Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Thursday, January 17, 2019

Board Members Present

Amanda Hess
Larry Schei
Gerard Tatrow
Tom Trudgeon

Board Members Absent

Larry Johnson
Patrick Johnson

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on January 17, 2019. The meeting was called to order at 1:01 p.m. CST by Mr. Snyder. Roll call was taken by the Clerical Supervisor and is recorded above.

2. Approval of January 17, 2019 Agenda

Mr. Tatrow moved the January 17, 2019 agenda be approved. Motion was supported by Mr. Trudgeon and carried unanimously.

3. Public Comment (Five Minutes Maximum)

There was no public comment on the January 17, 2019 agenda.

4. Annual Meeting Business

a. Election of Chair

Mr. Schei nominated Mr. Trudgeon as Chairman of the Board, with support from Ms. Hess. No other nominations were made. A role call was taken by the Clerical Supervisor and is recorded as follows:

Ms. Hess – Yes

Mr. Larry Johnson – Absent

Mr. Patrick Johnson – Absent

Mr. Schei – Yes

Mr. Tatrow – Yes

Mr. Trudgeon – Yes

Nomination passed 4 -- 0.

From this point on, the meeting was chaired by Chairman Trudgeon.

b. Election of Vice-Chair

Ms. Hess nominated Mr. Schei as Vice-Chair. Support was given from Mr. Tatrow. A role call was taken by the Clerical Supervisor and is recorded below:

Ms. Hess – Yes

Mr. Larry Johnson – Absent

Mr. Patrick Johnson – Absent

Mr. Tatrow – Yes

Mr. Schei – Yes

Mr. Trudgeon – Yes

Nomination passed 4 -- 0.

c. **Committee Assignments**

Chairman Trudgeon appointed the following committee assignments for 2019:

i. **Finance – Mr. Schei and Mr. Trudeon**
ii. **Personnel – Mr. Tatrow and Ms. Hess**
iii. **Building and Grounds – Mr. Larry Johnson and Mr. Patrick Johnson**

d. **Approval of 2019 Board of Health Meeting Schedule**

The proposed 2019 Board of Health Meeting Schedule was discussed. Mr. Schei suggested changing the August meeting from August 15, 2019 to August 22, 2019.

Mr. Tatrow moved the 2019 Board of Health Meeting Schedule be approved with amendments. Motion was supported by Mr. Schei and carried unanimously.

5. **Approval of December 20, 2018 Minutes**

Mr. Schei moved the minutes from December 20, 2018, be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

6. **Review and Approval of December Check Register**

The Board of Health reviewed the December check register. Questions were answered by Mr. Snyder.

Ms. Hess moved the December check register be approved. Motion was supported by Mr. Tatrow and carried unanimously.

7. **Medical Director's Report**

Flu – PHDM is into flu season, currently Michigan is rated regional; we have not been hit full force like other areas of the country. The vaccine is a good match, the majority of the cases are proving to be the H1N1. Nation-wide there have been 11 pediatric deaths, one in downstate Michigan.

Romaine Lettuce E.coli Outbreak – As of January 1, 2019 the outbreak was officially over. Cases spanned 16 states and Canada and was identified as E.coli 0157; there were 62 sick, 2 with kidney failure and no deaths.

In the case of E.coli 0157, kidney failure can occur; infection can be transmitted through contaminated food or water, symptoms usually occur 3-4 days after exposure.
Thru the coordinated efforts at the local, state and national levels this outbreak was tied to romaine lettuce which was traced back to the central valley in California. Romaine lettuce produced outside this area was safe to eat. Genetic testing was conducted at

area farms and the CDC traced the E.coli 0157 back to water and sediment samples at a specific farm in Santa Barbara County, California.

This is just one of many examples of communicable disease (CD) surveillance occurring daily across the United States. CD surveillance is an activity most citizens know little about until an outbreak occurs.

8. Health Officer's Report

Registered Dietitian (RD) – PHDM's agreement with Dickinson/Iron Health Department has been voided, their dietitian has resigned. PHDM is exploring other Registered Dietitian options.

Free Radon Test Kits – Mr. Snyder thanked the Board for waiving the fee for Radon kits for the month of January. The free kits are proving to be very successful, Delta has given out 49 kits, Menominee 94; more kits have been ordered.

New Phone System – The new phone system approved by the Board, with the budget, is scheduled to be installed next week. Menominee will be on January 23rd and Delta on January 24th.

Annual Audit – The Annual Audit for PHDM is scheduled for next week. Auditors will be in the Delta office beginning Monday, January 21st.

9. Public Comment (Three Minutes Maximum)

No public comment.

10. Board Member Comments

There were no board member comments.

11. Adjournment

There being no further business, Ms. Hess made a motion the meeting be adjourned at 1:43 p.m. CST. Motion was supported by Mr. Tatrow and carried unanimously.

Thomas L. Pardyan 2-28-19

Chairperson

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