



Public Health Delta & Menominee Counties



Board of Health AGENDA

March 16, 2011
4:30 p.m. (CST), 5:30 p.m. (EST)
Pinecrest Medical Care Facility
Powers, Michigan

Board Members

Bernie Lang
Thomas Elegeert

Robert Burie
David Schultz

Mark Jasper
Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Jennie Miller, Immunizations/ Communicable Disease Coordinator
Sharon Engelsgerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of February 16, 2011 Board of Health Minutes**
4. **Education Session**
 - 4.1 Immunizations Program Update
5. **New Business**
 - 5.1 Process for Health Officer/Administrator Hiring
6. **Committee Reports**
 - 6.1 Personnel
7. **Medical Director's Report**
8. **Health Officer's Report**
9. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
10. **Adjournment**



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, March 16, 2011

Board Members Present

Bernie Lang
Tom Elegeert

Bob Burie
Tom Trudgeon

Mark Jasper

Board Members Absent

Dave Schultz

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Jennie Miller, Immunizations/Communicable Disease Coordinator
Sharon Engelsjerd, Executive Secretary

1. Call to Order/Roll Call

The March 16, 2011, meeting of the Delta Menominee District Board of Health was called to order at 4:32 p.m. CST by Vice Chairperson Lang. Roll call was taken and is recorded above.

2. Approval of Agenda

Mr. Trudgeon requested an item be added under New Business to discuss the Statement of Accounting Standards Rule #99.

Mr. Trudgeon moved to approve the agenda with this addition as Item 5.2. Motion was supported by Mr. Burie and carried.

3. Approval of Minutes

Mr. Elegeert moved that the February 16 minutes be approved. Motion was supported by Mr. Jasper and carried.

4. Education Session

4.1—Immunizations Program Update

Jennie Miller, PHDM's Immunizations/Communicable Disease Coordinator, provided an update of PHDM's Immunizations Program and some of the provisions that make vaccine available to children and adults who may be uninsured or underinsured. There are currently 26 diseases that are vaccine preventable. In order to maintain "herd immunity," 85% of the population needs to be vaccinated. Otherwise, spontaneous outbreaks can occur such as the recent whooping cough outbreak. In Michigan, 315 pertussis cases (whooping cough) occurred in 2008, 902 in 2009, and 1,519 in 2010. Also, last year in Delta County we had 45 cases of Varicella (chickenpox).

Michigan is 12th in the nation for having children fully immunized, 1st for the most kids with complete Dtap immunization, and 1st for the number of Hepatitis B given at birth. In our district, our current rate of infants who are completely up-to-date with their vaccinations is 77% in Delta County and 71% in Menominee County; the Michigan average is 63%.

Several programs are available to help the uninsured or underinsured receive immunizations. The Vaccine For Children (VFC) is a federally funded program for children 18 years and younger. We have 13 private providers participating in this program, and also OSF Hospital on a limited basis. Ms Miller is responsible to approve all vaccine orders for these private providers, monitor their inventories, and visit each office annually to ensure program requirements are being followed. A program similar to the VFC but for uninsured or underinsured adults is the Michigan Vaccine Replacement Program (MI-VRP). Like the VFC program, clients pay only an administrative fee for the vaccines available through this program. This year PHDM also received special one-time funding through the American Recovery and Reinvestment Act (ARRA) for certain vaccines made available to a larger portion of the population.

Ms Miller oversees the Region 6 Coordinator for the Michigan Care Improvement Registry (MCIR). Originally for monitoring children's vaccinations, MCIR was expanded in 2006 to include adults. MCIR provides web-based immunization records, making the records available to all registered providers. Michigan leads the nation in this area and has advanced its application to that of electronic inventory. Providers in Michigan may now order their vaccines electronically, the Health Department approves the order electronically, and vaccines are delivered directly to the private provider instead of through the Health Department. Michigan is also piloting a new program that would allow states to share immunization data. This would be especially useful for us in Menominee County where many children receive their vaccinations in Wisconsin.

Ms Miller does extensive outreach in the community encouraging providers to increase vaccinations. A trained Immunization Nurse Educator, she also provides free immunization updates to the providers. She monitors immunization reporting from all school and childcare centers and assists them in meeting State-mandated compliancy levels. Through MCIR she monitors vaccinations for all children in both counties and

sends letters to parents of children overdue for immunization. PHDM has a very active and effective immunizations program with extensive interaction among organizations and individuals throughout the two counties.

5. **New Business**

5.1—Process for Health Officer/Administrator Hiring

Mr. Jasper reported a recent meeting of the Personnel Committee to discuss the hiring of a new Health Officer/Administrator. The employment advertisement has been well circulated, and we have received some qualified applicants. Board members agreed that the entire Board would interview the qualified applicants. Interviews will be held on Wednesday, April 6th at Pinecrest Medical Care Facility.

5.2—Statement of Accounting Standards Rule #99

Statement of Accounting Standards Rule #99 establishes specific standards that auditors must follow, including posing questions to employees, management, and Board members. Board of Health members recently received such a questionnaire, and Mr. Trudgeon took the opportunity to learn more about the Health Department's financial procedures. He met with Ms Chenier and Ms Woelffer for an in-depth review. He reported to the Board that PHDM has extensive written policies in place which address such areas as the handling of funds, limiting access to financial information, financial cross-checks, and chain of custody.

6. **Committee Reports**

6.1—Personnel

No further report

7. **Medical Director's Report**

Dr. Frankovich reported:

- Seasonal flu is in our communities. February is typically our peak, but we will not know if that holds true until the numbers for March are in. The vaccine has been shown to be a good match with the strains circulating. It is still recommended to get the vaccine if you have not had it.
- We have had some syphilis cases—which is unusual for our area. Syphilis is a bacterial infection and is easily curable if treated early. If not treated in time, serious disease may develop years later. Syphilis can be passed to sex partners and can also be passed to fetuses with severe consequences. Each syphilis case reported is investigated thoroughly by the Health Department to determine who may be infected and need treatment. Providers have been alerted to watch for its symptoms.
- Radiation issues with Japan are not affecting the United States. There is no need for potassium iodide for those not in the more immediate area of the radiation.

- Removal of bath salts in Marquette and Western U.P. Health Districts appears to have been successful in limiting further cases. The substance is not yet deemed illegal in the State but work on this issue is in progress.

8. **Health Officer's Report**

Ms Chenier reported:

- We received a new grant from the Centers for Disease Control and Prevention (CDC), the National Association of Chronic Disease Directors, and Duke University. It provides the capacity to use a Geographic Information System (GIS) to map chronic disease in our district. The grant includes the latest GIS software, intensive training at Duke University for two of our employees, and all travel expenses for the training. This grant was given to only five State Health Departments and two local Health Departments.
- A financial audit is currently being conducted at the Health Department. The auditors were very complimentary of our software system.
- Ms Chenier has presented the 2010 Annual Report to the Delta County Board of Commissioners and is scheduled to speak at the next meeting of the Menominee County Board.
- Changes in the State budget will affect the Health Department to some degree, but we do not anticipate a need to close any of our programs.

9. **Public Comment**—Mr. Trudgeon attended PHDM's first certified food managers training session conducted on March 8th by Ian Nelson, a PHDM Environmental Health Specialist. Mr. Trudgeon found the trainer very knowledgeable and the training to have good extensive content.

10. **Adjournment**

There being no further business, a motion was made by Mr. Elegeert with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:34 p.m. CST.


Chairperson

:se