



Public Health

Delta & Menominee Counties

Board of Health

AGENDA

February 28, 2019
1:00 p.m. (CST), 2:00 p.m. (EST)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Amanda Hess
Larry Schei

Larry Johnson
Gerard Tatrow

Patrick Johnson
Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator
Dr. Terry Frankovich, Medical Director
Nancy Wahl, Clerical Supervisor
Lynn Woelffer, Director of Finance

- 1) **Call to Order/Roll Call**
- 2) **Approval of February 28, 2019, Agenda**
- 3) **Public Comment on Agenda Items (Five Minutes Maximum)**
- 4) **Approval of January 17, 2019 Board of Health Meeting Minutes**
- 5) **Finance**
 - a. **FY19 First Quarter Report**
 - b. **American Express Statements**
- 6) **Procurement Policy**
- 7) **Review and Approval of January Check Register**
- 8) **Medical Director's Report**
- 9) **Health Officer's Report**
- 10) **Public Comment (Three Minutes Maximum)**
- 11) **Board Member Comments**
- 12) **Adjournment**



Public Health

Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, February 28, 2019

Board Members Present

Amanda Hess
Larry Schei

Larry Johnson
Gerard Tatrow

Patrick Johnson, via telephone
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Nancy Wahl, Clerical Supervisor
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on February 28, 2019. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

**Mr. Tatrow moved the January 17, 2019 agenda be approved.
Motion was supported by Mr. Schei and carried unanimously.**

3. Public Comment

There was no public comment on the February 28, 2019 agenda.

4. **Approval of January 17, 2019 Minutes**

Mr. Tatrow moved the minutes from January 17, 2019, be approved and placed on file. Motion was supported by Mr. Schei and carried unanimously.

5. **Finance**

a. **FY19 First Quarter Report**

Chairman Trudgeon gave an overview of the FY19 First Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the FY19 First Quarter Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

b. **American Express Statements**

Mr. Schei gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the American Express Statements be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

6. **Procurement Policy**

Ms. Woelffer gave an overview on the new Procurement Policy. BOH questions were answered by Ms. Woelffer.

Mr. Tatrow moved the Procurement Policy be approved. Motion was supported by Mr. Schei. Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes

Larry Johnson – Yes

Pactrick Johnson (via phone) – Yes

Larry Schei – Yes

Gerard Tatrow – Yes

Tom Trudgeon – Yes

Motion carried on a 6 – 0 Vote.

7. **Review and Approval of January Check Register**

The Board of Health reviewed the January check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the January check register be approved and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

8. **Medical Director's Report**

Dr. Frankovich reported:

- **Measles Outbreak in the United States** – In 2000 Measles were eliminated in the United States meaning there had been more than 12 months with no continuous transmission anywhere in the country. Since that time, we have had sporadic outbreaks due to unvaccinated U.S. residents traveling abroad and becoming infected in areas where measles is still circulating widely *and* due to unvaccinated visitors from those countries bringing the virus to the U.S. 2014 was a record year since measles was eliminated here. There were 660 cases in under-vaccinated east coast communities, sparked largely by travel to Israel (which has circulating measles). This year we are on the path to exceed the 2014 total. So far, in 2019, we have already seen 159 reported cases in 10 states. Nearly all cases are in unvaccinated individuals. Measles is a highly contagious virus that spreads rapidly in communities with unvaccinated residents. It is unfortunate that we are seeing this at all because the vaccine is 97% effective in preventing the disease and is very safe. Local public health is getting some calls from providers concerned about measles in children presenting with rashes so awareness is up. Happily, none of these suspected cases have actually been measles to date.

- **Flu Season** – Influenza is still on the rise in Michigan. We started with A H1N1 which is a match for this year's vaccine; we are now seeing A H3N2 and a B strain. This season, beginning in the fall, there have been 41 pediatric deaths reported in the United States; adult deaths are not tracked. They are estimated at the end of the season. We have more flu season ahead and there is still time to get vaccinated. Getting vaccinated protects you and those around you who are at high risk.

9. **Health Officer's Report**

Mr. Snyder reported:

- **Mr. Larry Johnson** -- Mr. Snyder welcomed Mr. Johnson to the Board of Health

- **HepA Grant** – PHDM applied for and received an additional \$20,000 to provide hand washing stations at Fairs and Festivals and to hold monthly HepA clinics in the Delta and Menominee county jails. PHDM has vaccinated 60+ inmates/staff in Delta and are working to schedule clinics for Menominee.

- **PHDM Staffing** – PHDM has 3 open positions: RD, Prevention Specialist and IT. We will continue working to fill these positions.

- **Lead Rehabilitation Grant** – PHDM continues to work with the Delta and Menominee Community Action Agency on an application for a Lead Remediation Grant for the entire U.P. The grant provides \$400,000 in the first year. With the older housing in the U.P., lead is a major health concern. PHDM is sponsoring booths at local Building shows and Home & Garden shows to bring awareness to parents, home owners and contractors.
- **New Phone System** -- PHDM installed the new system in both offices on January 23rd and 24th.
- **Radon Kits** – PHDM had a good response to the free Radon test kits given out in January. A total of 218 kits were given to the general public; 75 in Delta and 143 in Menominee. PHDM is waiting for results.
- **WIC Program** – This past year, the WIC program brought \$756,339 dollars into our local grocery stores.

10. **Public Comment (three minutes maximum)**

No public comment.

11. **Board Member Comments**

There were no board member comments.

12. **Adjournment**

There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 2:06 p.m. CST. Motion was supported by Mr. Larry Johnson and carried unanimously.

Thomas L. Prudgen 4-4-19

Chairperson

:nw Approved 4-4-19
NW