible in an emergency situation can range from water and flashlights, to medication and animal/pet necessities. It is also a good idea to have important documents in a fireproof in a lockbox or safe.

There are six type of emergencies that are common in the U.P.: House Fires, Wild Fires, Thunderstorm/Lightning Strikes, Flooding, Heat Exposure, and Winter Weather. Each emergency has a link to statistics for your county, as well as ideas on what to do in a particular situation. 906 Prepare also lists ideas in case of Nuclear Disaster, Disease or Chemical Warfare.

The Board of Health members suggested possibly adding information regarding safety when swimming and around the water, along with videos. The goal is to have the website go live before September, which is National Preparedness Month.

**6. MERS Quarterly Statement**

Mr. Snyder discussed the MERS Quarterly Statement.

**Ms. Hafeman moved the MERS Quarterly Statement be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.**

**7. Review and Approval of July Check Register**

The Board of Health reviewed the July check register.

**Mr. Tatrow moved the July check register be approved. Motion was supported by Ms. Hess and carried unanimously.**

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## 8. Medical Director's Report

Dr. Frankovich informed the BOH there had been a case of bacterial meningitis diagnosed over the weekend in a small child who attends daycare in Hannahville. The call came in on Saturday, August 12, 2017. Because preliminary labs suggested that the bacteria was likely to be a bug called meningococcus with a mortality for those with blood/spinal fluid infections of up to 40%, an emergency protocol was put into action to contact those individuals who had close contact with the patient. Calls were made by Dr. Frankovich and PHDM nursing staff to all the families whose children shared a daycare classroom with this child, as well as the daycare workers and close family contacts of the ill child. PHDM worked closely with Kris Blahnik, RN, at Hannahville, as well as OSF St. Francis Hospital and the school, to make sure everyone exposed had information and knew how to access preventive antibiotics. Fortunately, culture results reported out on Sunday revealed a different bacteria was to blame (*Haemophilus Influenzae* or H flu) and not meningococcus. With cases of H Flu bacterial meningitis, preventive antibiotics are given only after two cases have emerged so those who had not yet received antibiotics were informed that they did not need to do so. Mr. Snyder thanked Dr. Frankovich, Ms. Jennie Miller, RN, and Ms. Debbie Poquette, RN, for going in to the office and working with local agencies and families involved.

## 9. Health Officer's Report

- Mr. Snyder reminded the BOH the Public Health Law Training is next week, Thursday, August 24, 2017, in Newberry.
- UP Wide Community Health Needs Assessment is a collaboration between all the local UP health departments, hospitals, and mental health agencies. This Health Assessment will look at all 15 counties in the UP regarding overall health and substance abuse. Over 24,000 surveys, 1,700 households in each county, were mailed out on August 4, 2017. As of Monday, 3,200 surveys have been returned. Mr. Snyder will bring the results to the BOH when they are received.
- Union negotiations have been scheduled for October 23-25, 2017.
- The annual PHDM All Staff meeting will be held Friday, November 10, 2017, at the Island Resort and Casino. It will start at 9:00 a.m. EDT. If you would like to attend, please let Mr. Snyder know.
- Mr. Snyder will be attending the MERS Conference on September 21<sup>st</sup> and 22<sup>nd</sup> in Detroit.
- He will also be attending the Premiere Public Health Conference on Mackinac Island on October 4<sup>th</sup> and 5<sup>th</sup>.
- Chairman Trudgeon reported, at the July BOH meeting, on two local restaurants that had no hot water in the restrooms. Mr. Snyder informed the BOH an inspection was done at both establishments and found there was hot water in all the bathrooms, but had to run a bit before it got to temperature.

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- Reminder the September 28, 2017, BOH meeting will at the PHDM Menominee office at 4:00 p.m. CDT/ 5:00 p.m. EDT.
- Mr. Snyder informed the BOH of the passing of former member, Mr. Thomas Elegeert.

**10. Public Comment (three minutes maximum)**

No public comment.

**11. Board Member Comments**

**12. Adjournment**

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 3:58 p.m. CDT. Motion was supported by Mr. Schei and carried unanimously.

Thomas L. Ruelzema 9-28-17

Chairperson

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Approved September 28, 2017

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