



# Public Health Delta & Menominee Counties



## Board of Health AGENDA

January 21, 2015  
2:00p.m. (CDT), 3:00p.m. (EDT)  
Pinecrest Medical Care Facility  
Powers, MI

### Board Members:

Bob Burie

Patrick Johnson

Jan Hafeman

Mary Harrington

Larry Schei

Tom Trudgeon

### Public Health Staff:

Mike Snyder, Health Officer/Administrator

Kim Gustafson, Executive Secretary

Dr. Terry Frankovich, Medical Director

- 1) Call to Order/Roll Call
- 2) Approval of Agenda
- 3) Public Comment on Agenda Items (five minutes maximum)
- 4) Annual Meeting Business
  - a. Election of Chair and Vice-Chair
  - b. Committee Assignments
    - i. Finance
    - ii. Personnel
    - iii. Building & Ground
  - c. Approval of 2015 Meeting Schedule
- 5) Approval of December 17, 2014 Board of Health Meeting Minutes
- 6) Plan of Organization
- 7) Tri-County United Way Agency Policy
- 8) Family Support Worker Position
- 9) Review and Approval of December Check Register
- 10) Medical Director's Report
- 11) Health Officer's Report
- 12) Public Comment (three minutes maximum)
- 13) Board Member Comments
- 14) Adjournment



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Wednesday, January 21, 2015

#### Board Members Present

Bob Burie

Jan Hafeman  
Larry Schei

Mary Harrington  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Executive Assistant

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on January 21, 2015. The meeting was called to order at 2:00 p.m. CDT by Mr. Snyder. Roll call was taken by the Executive Assistant, and is recorded above. Board member, Patrick Johnson was not able to attend, and had been excused prior to the meeting.

#### 2. Approval of Agenda

**Ms. Hafeman moved to approve the agenda. Motion was supported by Ms. Harrington and carried.**

#### 3. Public Comment

There was no public comment.

#### **4. Annual Meeting Business**

##### **a. Election of Chair and Vice-Chair**

**Ms. Harrington nominated Mr. Trudgeon as Chairman of the Board. No other nominations were made. A role call was taken by the Executive Assistant and is recorded as follows:**

**Mr. Burie - Yes  
Ms. Hafeman - Yes  
Ms. Harrington - Yes  
Mr. Schei - Yes  
Mr. Trudgeon – Yes**

From this point on, the meeting was chaired by Chairman Trudgeon.

**Mr. Schei nominated Mr. Burie as Vice-Chairman of the Board. No other nominations were made. A role call was taken by the Executive Assistant and is recorded below:**

**Mr. Burie - Yes  
Ms. Hafeman -Yes  
Ms. Harrington -Yes  
Mr. Schei - Yes  
Mr. Trudgeon - Yes**

##### **b. Committee Assignments**

Chairman Trudgeon made the following committee assignments for 2015 and are as follows:

- i. Finance – Jan Hafeman and Chairman Trudgeon**
- ii. Personnel – Mary Harrington and Larry Schei**
- iii. Building & Grounds – Bob Burie and Patrick Johnson**

##### **c. Approval of 2015 Meeting Schedule**

Mr. Johnson is not able to attend the BOH meetings on Wednesdays at 2pm CST/3pm EST. The BOH discussed a new time that would work better for Mr. Johnson of 4:30pm CST/5:30pm EST. Ms. Gustafson checked the availability of the conference room at Pinecrest and it is available.

**Ms. Hafeman moved the dates of the 2015 Meeting Schedule be approved, with the time being changed to 4:30pm CST/5:30pm EST. Motion was supported by Ms. Harrington and carried.**

**5. Approval of Minutes**

**Mr. Burie moved the minutes from December 17, 2014, be approved. Motion was supported by Ms. Hafeman and carried.**

**6. Plan of Organization**

Every three years, PHDM is evaluated by the various departments of the state through the accreditation process. The State will be visiting PHDM the week of April 20<sup>th</sup>. As one of the requirements, PHDM must submit the Plan of Organization on or before February 20, 2015. Mr. Snyder and the BOH members pointed out some minors edits to be fixed prior to submitting the Plan of Organization.

**Chairman Trudgeon moved the Plan of Organization be approved once the edits noted by Mr. Snyder and the rest of the BOH are completed. Motion was supported by Ms. Hafeman and carried.**

**7. Tri-County United Way Agency Policy**

Mr. Snyder reminded the BOH the Tri-County United Way Agency funds portions of the All-Stars Program in the Prevention Department and the policy is approved by the BOH every year.

**Mr. Burie moved the Tri-County United Way Agency Policy be approved. Motion was supported by Ms. Hafeman and carried.**

**8. Family Support Worker Position**

The U.P. Health Departments collaborated and were awarded a grant for a Home Visiting program. This grant is designed for young families with a pregnant woman and/or children 0-5 years of age that might need help connecting to community resources or with good decision making. The Family Support Worker will go into the homes and will assist the family with these issues. The proposed wage range is \$11-\$15 an hour for this position.

**Ms. Harrington moved the Family Support Worker Position wage range be approved. Motion was supported by Ms. Hafeman and carried with Mr. Burie being opposed.**

**9. Review and Approval of December Check Register**

The Board of Health reviewed the December check register. Questions were answered by Mr. Snyder.

**Mr. Burie moved the December check register, be approved. Motion was supported by Ms. Harrington and carried.**

#### **10. Medical Director's Report**

Dr. Frankovich reported that flu is widespread nationally right now. The predominant strain (H3N2) is not well matched to the vaccine and is associated with more severe illness in young children and people over 65. Vaccine is still recommended because it protects against other strains and it is expected to decrease the amount of severe flu illness.

There have been over 22,000 cases of Ebola in Africa since last March, and more than 8,000 deaths have been reported. Michigan has a 4 tier system for identifying the level of Ebola care a hospital can provide. Most U.P. hospitals are small, critical access facilities and will likely designate themselves as Tier 4 meaning they will screen patients presenting to their facility but immediately transfer any patient needing testing. Tier 3 hospitals will hold patients for 24-48 hours while testing is being done and then transfer positives for treatment. Tier 2 hospitals will test and provide treatment for patients presenting and Tier 1 hospitals will accept transfers of any patient for testing and treatment.

The Public Health Code language has changed regarding parents who do not have their children vaccinated. It now states that any parent waiving vaccines for their children, must attend an educational session at the local health department and then sign a State waiver before their child will be allowed in school. It went into effect this month but the impact will be felt primarily in the fall as children begin the new school year. This is an important step in improving vaccination rates and therefore protection against vaccine-preventable illnesses, in our communities.

#### **11. Health Officer's Report**

- Mr. Snyder reported the governor announced the Michigan Department of Community Health (MDCH) and the Department of Human Services have been combined into one main department that will be called the Department of Health and Human Services.
- The State sent Mr. Snyder his official letter as the recognized, fully qualified Health Officer of PHDM.
- Mr. Snyder reported half hour appointments are being scheduled during Immunization Clinics right now for those parents who need the educational sessions for vaccination waivers. During the summer, PHDM will be scheduling entire days for the educational sessions.
- On January 8, 2015, a teleconference was held with the UP Health Officers (UPHO), Medical Directors, MPHI, members of MDCH and MALPH. It was made known the UPHO's did not want regionalization between the LHD's. MDCH would

like to use the UP health departments as a model for others because they work so well together. The UPHO's met again on January 14, 2015 and agreed to write a "white paper" for elected officials so everyone knows the UPHO position when contacted by MDCH. The UPHO will also be drafting a letter to MDCH regarding their position. MDCH has a meeting scheduled with MAC regarding the reorganization plans.

- February 11<sup>th</sup> and 12<sup>th</sup> will be the union negotiations.

**12. Public Comment—None**

**13. Board Member Comments**

- Ms. Harrington would like Mr. Snyder to contact Mr. Berbohm to schedule the on-site, Active Shooter Training at PHDM as soon as possible.
- Ms. Harrington reported the Garden Township passed a noise ordinance in response to the wind turbines. The township would like Delta County to embrace it as well.

**14. Adjournment**

**There being no further business, Mr. Schei made a motion the meeting be adjourned at 3:49 p.m. CDT. Motion was supported by Ms. Hafeman and carried.**

  
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Chairperson

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