



Public Health Delta & Menominee Counties

Agenda Item #2

Board of Health AGENDA



November 3, 2016
1:00 p.m. (CDT), 2:00 p.m. (EDT)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie

Jan Hafeman

Larry Schei

Patrick Johnson

Mary Harrington

Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator

Kim Gustafson, Assistant Program Coordinator

Lynn Woelffer, Director of Finance

- 1) **Call to Order/Roll Call**
- 2) **Approval of November 3, 2016 Agenda**
- 3) **Approval of September 15, 2016 Board of Health Meeting Minutes**
- 4) **Public Comment on Agenda Items (five minutes maximum)**
- 5) **Finance Committee**
 - a. **FY2016 Year-End Report**
 - b. **American Express Statements**
- 6) **Well Permit Fee Waiver Request**
- 7) **Review and Approval of September Check Register**
- 8) **Health Officer's Report**
- 9) **Public Comment (three minutes maximum)**
- 10) **Board Member Comments**
- 11) **Adjournment**



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, November 3, 2016

Board Members Present

Bob Burie

Patrick Johnson

Jan Hafeman

Larry Schei

Mary Harrington

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Kim Gustafson, Assistant Program Coordinator

Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on November 3, 2016. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson arrived at 1:09 p.m. CDT.

2. Approval of Agenda

Ms. Hafeman moved to approve the November 3, 2016, agenda. Motion was supported by Mr. Burie and carried.

3. Approval of Minutes

Ms. Harrington moved the minutes from September 15, 2016, be approved. Motion was supported by Ms. Hafeman and carried.

4. Public Comment on Agenda Items

There was no public comment on the agenda items.

5. Finance Committee

a. FY2016 Year-End Financial Report

Chairman Trudgeon gave an overview of the FY 2016 Year-End Financial Report.

Mr. Burie moved the FY2016 Year-End Financial Report, be acknowledged and placed on file. Motion was supported by Ms. Hafeman and carried.

b. American Express Statements

Ms. Hafeman gave a brief description of the September American Express statement.

Ms. Hafeman moved the September American Express statement be acknowledged and placed on file. Motion was supported by Ms. Harrington and carried.

6. Well Permit Fee Waiver Request

Mr. Snyder gave an overview of the letter of request to waive the double well permit fee, which would now be required, due to the expiration of original permit. The well was installed after expiration of the permit.

Ms. Harrington moved the Double Well Permit Fee Waiver Request be approved. Motion was supported by Mr. Burie. Ms. Harrington requested a roll call and is recorded as follows:

**Bob Burie- Yes
Jan Hafeman – No
Mary Harrington – Yes
Patrick Johnson – No
Larry Schei – No
Tom Trudgeon – No**

Motion failed on 2-4 vote.

7. Review and Approval of September Check Register

The Board of Health reviewed the September check register.

**Chairman Trudgeon moved the September check register be approved.
Motion was supported by Ms. Hafeman and carried.**

8. Health Officer's Report

- Mr. Snyder discussed the current status of the Zika virus:
 - 139 confirmed locally acquired mosquito-borne cases in Florida
 - 3,951 confirmed cases in U.S. associated with travel
 - 953 pregnant women have been confirmed to have the Zika virus in the U.S. Of those, there have been:
 - 5 miscarriages
 - 23 infants born with congenital birth defects
 - 65 total confirmed cases in Michigan
 - 42 female
 - 23 male
- Flu update:
 - The first two confirmed cases of the flu have been reported downstate.
 - 317 immunizations were given at the Delta Drive Thru Flu Clinic
 - 62 immunizations given at Hermansville Health Fair
 - 88 immunizations given at in Menominee Senior Center
 - PHDM will continue with off-site flu clinics
- There is a recall on frozen strawberries for Hepatitis A contamination. The strawberries were grown in Egypt, and distributed by SYSCO. Fortunately, none of the strawberries have been distributed in either Delta or Menominee County.
- MCDC Spalding Dental Center update:
 - Clients being scheduled into April/May of 2017
 - MCDC has purchased the building
 - MCDC has hired a full-time dentist
 - Open five days a week
 - MCDC will also increase from three dental chairs to six
- The December 15th BOH meeting will be Ms. Harrington's final meeting as a member of the Delta-Menominee District Board of Health. The BOH will be having a luncheon in honor of Ms. Harrington prior to the regularly scheduled BOH meeting.

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9. Public Comment (three minutes maximum)

Mr. Don Mlostek approached the BOH requesting a holding tank be allowed on his property in Delta County. The land is used two weeks out of the year by four people. They have rented Stenberg Sitters in the past.

10. Board Member Comments

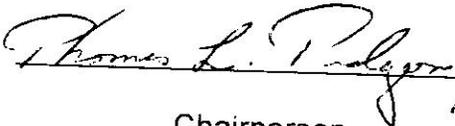
- Mr. Schei would like PHDM to provide a drive-thru flu clinic in Menominee. Mr. Snyder informed him they have considered it and will further investigate more options for next year.
- Chairman Trudgeon asked the BOH to discuss Mr. Mlostek's request. Mr. Snyder informed the BOH of the Sanitary Code and why the holding tank would not be allowed. He also reviewed the history of the site regarding water and wastewater. Chairman Trudgeon asked Mr. Mlostek if he had installed any plumbing in the building yet and Mr. Mlostek stated he had not.

Chairman Trudgeon moved the holding tank discussion be tabled until Mr. Snyder performs a site visit to Mr. Mlostek's property so the BOH can make an informed decision at the December meeting. Motion was supported by Ms. Hafeman and carried.

- Ms. Harrington requested Mr. Snyder provide copies of the Sanitary Code Section (5) regarding holding tanks for the BOH regarding the issue.

11. Adjournment

There being no further business, Ms. Harrington made a motion the meeting be adjourned at 2:23 p.m. CDT. Motion was supported by Mr. Burie and carried.


Chairperson 12-15-2016

:kg Approved December 15, 2016
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