



# Public Health

## Delta & Menominee Counties

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### Board of Health Meeting

Pinecrest Medical Care Facility  
Powers MI

### Meeting Minutes

Thursday, June 16, 2016

#### Board Members Present

Bob Burie

Patrick Johnson

Jan Hafeman

Larry Schei

Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Assistant Program Coordinator

Lynn Woelffer, Director of Finance

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on June 16, 2016. The meeting was called to order at 1:06 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mary Harrington was not in attendance.

#### 2. Approval of Agenda

**Ms. Hafeman moved to approve the June 16, 2016, agenda. Motion was supported by Mr. Burie and carried.**

#### 3. Approval of Minutes

**Ms. Hafeman moved the minutes from May 26, 2016, be approved. Motion was supported by Mr. Johnson and carried.**

**4. Public Comment**

There was no public comment.

**5. MERS Annual Actuarial Valuation Report, December 31, 2015**

The BOH reviewed the MERS Annual Actuarial Valuation, December 31, 2015. Recommendations were discussed for 2017 and will be presented at a future BOH meeting.

**6. Review and Approval of May Check Register**

The Board of Health reviewed the May check register.

**Mr. Burie moved the May check register be approved. Motion was supported by Mr. Johnson and carried.**

**7. Medical Director's Report**

Dr. Frankovich shared with the BOH that she recently began participating in a work group specially designed to look at Cross Jurisdictional sharing of Medical Directors. The initiative came about after a Medical Director passed away downstate. Once a Medical Director leaves abruptly and no alternative plans are in place, the LHD cannot operate under that physician's license for billing/care etc. The new group is looking at ways to make cross-coverage of some type simple and seamless, if this were to ever happen again. Dr. Frankovich also mentioned that it is getting more and more difficult to recruit Medical Directors and the group is taking a look at this issue as well.

The group has drafted a survey for local Medical Directors and Health Officers to complete that will look at the arrangements in place, the activities of the Medical Director, opinions on further sharing opportunities and salaries. Currently the group is meeting monthly and have members from all over the State of Michigan. Once the survey results are compiled, the group will be looking at creating a formal work plan. Dr. Frankovich would also like to see a program manuals standardized for highly regulated programs such as family planning, STD and communicable disease. This would enhance efficiency as each district would not need to spend time drafting and updating its own manuals and allow for easier cross-coverage by medical directors because the programs would look nearly identical across the state.

**8. Health Officer's Report**

- Mr. Snyder reminded the BOH that the July meeting will be held at the Escanaba office.
- The MMRMA Liability Insurance net cost for this year is \$1,002, due to the net asset and state pool distribution in the amount of \$22,826.
- An Environmental Health bill just passed through the House and Senate regarding the vending machines being inspected by the Department of Agriculture and Rural Development, instead of Environmental Health. PHDM currently inspects three vending companies and seven vending locations. LHD's are hoping the Governor will veto the bill. LHD's will still be required to follow-up on any food borne illnesses that might occur from the vending machines.

**9. Public Comment (three minutes maximum)**

There was no public comment.

**10. Board Member Comments**

- Mr. Schei informed the BOH the Menominee Court House has started construction and parking will be over in the PHDM lot. Parking on the grass is also being allowed. Once construction is completed, the parking lot for the court house will be expanded.

**11. Adjournment**

**There being no further business, Mr. Burie made a motion the meeting be adjourned at 2:13 p.m. CDT. Motion was supported by Ms. Hafeman and carried.**

  
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Chairperson

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Approved July 21, 2016  
