Agenda Item #2

Public Health
Delta & Menominee Counties

Board of Health
AGENDA

June 18, 2014
2:00p.m. (CDT), 3:00p.m. (EDT)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie	Jan Hafeman	Larry Schei
Tom Elegeert	Mary Harrington	Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator
Kim Gustafson, Executive Secretary
Dr. Terry Frankovich, Medical Director

1) **Call to Order/Roll Call**
2) **Approval of Agenda**
3) **Approval of May 21, 2014 Board of Health Meeting Minutes**
4) **Educational Session: Drive Point Wells**
5) **Women's Health Services Fees**
6) **Food Service Licensed Late Fee**
7) **Review and Approval of May Check Register**
8) **Medical Director's Report**
9) **Health Officer's Report**
10) **Public Comment**
11) **Board Member Comments**
12) **Adjournment**

2400

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Wednesday, June 18, 2014

Board Members Present

Bob Burie
Tom Elegeert
Jan Hafeman
Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on June 18, 2014. The meeting was called to order at 2:28 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above. Ms. Harrington was unable to attend and had been excused. The meeting began late due to a lack of a quorum.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Ms. Hafeman and carried.

3. Approval of Minutes

Ms. Hafeman moved that the minutes from May 21, 2014, be approved. Motion was supported by Mr. Elegeert and carried.

4. Educational Session: Drive Point Wells- Mike Snyder

(Due to a lack of quorum, this educational session as presented at 2:00 p.m. CDT, prior to the start of the meeting.)
A drive point well is usually a shallow well, small in diameter, with the casing driven at least 25 ft. below the ground, with another one foot above, with a cap. The point is usually a 3-5 ft., stainless steel screen with holes that keeps the soil out, but allows the water to flow through.
According to the State Construction Code, all wells need to be grouted; even drive point wells. Grout keeps the surface water from coming in contact with the casing and running down the edge of the casing. The casing should have an approved cap so it creates a water tight seal, along with a vent. Well casings should not be used as the suction pipe, causing possible contamination from pulling higher ground water. There should be an inner pipe used for the suction.
Any driven water source whether potable or not (even if used for irrigation purposes), needs to be constructed properly.
The cost of a drive point well permit is cheaper than a drilled well permit. Point wells and proper construction guidelines can be found in the State Construction Code, PHDM's Technical Guidance Manual and Sanitary Code.

Mr. Burie moved the educational session, be concluded. Motion was supported by Ms. Harrington and carried.

5. Women's Health Service Fees

A proposed increase in the fee schedule for Women's Health services provided at PHDM was brought before the board for review. The new fee schedule is equal to the Blue Cross Blue Shield (BCBS) reimbursements rates. Mr. Snyder informed the board if the motion is approved, the fee schedule will change when the BCBS rates do.

Ms. Hafeman moved to adopt, approve, and maintain the most current BCBS rate for the Women's Health Service fees. Motion was supported by Mr. Elegeert and carried.

6. Food Service License Late Fee

Mr. Snyder approached the board with a proposed change of when the late fee for those food service establishments who do not renew their license gets assessed. The current fee schedule allows the owner of the establishment to operate with a 30-day grace period after the license expires before the 50% late fee is assessed. The late

fee will now be assessed immediately upon expiration of the current license. The board would like the fee to be called a penalty fee versus late fee.

Ms. Hafeman moved to approve and accept the revised Food Service License penalty fee, notifying owners with their bills and in the December newsletter. Motion was supported by Mr. Schei and carried.

7. Review and Approval of May Check Register

The Board of Health reviewed the May check register. Questions were answered by Mr. Snyder.

Ms. Hafeman moved to approve the May check register. Motion was supported by Mr. Elegeert and carried.

8. Medical Director's Report

Dr. Frankovich attended an Oral Health Summit that was sponsored by the Superior Health Foundation, in Marquette on Saturday, May 17, 2014. The goal of the summit was to:

- ✓ Bring together a diverse group of stakeholders to discuss the burden of oral disease in our communities
- ✓ Begin to strategize about solutions
- ✓ Recruit a team of individuals willing to take the findings of the summit and develop a plan to move forward.

Superior Health Foundation has approximately $200,000 in funding to provide to those agencies interested in such an initiative. Other funders have expressed interest as well.

Dental caries is the number one chronic disease of children and the burden in the U.P. is higher than anywhere else in Michigan. Some of the reasons for higher dental problems in the U.P. may be lack of fluoride in many municipal and well water supplies, lack of insurance or financial means to access dental care, dental professional shortage areas and few providers seeing children at or by one year of age.

9. Health Officer's Report

- Mr. Snyder reported the certificates of appreciation for the retirees had been awarded at the retiree dinner on June 5, 2014.
- Sharon Heitman will be retiring at the end of July after 44 years of service to PHDM. Mr. Snyder would like the board to approve a certificate of appreciation be created for her.

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Mr. Burie moved to approve a certificate of appreciation for Sharon Heitman. Motion was supported by Ms. Hafeman and carried.

- The U.P. Health Officers, along with Dr. Frankovich, met with the Director of the Michigan Department of Community Health, Jim Haveman, in Gwinn, on June 9, 2014. Senator Casperson and Representative Kivela also attended.
- Mr. Snyder attended the Public Information Officer (PIO) training in Marquette last week. They learned how the PIO works with local media in getting information out to the community.
- The National Diabetes Prevention Program had enough participants in both counties to hold the first class and is going well.
- On June 17, 2014, WBAY Channel 2, Green Bay News and Eagle Herald, ran stories regarding used needles being found in the city of Menominee. A police officer reported the needles should be turned in to the local health department. Public Health does not take used needles. PHDM contacted Waste Management in Menominee and they stated they do not take any type of medical waste, including needles.
- Reminder the July BOH meeting will be in Delta's Escanaba office at 2:00 p.m. CDT/ 3:00 p.m. EDT.

10. Public Comment—None

11. Board Member Comments

- Chairman Trudgeon asked Mr. Elegeert about the meeting with the owners of the drive point well. Mr. Elegeert commented there was some confusion by the owners, but Mr. Snyder is meeting with them again to explain the problems with the well.
- Mr. Burie would like to thank the board for the get well card for his wife.

12. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Mr. Elegeert to adjourn the meeting. Motion was carried and the meeting adjourned at 3:15 p.m. CDT.

Thomas L. Trudgeon 7-16-14
Chairperson

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