Agenda Item #2

Public Health
Delta & Menominee Counties

Board of Health
AGENDA

January 19, 2017
1:00 p.m. (CST), 2:00 p.m. (EST)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Jan Hafeman
Larry Schei
Amanda Hess
Gerald Tatrow
Patrick Johnson
Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Assistant Program Coordinator

1) **Call to Order/Roll Call**
2) **Approval of January 19, 2017 Agenda**
3) **Public Comment on Agenda Items (five minutes maximum)**
4) **Annual Meeting Business**
   a. **Election of Chair**
   b. **Election of Vice-Chair**
   c. **Committee Assignments**
      i. **Finance**
      ii. **Personnel**
      iii. **Building and Grounds**
   d. **Approval of 2017 Meeting Schedule**
5) **Approval of December 15, 2016 Board of Health Meeting Minutes**
6) **Environmental Health Board of Appeals**
7) **Review and Approval of December Check Register**
8) **Medical Director's Report**
9) **Health Officer's Report**
10) **Public Comment (three minutes maximum)**
11) **Board Member Comments**
12) **Adjournment**

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Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Thursday, January 19, 2017

Board Members Present

Amanda Hess
Larry Schei
Patrick Johnson (via teleconference)
Gerard Tatrow
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Assistant Program Coordinator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on January 19, 2017. The meeting was called to order at 1:08 p.m. CST by Mr. Snyder. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Ms. Hafeman was not able to attend and had been excused prior to the meeting. Mr. Johnson was not able to attend the meeting in person, but was able to teleconference in. He stayed on the conference call until 2:20 p.m. CST.

2. Approval of Agenda

Mr. Schei moved to approve the January 19, 2017 agenda as presented. Motion was supported by Mr. Trudgeon and carried.

3. Public Comment

There was no public comment.

4. Annual Meeting Business

a. Election of Chair

Mr. Schei nominated Mr. Trudgeon as Chairman of the Board, with support from Mr. Tatrow. No other nominations were made. A role call was taken by the Assistant Program Coordinator and is recorded as follows:

Ms. Hess - Yes
Mr. Johnson - Yes
Mr. Schei – Yes
Mr. Tatrow - Yes
Mr. Trudgeon – Yes

Nomination passed 5-0.

From this point on, the meeting was chaired by Chairman Trudgeon.

b. Election of Vice-Chair

Chairman Trudgeon nominated Ms. Hafeman as Vice-Chair, with special note that if she declines the position, it will be re-visited at the February Board of Health Meeting. Support was given from Mr. Tatrow. A role call was taken by the Assistant Program Coordinator and is recorded below:

Ms. Hess - Yes
Mr. Johnson – Yes
Mr. Schei – Yes
Mr. Tatrow - Yes
Mr. Trudgeon – Yes

Nomination passed 5-0.

c. Committee Assignments

Chairman Trudgeon appointed the following committee assignments for 2017:

i. **Finance – Jan Hafeman and Chairman Trudgeon**
ii. **Personnel – Patrick Johnson and Larry Schei**
iii. **Building and Grounds – Amanda Hess and Gerard Tatrow**

d. Approval of 2017 Meeting Schedule

Chairman Trudgeon moved the 2017 Meeting Schedule be approved. Motion was supported by Mr. Tatrow and carried.

5. Approval of Minutes

Mr. Schei moved the minutes from December 15, 2016, be approved. Motion was supported by Mr. Tatrow and carried.

6. Environmental Health Board of Appeals

Mr. Snyder briefed the Board of Health members on the process for appointing members to the Environmental Health Board of Appeals (EHBOA). The EHBOA needs to be appointed by the BOH and made up of individuals who are not County Commissioners or BOH members, and have subject matter expertise. Mr. Snyder presented a list of individuals who served on the Technical Advisory Committee. The BOH decided the EHBOA will consist of a total of five members from Delta and Menominee Counties, and one alternate; resulting in three from each county. The BOH also requested Mr. Snyder call the people who served on the Technical Advisory Committee to see if they would be interested in participating on the EHBOA. Mr. Snyder will provide the list of those individuals to the BOH at the February 16, 2017 meeting. The BOH also discussed the stipend and mileage reimbursement each EHBOA member will receive for participating on the board.

Mr. Schei moved the EHBOA stipend be the same as Delta's County's standard, which is $20 per meeting, for the first three hours, and $50 for anything longer than three hours, along with the IRS standard mileage rate of $.535 per mile, be approved. Motion was supported by Mr. Tatrow and carried.

7. Review and Approval of December Check Register

The Board of Health reviewed the December check register. Questions were answered by Mr. Snyder.

Ms. Hess moved the December check register be approved. Motion was supported by Mr. Tatrow and carried.

8. Medical Director's Report

Dr. Frankovich presented information on local and national statistics on Hepatitis (Hep) C. Currently, Hep C is causing more deaths nationally than all other reportable infectious diseases combined. It is blood borne and affects the liver. There is currently no vaccine to prevent Hep C. There is treatment available, but a course or treatment costs upwards of $100,000. Medicaid only covers costs treatment once significant chronic liver disease is present.

Baby Boomers are known to be an at-risk group for Hep C, but in the U.P., the most at-risk population is young adults; due to the IV drug use and sharing of needles that goes along with it. In 2015, the U.P. had a much higher rate of Hep C infection reported among young adults than the State of Michigan overall.

This prevalence of Hep C in young adults who are drug users is concerning because it places individuals at risk of liver disease, cancer and death, but also because it indicates a population at risk for HIV as well. The recent HIV outbreak in rural Scott County, Indiana, was discussed.

Dr. Frankovich reviewed the benefits of substance abuse treatment and needle access programs. Needle access programs allow people to turn in used needles for clean ones to cut needle sharing among the IV drug user population. Michigan currently has four needle sharing programs, but are all downstate.

In order to make local providers aware of the increase number of Hep C in the U.P., Dr. Frankovich drafted a letter that was sent out to each and every one of them. The letter also requested the providers start testing at risk young adults for Hep C since the infection is greater for this population. Dr. Frankovich and many others are hoping there will soon be funding available to work on the prevention of Hep C. This funding would allow for partnerships with local agencies, providers, law enforcement, and more.

9. Health Officer's Report

- PHDM's Annual Audit will take place the week of February 13, 2017. Mr. Snyder reminded the BOH members a letter will most likely be forthcoming.
- Mr. Snyder announced PHDM has hired a General Ledger, who will be starting February 1, 2017.
- Mr. Snyder updated the BOH on the FY15 Cost-Based Reimbursement stating it still has not been received. He contacted Tammy Stevens, from MDHHS and she informed him PHDM should be receiving the money by the end of January.
- Mr. Snyder also updated the BOH on the MCIR program and his multiple contact attempts with Bob Swanson. There is still no written documentation of any increase to the MCIR budget that Mr. Snyder requested in order to maintain the program at PHDM. If PHDM does not renew their contract for FY18, they will need to give a minimum of a 30 day notice prior to the end of FY17.

10. Public Comment (three minutes maximum)

No public comment.

11. Board Member Comments

- Mr. Schei welcomed Amanda Hess and Gerard Tatrow to the BOH.
- Ms. Hess, Mr. Tatrow, Mr. Schei, and Chairman Trudgeon introduced themselves and gave a brief overview of their backgrounds.

12. Adjournment

There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 2:50 p.m. CST. Motion was supported by Ms. Hess and carried.

Thomas L. Pendleton

Chairperson

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Approved February 16, 2017
KH