Agenda Item #2

Public Health
Delta & Menominee Counties

Board of Health
AGENDA

January 16, 2013
4:30p.m. (CST), 5:30p.m. (EST)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie
Tom Elegeert
Mary Harrington
Jan Hafeman
Larry Schei
Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator
Kim Gustafson, Executive Secretary
Jennie Miller, Immunization/Communicable Disease Coordinator
Dr. Terry Frankovich, Medical Director

1) **Call to Order/Roll Call**
2) **Approval of Agenda**
3) **Approval of December 19, 2012 Board of Health Meeting Minutes**
4) **Education Session: Communicable Disease & Flu Updates – Jennie Miller**
5) **Annual Meeting Business**
   - **5.1 Election of Chair and Vice-Chair**
   - **5.2 Committee Assignments**
     - **Finance**
     - **Personnel**
     - **Building & Grounds**
   - **5.3 Approval of 2013 Meeting Schedule**
6) **Revised Body Art Fee Schedule**
7) **Medical Director's Report**
8) **Health Officer's Report**
9) **Public Comment**
10) **Adjournment**

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Public Health
Delta & Menominee Counties

Board of Health Meeting

Public Health, Delta & Menominee Counties
Pinecrest, Powers, MI

Meeting Minutes
Wednesday, January 16, 2013

Board Members Present

Bob Burie	Mary Harrington	Larry Schei
Tom Elegeert	Jan Hafeman	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Jennie Miller, Immunization/Communicable Disease Coordinator

1. **Call to Order/Roll Call**
The regular monthly meeting of the Delta-Menominee District Board of Health was held on January 16, 2013. The meeting was called to order at 4:30 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary and is recorded above.

2. **Approval of Agenda**
Mr. Snyder requested the addition of "Tri –City Area United Way Agency Policy and Procedure Manual" as item 7, with the following agenda items renumbered.

Mr. Elegeert moved to approve the changed agenda. Motion was supported by Ms. Harrington and carried.

3. **Approval of Minutes**

Mr. Burie moved that the minutes of December 19, 2012 be approved. Motion was supported by Mr. Elegeert and carried.

4. **Educational Session: Communicable Disease & Flu Updates – Jennie Miller**
Jennie distributed a list of reportable disease in Michigan. The Public Health code states that the presence or suspected presence of any of these communicable diseases must be reported to the local health department. The reports are important for numerous reasons. They can:
   - ✓ Help monitor the health of the community

- ✓ Control the spread of communicable diseases
- ✓ Allow for treatment of communicable diseases
- ✓ Enable the identification of outbreaks and epidemics
- ✓ Help with education and awareness
- ✓ Help evaluate the success of long term control programs
- ✓ Facilitate epidemiological research and data collection

Reports collect data, such as demographics, date of onset, reporting physician, symptoms, and laboratory test results. Most diseases must be reported by the physician office or the lab that did the testing within 24 hours, once officially diagnosed.
The results are put into an on-line reporting system called the Michigan Disease Surveillance System (MDSS). This system can plot where outbreaks are. The reports are very specific to each disease and tell you what information should be collected. The results need to be entered into the system within 1 business day after receiving report and should ideally be closed out within 30 days.
Reporting a communicable disease can be a large undertaking for the nurses who work the program. Each case can often take several hours. The nurse must ensure that clients are aware of their diagnosis, how it is transmitted, and how to avoid spreading it to others. They can also conduct a contact investigation (if necessary) so close contacts of the case can be notified and advised to seek testing/treatment. In some instances, client phone numbers are disconnected or they are unwilling to answer the phone. PHDM then sends a letter to their address within three weeks. If they still don't receive a response, they send a certified, restricted letter that the client has to sign for.
Chlamydia is the most commonly reported communicable disease in Delta and Menominee Counties. Although they are starting to see a lot more Hepatitis C and Pertussis diagnoses. Animal bites are also largely reported.
Jennie works with Environmental Health on food-borne illnesses so they can help investigate cases. The departments keep in close contact so they can monitor "self-reported" cases of food-borne illnesses and, if possible, trace them back to a cause. During the summer, we see more Lyme disease and food-borne illnesses.

5. Annual Meeting Business

5.1 Election of Chair and Vice-Chair

Mr. Elegeert nominated Mr. Burie for Chairman of the Board. Mr. Schei seconded the nomination. There were no other nominations and Mr. Burie was voted in unanimously. A roll call vote was requested:

Bob Burie	Yes
Tom Elegeert	Yes
Jan Hafeman	Yes
Mary Harrington	Yes
Larry Schei	Yes
Tom Trudgeon	Yes

From this point on, the meeting was chaired by Chairman Burie.

Mr. Elegeert nominated Ms. Harrington for Vice-Chairman of the Board. Ms. Hafeman seconded the nomination. There were no other nominations and Ms. Harrington was voted in unanimously. A roll call vote was requested:

Bob Burie	Yes
Tom Elegeert	Yes
Jan Hafeman	Yes
Mary Harrington	Yes
Larry Schei	Yes
Tom Trudgeon	Yes

5.2 Committee Assignments

Chairman Burie appointed the positions for the committees. A vote was taken and all positions were unanimous. The assignments for 2013 are as follows:

- **Finance – Tom Trudgeon and Jan Hafeman**
- **Personnel – Mary Harrington and Larry Schei**
- **Building & Grounds – Tom Elegeert and Bob Burie**

5.3 Approval of 2013 Meeting Schedule

These meetings can be cancelled or postponed depending on quorum available, but the times will always remain the same. This schedule also includes one meeting at the Escanaba office and one at the Menominee office.

Ms. Hafeman moved Board approve the 2013 Meeting Schedule. Motion was supported by Mr. Trudgeon and carried.

6. **Revised Body Art Fee Schedule**

State regulations require Public Health to inspect body art establishments. Under the Michigan's Public Health Code, PHDM can charge a fee for these services. In 2010 the Act was revised to say the establishments would pay $500 for an annual license. PHDM will now get reimbursed from the state, $250 for each permanent and $400 for each temporary establishment for the inspections. A quarterly report is required to be submitted to MDCH to show the number of establishments inspected and PHDM will then receive reimbursement. Mr. Snyder is proposing to adjust the inspection fees to $200 for a permanent body art facility and $400 for a temporary inspection.

Mr. Elegeert moved the Body Art Fee Schedule be changed to $200. Motion was supported by Ms. Harrington and carried.

7. **Tri-County United Way Agency Policy Manual**

The All-Stars program is a community based program where prevention specialists go into the local schools to talk to the kids about drugs/alcohol use and to show students they will have a brighter future without drugs/alcohol. The program started at PHDM in 2004. The program funding is not able to support the incentives in the program. The United Way helped fund the incentives for the program in previous years in Menominee County. This year, they would like PHDM to sign a Tri-County United Way Agency Policy Manual. PHDM does volunteer with certain events for the United Way in return for funding our All-Star Program incentives.

Ms. Hafeman moved the Tri-County United Way Agency Policy Manual be signed by Chairman Burie. Motion was supported by Mr. Elegeert and carried.

8. **Medical Director's Report – Dr. Terry Frankovich**

Dr. Terry reports on the flu. The Influenza A, H3N2, strain is the primary strain circulating right now. H3N2 is known for causing more significant disease in older individuals. The vaccine that was developed this year, matches about 90% of the strains that are circulating Vaccination itself reduces risk of flu by about 62%. And is the single best prevention tool available. PHDM has given over 1600 flu vaccinations already this year.

The vaccination will not affect the results of the flu swab in the doctor office. Common secondary infections complicating flu include sinusitis, pneumonia, and ear infections. There have been some serious co-infections with a staph bacterium seen nationally.

On a different note, the Institute of Medicine (IOM) has published the results from a new study about American health and how we compare to 15 other developed countries. The U.S. ranks poorly for most indicators and has the lowest life expectancy. Fire arm homicides are 20 times higher than other countries. We have the second highest rate of cardiovascular disease and lung disease. And, the US has the highest rates of diabetes, infant mortality, STD's in youth, teen pregnancy, youth killed in car crashes, and the number of deaths before the age of 50 because of drugs/alcohol.

Dr. Terry notes that most of the adverse health outcomes seen could be dramatically improved through prevention strategies, which are the focus of public health and provide the best "bang for the buck."

9. **Health Officer's Report**

- Mr. Snyder officially welcomed Jan Hafeman and Larry Schei to the Board of Health.
- The Maternal Infant Health Program (MIHP) went through a program review from the state on January 8th and 9th. The program is for pregnant women or newborn babies up to one year of age that are on Medicaid. 59 indicators were met out of the 62 possible. The changes have already been implemented. The program all in all did very well and continues to grow.
- American Transmission Company is proposing a new electrical transmission line be put in the Carroll's Corner area. Some community members are worried about the Electric Magnetic Field (EMF) and ground water. Environmental Health has been and will continue to answer questions for public regarding the ground water and EMF. Studies have shown there can be limited or no real health effects of EMF.
- PHDM is currently undergoing the preliminary audit. The full audit will take place in approximately three weeks.
- The new vehicles have arrived. The four vehicles being replaced are currently up for bid in the local papers
- 2013 look ahead:
    - Mr. Snyder really doesn't see anything concerning and would like to look at opportunities such as looking into the feasibility of PHDM starting

school-based clinics. Marquette and Chippewa are doing well with this program.

- He would like the programs and services at PHDM be more publically known. He attended a meeting with media where they believe that social networking would be a good start.

10. **Public Comment**—None

11. **Adjournment**

There being no further business, a motion was made by Mr. Elegeert with support by Mr. Schei to adjourn the meeting. Motion was carried and meeting adjourned at 5:53p.m. CDT.

Robert Burie

Chairperson

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