



# Public Health Delta & Menominee Counties

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## **Board of Health Meeting**

Pinecrest Medical Care Facility  
Powers, MI

### **Meeting Minutes**

Thursday, April 21, 2016

#### **Board Members Present**

Bob Burie

Jan Hafeman  
Larry Schei

Mary Harrington  
Tom Trudgeon

#### **Public Health Staff**

Mike Snyder, Health Officer/ Administrator  
Kim Gustafson, Assistant Program Coordinator  
Lynn Woelffer, Director of Finance

#### **1. Call to Order/Roll Call**

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on April 21, 2016. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Patrick Johnson was not able to attend and had been excused.

#### **2. Approval of Agenda**

**Ms. Hafeman moved to approve the April 21, 2016 agenda as presented. Motion was supported by Ms. Harrington and carried.**

#### **3. Approval of Minutes**

**Ms. Hafeman moved the minutes from March 17, 2016, be approved. Motion was supported by Ms. Harrington and carried.**

**4. Public Comment**

There was no public comment.

**5. By-Laws of the Delta Menominee District Board**

There was some discussion regarding the Health Officer being an ex-officio member of the board and whether or not he/she has the right to vote.

**Ms. Hafeman moved the By-Laws of the Delta Menominee District Board be amended to add “without voting rights” to Article 3, Section 4. Motion was supported by Mr. Burie and carried. Approval of the By-Laws was tabled until the May meeting.**

**6. Finance Committee**

The Finance Committee met on Wednesday, April 20, 2016.

**a. PHDM Audit**

Chairman Trudgeon gave the Board of Health an overview of the FY2015 PHDM audit report. He commented there were no findings again this year.

**Ms. Hafeman moved the PHDM Audit be acknowledged and placed on file. Motion was supported by Ms. Harrington and carried.**

**b. FY2016 Second Quarter Report**

Chairman Trudgeon gave an overview of the FY2016 Second Quarter Report.

**Chairman Trudgeon moved the FY2016 Second Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Shei and carried.**

**c. American Express Statements**

Ms. Hafeman briefed the Board of Health on the American Express Statements.

**7. Review and Approval of March Check Register**

The Board of Health reviewed the March check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hafeman moved the March check register be approved. Motion was supported by Mr. Burie and carried.**

**8. Health Officer's Report**

- Mr. Snyder informed the Board of Health on a report regarding a high lead level in a drinking water supply in the Rapid River area. Environmental Health staff followed up with the water testing and found the lead level in the water was below the USEPA and State of Michigan Action Level. Mr. Snyder has been in contact with Representative McBroom's office, MDEQ, MDHHS, and USEPA regarding this situation.
- The Every 15 Minutes Program was presented at the Stephenson High School on April 6<sup>th</sup> and 7<sup>th</sup> by the Prevention Staff. Staff work closely with other emergency agencies in the area to make this powerful program happen.

**9. Public Comment (three minutes maximum)**

No public comment.

**10. Board Member Comments**

There were no Board Member comments.

**11. Adjournment**

**There being no further business, Mr. Burie made a motion the meeting be adjourned at 2:19 p.m. CDT. Motion was supported by Ms. Hafeman and carried.**



Chairperson

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Approved May 26, 2016  
