



**Public Health
Delta & Menominee Counties**



**Board of Health Meeting
Pinecrest Medical Care Facility, Powers**

**Meeting Minutes
Wednesday, February 17, 2010**

Board Members Present

Bernie Lang
Robert Burie

Thomas Elegeert
David Schultz

Venetia Bryers

Board Member Absent

Gary Eichhorn

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Casey Young, Community Health Promotion Coordinator
Sharon Engelsgerd, Executive Secretary

1. Call to Order/Roll Call

The February 17, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Chairperson Schultz. Roll call was taken; attendance is recorded above.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Ms. Bryers and carried.

3. Approval of Minutes

Mr. Elegeert moved that the January 20th minutes be approved. Motion was supported by Ms. Bryers and carried.

4. **Education Session**

4.1—**County Health Rankings**

Casey Young, Community Health Promotions Coordinator, announced that PHDM is 1 of 40 communities nationally chosen to receive a grant sponsored by the National Association of County and City Health Officials (NACCHO), the National Association of Chronic Disease Directors, the National Recreation and Park Association, and the YMCA of the USA. Action Communities for Health, Innovation, and EnVironmental ChangE (ACHIEVE) is supported by CDC's Healthy Communities Program. ACHIEVE aims to bring together leaders from all sectors of a community to build healthier communities by promoting policy, systems, and environmental change strategies that focus on physical activity, nutrition, tobacco cessation, obesity, diabetes, and cardiovascular disease. The ACHIEVE approach promotes health through such improvements as safe locations for physical activity and increased access to healthy food options. In the first year of the grant a team of local leaders will be brought together to assess the communities in PHDM's district and develop a plan to implement changes that would most impact the health of our citizens. PHDM will be creating a team of 7-12 members for this project to join current members Casey Young, Bridget Bartol and Cory Triest (Escanaba Downtown Development Authority).

Ms. Young then discussed the County Health Rankings, the first-of-its-kind collection of 50 reports ranking the counties within each state using various health indicators. This study was funded by the Robert Wood Johnson Foundation with reports being completed by the University of Wisconsin Population Health Institute. The basis of this report is that where we live matters to our health. Two major areas were evaluated: *Health Outcomes* which include mortality and morbidity and *Health Factors* which encompass health behaviors, clinical care, physical environment, and social/economic factors. The results are intended to motivate community members to take action to improve the health of their area. The County Health Rankings for Delta and Menominee counties were distributed and briefly reviewed. As the rankings were just released today, we will be taking some time to study the data to learn what it tells us about our counties.

5. **New Business**

5.1—**FY 2010 First Quarter Financial Report**

Lynn Woelffer presented the finance report for the quarter ending December 31, 2009.

6. **Committee Reports**

6.1— **Personnel**

Mr. Schultz reported that he reviewed the recommended merit increases and all were within Board approved ranges. Since he was the only member of the Personnel Committee present, he asked if the full Board would like to review the recommendations. It was the consensus of the Board that Mr. Schultz's decision was acceptable.

Mr. Schultz told Board members they will receive the Health Officer evaluation forms in the mail in late March to complete and return to him for compilation.

7. **Medical Director's Report**

- The County Health Rankings provides us with a wealth of data that can be used to evaluate the health of our communities and promote some changes. We need to evaluate the methods of measurement to better understand the information and apply it properly.
- We are seeing only a little seasonal flu thus far although there has been a slight increase recently.

8. **Health Officer's Report**

- PHDM will soon begin a training series for our supervisors. The series will be conducted in-house with an outside consultant. The consultant will also conduct customer service training with our clerical staff.
- A Request for Proposal (RFP) for a new phone system is published with an April 1st deadline. We are anticipating some big improvements; for example, our Menominee and Escanaba offices will be linked as one office. We plan to have the system installed this summer.
- With Board approval, request the Board of Health March meeting be cancelled— (Board members agreed). We will send notices of the cancellation.
- Dr. Frankovich has been invaluable in the reorganization of our Family Planning Program as we work to serve those who most need the service yet stay within budget constraints.
- From Mike Snyder, Environmental Health Director:
 - The annual installers' meeting is scheduled for March 10th. A licensing exam will be offered after the meeting.
 - Food service sanitation training is scheduled in both counties.
 - The Body Art Program is in operation.
 - Michigan law requires each food service facility have a Certified Food Service Manager by April 1st. MSU Extension in both counties is offering these classes. PHDM will monitor the facilities' compliance.
- Our nurses are still visiting some private facilities to administer H1N1 vaccine.

9. **Public Comment—No comments**

10. **Adjournment**

There being no further business, a motion was made by Mr. Elegeert with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:40 p.m. CST.


Chairperson

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