



Public Health
Delta & Menominee Counties



Board of Health Meeting

Public Health Delta & Menominee Counties
Menominee, MI

Meeting Minutes
Thursday, July 18, 2019

Board Members Present

Amanda Hess	Larry Johnson	
Larry Schei	Gerard Tatrow	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance
Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on July 18, 2019. The meeting was called to order at 1:15 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

Mr. Tatrow moved the July 18, 2019 agenda be approved. Motion was supported by Mr. Schei and carried unanimously.

3. Public Comment

There was no public comment on the July 18, 2019 agenda.

4. Approval of June 20, 2019 Minutes

Mr. Tatrow moved the minutes from June 20, 2019, be approved and placed on file. Motion was supported by Ms. Hess and carried unanimously.

5. Finance Committee**a. Revised FY 19 Budget**

Chairman Trudgeon gave an overview of the Revised FY19 Budget. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Trudgeon moved the Revised FY19 Budget be approved. This motion includes the 6% surplus contribution which is over and above the MERS 2017 actuarial report suggested minimum contribution. Motion was supported by Mr. Schei. Chairman Trudgeon requested a roll call vote and is as follows:

Amanda Hess – Yes
Larry Johnson – Yes
Patrick Johnson – Absent
Larry Schei – Yes
Gerard Tatrow – Yes
Tom Trudgeon – Yes

Motion carried on a 5-0 vote

b. FY19 Third Quarter Report

Chairman Trudgeon gave an overview of the FY19 Third Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the FY19 Third Quarter Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

c. 2018 MERS Actuarial

Chariman Trudgeon gave an overview of the 2018 MERS Actuarial. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the 2018 MERS Actuarial be acknowledged and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

d. American Express Statements

Chariman Trudgeon gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the American Express Statements be acknowledged and placed on record. Motion was supported by Mr. Tatrow and carried unanimously.

6. Review and Approval of the June Check Register

The Board of Health reviewed the June check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hess moved the June check register be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

7. Medical Director's Report

Dr. Frankovich reported:

- **Ebola** – The World Health Organization (WHO) has declared a Global Health Emergency pertaining to the Ebola in the Democratic Republic of the Congo (DRC). The last Ebola outbreak was 2014-2016 in West Africa, with almost 30,000 cases and over 11,000 deaths. Ebola is a virus that presents with headache, fever, rash, red eyes, vomiting and diarrhea; many people ultimately die of organ failure & massive bleeding. It's easily transmissible. A state of emergency has been declared for a couple of reasons:
 1. Ebola has reached a large population center (Goma) of 2,000,000 people. Until recent years, outbreaks were generally in remote, rural areas and were more easily contained.
 2. The northeast part of the Democratic Republic of the Congo is already declared "in humanitarian crisis" with political unrest, poverty and crime. The CDC has listed it as a "do not travel zone". This makes it challenging to contain. The U.S. has a lot of health care workers in the area trying to address the epidemic. So far there have been about 2,500 cases and almost 1,700 deaths. The U.S. is not doing active surveillance at this time for HCW returning from the area. However, the CDC has made recommendations for self-monitor for 21 days. WHO has waited before declaring this emergency in part due to a fear of countries shutting down their borders. A Global Health Threat declarations from WHO has only happened four times in the past: 1. H1N1, Flu; 2. Polio, resurgent in 2014; 3. Ebola, in 2014 and 4. Zika, in 2016

8. Health Officer's Report

Mr. Snyder reported:

- **Senior Packs** – Mr. Snyder displayed the Senior Packs and all the contents purchased with the 2% funds from Hannahville. The packs will be distributed on Senior Day at the Fair.
- **Buildings**
 1. **Delta** – Mr. Snyder stated there has been no further discussion about moving PHDM to another location.
 2. **Menominee** – Mr. Snyder stated maintenance has been working in the building. At this time the county will not be moving county employees from other departments into the Health Department building.

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- **PHDM Agency Promotion** – Mr. Snyder announced the hiring of a new Health Educator. This position will solely be promoting PHDM and our programs.
- **Employee Picnic** – Mr. Snyder invited the BOH to the annual Employee Picnic to be held Monday, July 29th at the Ludington Park Pavilion (5:00)
- **Board of Appeals** – Mr. Snyder stated the current Board of Appeals' two year term has expired. Currently there are no appeals. Mr. Snyder asked the BOH's permission to contact the current Board of Appeals members to ask if they would continue to serve.

9. Public Comment (three minutes maximum)

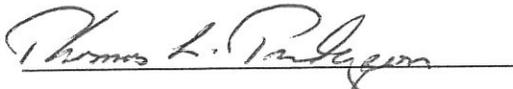
No public comment.

10. Board Member Comments

Ms. Hess stated the Hannahville 2% Funding would be awarding new requests in the fall. PHDM should submit a request for the Syringe Services Program for the purchase of needles.

11. Adjournment

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 2:00 p.m. CDT. Motion was supported by Mr. Tatrow and carried unanimously.


Chairperson

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