Agenda Item #2

Public Health
Delta & Menominee Counties

Board of Health
AGENDA

May 16, 2012
4:30 p.m. (CDT), 5:30 p.m. (EDT)
Pinecrest Medical Care Facility
Powers, Michigan

Board Members

Bob Burie	Mary Harrington	Bernie Lang
Tom Elegeert	Mark Jasper	Tom Trudgeon

Public Health Staff

Mike Snyder, Acting Health Officer/ Administrator
Lynn Woelffer, Director of Finance
Jeanne' McCoy, MCIR Coordinator

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of April 18, 2012 Board of Health Minutes**
4. **Education Session: Michigan Care Improvement Registry (MCIR)**
5. **PHDM Annual Report**
6. **April 24, 2012 Meeting with MDCH**
7. **Health Officer's Report**
8. **Public Comment**

   Any individual wishing to address the Board will be allocated five (5) minutes.
9. **Adjournment**

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes
Wednesday, May 16, 2012

Board Members Present

Bob Burie	Mary Harrington	Bernie Lang
Tom Elegeert	Mark Jasper	Tom Trudgeon

Public Health Staff

Mike Snyder, Acting Health Officer/ Administrator
Lynn Woelffer, Director of Finance and Budget
Jeanne' McCoy, MCIR Coordinator

1. **Call to Order/Roll Call**
The regular monthly meeting of the Delta-Menominee District Board of Health was held on May 16, 2012. The meeting was called to order at 4:30 p.m. CST by Chairman Trudgeon. Roll call was taken by the Director of Finance and Budget and is recorded above.

2. **Approval of Agenda**

Mr. Jasper moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. **Approval of Minutes**

Ms. Harrington moved that the minutes of April 18, 2012 be approved. Motion was supported by Mr. Elegeert and carried.

4. **Education Session: Michigan Care Improvement Registry (MCIR)**
Jeanne' McCoy, MCIR Coordinator, gave a presentation on the Michigan Care Improvement Registry (MCIR). The Michigan Childhood Immunization Registry was created in 1996, under Public Act 540, and was designed to record childhood immunizations given by private providers throughout the State. In 2006, the registry was expanded to include adults and the name was changed to Michigan Care Improvement Registry.

MCIR is a web-based portal, allowing all providers access to immunization records for patients of all ages.

PHDM has received this contract since 1997, with the regional office located in Escanaba. The regional office serves 215 active provider sites across the Upper Peninsula and Wisconsin, including pharmacies, tribal health centers, long-term care facilities, obstetrics and gynecology, family planning clinics, internal medicine, and urgent care.

In 2008, the Vaccine Inventory Management (VIM) module was introduced allowing providers to electronically track VFC (Vaccine For Children) doses received and administered. In 2010, the E-Ordering module was added, allowing providers to order VFC vaccine online.

Site of Excellence awards are given quarterly to providers nominated and selected based on evaluation criteria, including 4313314 profile percentage, rate improvement, consistency in balances and compliancy rate.

5. **PHDM Annual Report**

Mr. Snyder, Acting Health Officer, presented the FY2011 PHDM annual report. PHDM first began compiling annual reports in FY2008, highlighting our achievements and accomplishments during the year, our numbers served, and examples of how PHDM is meeting the needs of our community.

6. **April 24, 2012 Meeting with MDCH**

Mr. Trudgeon, Ms. Harrington, Mr. Snyder, and Judy Schwalbach met on April 24, 2012 with Conrad Edwards from MDCH. Mr. Edwards conveyed that there is a lot of educational opportunity available, but did not address the issue of other Health Officers being approved with less qualifications that Mr. Snyder. No written policy changes at MDCH regarding Health Officer qualifications have been provided. Representative McBroom and Senator Casperson have both received complete sets of documents. A new offer for Mr. Snyder has not been formally presented, but has been rumored.

The Board feels that there has been an issue of discrimination. Mr. Trudgeon will draft a letter to both Rep. McBroom and Senator Casperson on request for assistance and expectations of their offices. The Board also discussed making verbal contact with Marty Fittante from Senator Casperson's office.

Mr. Trudgeon will contact all Board members for signatures on the letters and mail out once obtained. Board members will also request County resolutions in support of Mr. Snyder.

7. **Health Officer's Report**

Mr. Snyder reported:

- Dr. Terry Frankovich is not available today, as she is attending the Communicable Disease conference downstate.
- Accreditation was conducted the last week in April by the Michigan Department of Community Health, Michigan Department of Agriculture, and Michigan Department of Environmental Quality. Eleven programs were evaluated on their compliance with minimum program requirements (MPR's). 95 MPR's were

reviewed, with 93 found to be in compliance. The 95 MPR's require MDCH to review 185 indicators with 181found to be in compliance, resulting in a 98% compliance rate. One MPR and one indicator would additionally be met if Mr. Snyder is approved as Health Officer. The remaining three unmet indicators were in Children's Special Health Care Services, which is the first time this program has been reviewed.

- The Senior Screening Program funding received through UPCAP (appx. $6,000) potentially may be restored, with the expectation that additional standards will need to be met. The additional standards have not been defined, so at this time PHDM has not committed to continue providing the screenings until more information is received. UPCAP is planning a teleconference with more information the week of May 21st.
- Concerns have arisen regarding continental breakfasts served at hotels/motels. In 2008, the State provided a guidance document on whether hotels/motels needed to have food licenses for their continental breakfasts. A hotel/motel is exempt from food licensure if it meets the definition of providing a continental breakfast, which is limited to non-potentially hazardous foods . Hotels/motels have been expanding their breakfasts to include other items, such as make-your-own waffles, hard-boiled eggs, biscuits and gravy, etc. that are not included in the definition of a continental breakfast. Addition of these items requires a food license. In 2008, PHDM made contact with hotels/motels and licenses were purchased, if needed. Recently, the hotels/motels were again contacted and four were determined to not be in compliance, offering items that require licensure. Three are in the process of obtaining food licenses, with one taking their concerns to the Convention Bureau.

8. **Public Comment**—None

9. **Adjournment**

There being no further business, a motion was made by Ms. Harrington with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:45 p.m. CST.

Thomas L. Prudgeon 6-20-2012
Chairperson

:lw