



Public Health

Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, February 20, 2019

Board Members Present

Amanda Hess via phone	Larry Johnson	Patrick Johnson, via phone
Larry Schei via phone	Gerard Tatrow	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Robert Van Howe, Interim Medical Director
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on February 20, 2020. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Director of Finance, and is recorded above.

2. Approval of Agenda

Chairman Trudgeon requested an item be added to the February 20, 2020 agenda to discuss the Pinecrest space concerns.

Mr. Tatrow moved to approve the agenda with this addition as Item 8. Motion was supported by Mr. Larry Johnson and carried unanimously.

3. Public Comment

There was no public comment on the February 20, 2020 agenda.

4. **Approval of January 16, 2020 Minutes**

Mr. Larry Johnson moved the minutes from January 16, 2020, be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

5. **MERS Presentation – Terra Langham, Regional Manager, MERS**

Ms. Langham presented information on our Defined Benefit Plans and the MERS Experience Study to the Board of Health (BOH). BOH questions were answered by Ms. Langham.

6. **Finance**

a. **FY20 First Quarter Report**

Chairman Trudgeon gave an overview of the FY20 First Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the FY20 First Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

b. **American Express Statements**

Chairman Trudgeon gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Larry Johnson moved the American Express Statements be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

7. **Review and Approval of January Check Register**

The Board of Health reviewed the January check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the January check register be approved and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

8. **Pinecrest Space Issues**

The Board of Health (BOH) discussed issues with the space allocated for the Board's monthly meeting at Pinecrest. After today's BOH meeting Mr. Tatrow and Mr. Larry Johnson will meet with Pinecrest's administrator to discuss these concerns. Mr. Snyder will include this item on next month's agenda.

9. Medical Director's Report

Dr. Van Howe reported:

- **2019 Novel Coronavirus (COVID19)** – An outbreak of novel Virus (2019-nCoV, now officially named COVID-19 by the World Health Organization) began in December 2019 in an outdoor market in Wuhan City, Hubei Province, in China. The virus is a coronavirus that originated in bats and is believed to have been transferred to another wild animal that was sold in the market. The virus was transmitted to humans and has been shown to spread from person-to-person. Other novel coronavirus outbreaks have included SARS (severe acute respiratory syndrome) and MERS (Middle East respiratory syndrome). For political reasons, local Chinese officials initially did not want to acknowledge the outbreak. This delayed containment interventions. China has documented over 43,000, updated to 60,000, infections and approximately 1000 deaths from the virus. Based on what has already transpired COVID-19 is more contagious but less deadly than SARS. While it may be too early to predict, a decrease in the number of new infections and deaths reported in China indicate the pandemic may have peaked. Travel to China is currently highly restricted.

Thirteen individuals in the United States have confirmed infections. Eleven were people who traveled from Wuhan City, Hubei Province, in China to the United States. The other two had close contact with an infected individual. There have been no confirmed cases in Michigan.

The Centers for Disease Control and Prevention (CDC) has screened over 20,000 travelers who had been in China recently or exposed to someone with COVID-19 infection. Based on their travel history, disease exposure, and presence of symptoms (fever, cough, respiratory distress), triaged travelers are either placed in a mandatory 14-day quarantine without traveling any further, allowed to travel to their final destination where they are placed in self-quarantine for 14 days, or allowed to travel to their final destination without the need for follow-up. Those put in mandatory quarantine will stay in the city, such as Detroit or Chicago, where the flights of these travelers have been directed. For those allocated to self-quarantine, a mechanism is in place to notify the local health department of the person's address and contact information. The local health department will be responsible for monitoring them for the next 14 days. Those at risk for infection are instructed to contact the local health department if they develop symptoms consistent with COVID-19. The health department will arrange for the patient to be evaluated at the appropriate facility. Local hospitals have the capacity to isolate and evaluate those who develop symptoms. Our health department has mechanisms in place to evaluate, monitor, and initiate treatment for those at risk for COVID-19 infection. We have been in contact with healthcare professionals and provided links to a preparedness checklist, to a data collection form for patients suspected of having a COVID-19 infections, to the laboratory request form required by the State, and provided recommendations for infection precautions. We have been attending phone conferences with the CDC and Michigan Department of Health and Human Services several times per week as the pandemic unfolds.

Testing for the virus was initially only available at the CDC, but testing kits are being distributed to the Bureau of Laboratories in Lansing. While it was initially thought that the virus could only survive on surfaces for a few hours, the virus typically lives on a surface for four to five days. If the conditions are favorable (cool and moist), the virus can survive for nine days. The incubation period was initially thought to be 14 days, but some evidence suggests that in some patients it may be longer.

While CDC considers this a serious public health emergency, the immediate health risk from COVID-19 to the general American public is considered low at this time. The high level of surveillance at our airports and borders has been successful so far. The situation is rapidly evolving, so it is important to keep up to date. More information is available at www.cdc.gov/coronavirus/2019-CoV and www.michigan.gov/coronavirus.

10. Health Officer's Report

Mr. Snyder Reported:

- **Additional Funding** – PHDM has received an additional funding of \$89,139 for Essential Local Public Health Services (ELPHS); this funding is for 6 essential PHDM programs: Foods, Sewage, Water, STD, CD and Immunizations.
- **Director of Environmental Health** – PHDM is advertising for the position of Director of Environmental Health. For the past 9 years Mr. Snyder has been both Health Officer and Director of Environmental Health; this is proving to be more difficult. Mr. Snyder will update the Board next month.
- **Private Water Supply and Type II Reviews** – Last month both programs were evaluated by EGLE; these programs are not part of accreditation. All minimum program requirements (MPRs) were met.
- **Annual Audit** – Last week and this week Accounting had their annual audit conducted by Anderson Tackman. Board members should have received a questionnaire in October.
- **Radon Kits** – PHDM had a good response to the free Radon test kits given out in January. A total of 223 kits were given to the general public; 104 in Delta and 119 in Menominee. To date, PHDM has received 68 results, with 16 percent showing elevated results.
- **Syringe Services Program (SSP)** – The SSP is expected to start April 1, 2020, with half-day clinics in each office. Mary Claire Massi-Lee, Director of Alcohol and Other Drug Services (A/ODS), will be the Coordinator. She has been in contact with other SSP programs for guidance on where to obtain supplies.
- **Child & Adolescent Health Center** – RFPs have come from MDHHS; they are looking to fund additional Child & Adolescent Health Centers, state wide. PHDM is gathering information and meeting with Bay College. The grant is due March 17, 2020.

11. Public Comment (three minutes maximum)

No public comment.

12. **Board Member Comments**

Mr. Tatrow and Mr. Larry Johnson will report to the Board after meeting with Pinecrest's administrator.

Chairman Trudgeon had positive comments on PHDM's Winter Newsletter and looks forward to the next issue.

13. **Adjournment**

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 2:45 p.m. CST. Motion was supported by Mr. Tatrow and carried unanimously.

Thomas L. Trudgeon 3-19-2020

Chairperson

:nw