



# Public Health Delta & Menominee Counties

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## Board of Health AGENDA

**November 2, 2017**

1:00 p.m. (CDT), 2:00 p.m. (EDT)  
Pinecrest Medical Care Facility  
Powers, MI

### **Board Members:**

Jan Hafeman  
Larry Schei

Amanda Hess  
Gerard Tatrow

Patrick Johnson  
Tom Trudgeon

### **Public Health Staff:**

Mike Snyder, Health Officer/Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Assistant Program Coordinator  
Lynn Woelffer, Director of Finance  
Kristi Steger, Health Educator

- 1) **Call to Order/Roll Call**
- 2) **Approval of November 2, 2017 Agenda**
- 3) **Public Comment on Agenda Items (five minutes maximum)**
- 4) **Approval of September 28, 2017 Board of Health Meeting Minutes**
- 5) **Presentation: WISEWOMAN Photovoice**
- 6) **Finance Committee**
  - a. **FY2017 End-of-Year Report**
  - b. **American Express Statement**
- 7) **MERS Surplus Division**
- 8) **Search and Rescue Permit Fee Waiver Request**
- 9) **Review and Approval of September Check Register**
- 10) **Union Negotiations Update – CLOSED SESSION**
- 11) **Medical Director's Report**
- 12) **Health Officer's Report**
- 13) **Public Comment (three minutes maximum)**
- 14) **Board Member Comments**
- 15) **Adjournment**



# Public Health Delta & Menominee Counties



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## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Thursday, November 2, 2017

#### Board Members Present

Jan Hafeman  
Larry Schei

Amanda Hess  
Gerard Tatrow

Patrick Johnson (via telephone)  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Lynn Woelffer, Director of Finance  
Kim Gustafson, Assistant Program Coordinator  
Kristi Steger, Health Educator

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on November 2, 2017. The meeting was called to order at 1:05 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson joined the meeting via telephone. Ms. Hess joined the meeting at 1:14 p.m. CDT. Mr. Tatrow had to leave the meeting at 2:39 p.m. CDT.

#### 2. Approval of Agenda

**Ms. Hafeman moved the November 2, 2017 agenda be approved.  
Motion was supported by Mr. Tatrow and carried unanimously.**

**3. Public Comment**

There was no public comment on the November 2, 2017 agenda.

**4. Approval of Minutes**

**Ms. Hafeman moved the minutes from September 28, 2017, be approved. Motion was supported by Mr. Tatrow and carried unanimously.**

**5. Presentation: WISEWOMAN PhotoVoice**

Kristi Steger presented the WISEWOMAN PhotoVoice final project in Menominee County. Four program clients and one community member participated in the PhotoVoice project. They took photos of items that made them feel why Menominee County is a great place to live, as well as ideas on how it could be improved, such as nicer sidewalks in some areas. In completing and presenting the PhotoVoice project, Ms. Steger has been able to reach out to some Menominee City departments and creating an awareness of some of the improvement ideas.

**6. Finance Committee**

**a) FY2017 End-of-Year Report**

Chairman Trudgeon gave an overview on the FY2017 End-of-Year Report. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hafeman moved the FY2017 End-of-Year Report be approved. Motion was supported by Mr. Tatrow and carried unanimously.**

**b) American Express Statements**

Ms. Hafeman gave a brief update on the American Express Statements.

**Ms. Hafeman moved the American Express Statements be acknowledged and placed on file. Motion was supported by Mr. Schei and carried unanimously.**

**7. MERS Surplus Division**

Mr. Snyder explained the new MERS Surplus Division for PHDM. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Tatrow moved PHDM create a Surplus Division account with MERS, be approved. Motion was supported by Ms. Hafeman and carried unanimously.**

**8. Search and Rescue Permit Fee Waiver Request**

Mr. Snyder presented the BOH with the Delta County Search and Rescue request to waive the permit fees and answered questions from the BOH.

**Mr. Tatrow moved the Search and Rescue Permit Fee Waiver Request be approved. Motion was not supported.**

**Mr. Schei moved the Search and Rescue Permit Fee Waiver Request be denied and for Mr. Snyder to write a letter of response to be signed by Chairman Trudgeon. Motion was supported by Mr. Tatrow and carried unanimously.**

**9. Review and Approval of September Check Register**

The Board of Health reviewed the September check register.

**Mr. Schei moved the September check register be approved. Motion was supported by Mr. Tatrow and carried unanimously.**

**10. Union Negotiations Update – CLOSED SESSION**

**Chairman Trudgeon moved the board meet in closed session under Section 8(c), MCL 15.268(c) of the Open Meetings Act to discuss strategy and negotiation sessions necessary in reaching a collective bargaining agreement. Motion was supported by Ms. Hafeman and carried unanimously.**

**11. Medical Director's Report**

Dr. Frankovich educated the BOH on the Hepatitis A outbreak that is currently happening in southeast Michigan. The State has just opened its Emergency Operations Center to deal with the outbreak. Hep A can be passed through oral-fecal route or

contaminated food/water. Dr. Frankovich reported it can take up to a month for a person to become sick once infected with the virus, making it difficult to track down where the person became exposed. The good thing about Hep A is that people do not become chronic carriers of the infection as they may do with Hep B or Hep C. Symptoms of Hep A include jaundice, vomiting and fatigue.

Currently, Michigan has reported over 450 confirmed cases of Hep A related to the outbreak, with 86% of infected individuals having to be hospitalized. Children under six years of age rarely develop symptoms when they are infected and so can become "silent" spreaders of the illness within a community. Routine immunization against Hep A is recommended for children at one year of age, with a second dose at 18 months. The vaccine is over 90% effective on preventing Hep A.

Local public health has sent out information to healthcare providers to notify them about the outbreak and encourage surveillance within their patient population. California is also having an outbreak at present. Supplies of adult vaccine are getting stretched a bit thin because of demand at present.

Dr. Frankovich also briefly discussed Eastern Equine Encephalitis (EEE) and West Nile Virus (WNV) in Michigan. Both are transmitted by infected mosquitoes to humans, horses and other animals. Michigan has had seven positive cases of EEE in horses this year, including one in Menominee County. There has also been a local horse diagnosed with WNV. These cases confirm the presence of infected mosquitoes in the area. Horse owners are encouraged to have their animals vaccinated against EEE and WNV. Residents are encouraged to use repellent as appropriate, reduce the habitat for mosquitoes around their homes and use mosquito avoidance measures in general during seasons when mosquitoes are active.

## 12. Health Officer's Report

- The PHDM audit began last week and auditors will return February 12-14, 2018 to complete. No issues have been reported so far.
- The All-Staff Meeting will be held on Friday, November 10, 2017 at the Island Resort and Casino. Mr. Snyder invited the BOH members and asked to be notified if they would like to attend.
- Mr. Snyder informed the BOH about the Every 15 Minutes program that took place for the first time in Delta County. It was held at the Escanaba High School on October 11<sup>th</sup> and 12<sup>th</sup>. Mr. Snyder read comments from adults that participated in the program. PHDM employee, Erin Viau, does a fantastic job at planning these events and getting the local schools and agencies on board.
- PHDM is partnering with Hannahville to provide a community wide flu clinic on November 9<sup>th</sup> at the Hannahville School and Island Resort and Casino.

## 13. Public Comment (three minutes maximum)

No public comment.

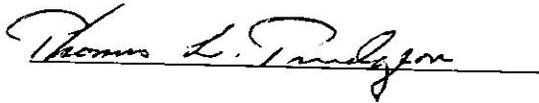
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**14. Board Member Comments**

- Mr. Schei informed the BOH that some insurances will no longer cover vaccines provided through pharmacies. They are requiring the vaccines to be given by their primary care provider or local health department.

**15. Adjournment**

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 3:02 p.m. CDT. Motion was supported by Mr. Schei and carried unanimously.



Chairperson

:kg Approved December 21, 2017  
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