Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes
Wednesday, May 18, 2011

Board Members Present

Bob Burie	Mary Harrington	Bernie Lang
Tom Elegeert	Mark Jasper	Tom Trudgeon

Public Health Staff

Mike Snyder, Interim Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Casey Young, Community Health Promotion Director
Bridget Bartol, Health Educator
Sharon Engelsgjerd, Executive Secretary

1. **Call to Order/Roll Call**

The May 18, 2011, meeting of the Delta-Menominee District Board of Health was called to order at 4:30 p.m. CST by Vice Chairman Trudgeon. Roll call was taken and is recorded above. (Mr. Lang arrived soon after roll call but Mr. Trudgeon continued to chair the meeting.) The Board welcomed Mary Harrington who was appointed by the Delta County Board of Commissioners to fill Dave Schultz's position until a permanent replacement is elected this fall.

2. **Approval of Agenda**

Mr. Elegeert moved to approve the agenda. Motion was supported by Mr. Burie and carried.

3. **Approval of Minutes**

Mr. Jasper moved that the April 20 minutes be approved. Motion was supported by Mr. Elegeert and carried.

4. **Education Session**

4.1—Community Health Assessment and Improvement Plan Grant
Casey Young, PHDM's Community Health Promotion Director, and Bridget Bartol, a PHDM Health Educator, presented a grant opportunity that will allow PHDM to complete a health assessment and an improvement plan which would not only

enhance our ability to address health issues in our district but would also assist PHDM in preparing for National Accreditation. This fall National Accreditation will be offered as a voluntary program for Public Health departments and is expected to become a requirement in the future. Acquiring this certification now would benefit PHDM by giving the department national recognition as a high quality health department and by increasing opportunities for federal grants. To apply for National Accreditation, three actions must be completed within five years of applying: 1) a community health assessment (CHA), 2) a community health improvement plan (CHIP), and 3) an agency strategic plan. PHDM can address these requirements using the Community Health Assessment and Improvement Plan Grant. This grant, offered through the National Association of County and City Health Officials (NACCHO), would give PHDM $35,000 for staff training and technical assistance to gather and analyze district-wide health data, identify root causes of health issues, and develop a plan to address these areas for health improvement. We have many community partners who will assist us in this project, four who will be especially involved: OSF St Francis Hospital, Northern Menominee Health Center, Upper Peninsula Community Action Program (UPCAP), and Hannahville Indian Community.

5. **New Business**

5.1—Letter of Support for Community Health Assessment and Improvement Plan Grant

Mr. Elegeert moved that the Board support PHDM's application for the Community Health Assessment and Improvement Plan Grant. Motion was supported by Ms. Harrington and carried.

6. **Committee Reports**

6.1—**Personnel**
Mr. Trudgeon presented the Personnel Committee's recommendation to alter the Nursing Program Supervisor salary range.

Mr. Elegeert moved that the Board approve the proposed salary range. Motion was supported by Mr. Jasper and carried.

7. **Medical Director's Report**

Dr. Frankovich reported:

- This year's flu season was similar to previous seasons, with the exception of the H1N1 year. The vaccine this year was a good match for the circulating virus strains and had a very good safety profile. Nation-wide, 100 pediatric flu-related deaths were reported, so flu is still a serious disease.
- In reference to the grant previously discussed, assessment of community health has always been a Public Health role. Lack of funds has limited these assessments; however, knowing the particular health needs in a community greatly enhances the health department's ability to efficiently apply staff and funds for the broadest effect. Some of the biggest health offenders, e.g.,

diabetes and heart disease, are preventable with weight control, exercise and nutrition. As better data from local assessments becomes available, the health department can focus on specific problems with their health promotion efforts.

8. **Health Officer's Report**
Mr. Snyder reported:

- Mr. Snyder thanked the Board for placing their confidence in him as Interim Health Officer. He has been meeting with supervisors, program coordinators and the Director of Finance and Budget to learn about the department's programs and the status of their funding.
- Mr. Snyder, along with other Upper Peninsula Health Officers and health officials, recently met with Senator Casperson in Newberry to discuss the importance of Public Health and its funding. The Senator seemed to understand and support our concerns.
- The Health Officer position has been reposted on Michigan and national websites with a deadline of May 31st.
- Mr. Snyder has provided the new Board of Health member Mary Harrington with an orientation to the Health Department and its programs.
- Reflecting on the Board's decision in January to meet at each PHDM office for a Board of Health meeting, Mr. Snyder proposed that the June 15 meeting be held in PHDM's Escanaba office and the August 17 meeting in PHDM's Menominee office. Board members were in agreement.
- On Monday, May 16, Escanaba Public Safety advised PHDM that two establishments in Escanaba may be selling bath salts. If this is confirmed, Mr. Snyder will take the proper legal action to stop this activity.

9. **Public Comment**—None

10. **Adjournment**

There being no further business, a motion was made by Mr. Burie with support by Mr. Lang to adjourn the meeting. Motion was carried and meeting adjourned at 5:22 p.m. CST.

Bernie Lang
Chairperson

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