2396

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Wednesday, May 21, 2014

Board Members Present

Bob Burie	Jan Hafeman	Larry Schei
Tom Elegeert	Mary Harrington	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Kristi Steger, Health Education

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on May 21, 2014. The meeting was called to order at 3:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Ms. Hafeman moved that the minutes from April 16, 2014, be approved. Motion was supported by Mr. Schei and carried.

4. Educational Session: National Diabetes Prevention Program (NDPP) – Kristi Steger

NDPP is an evidence based pre-diabetes program being offered through PHDM. NDPP has proven to help lower the risk of Type 2 Diabetes by 58%. There are currently 2.6 million adults in MI whom are pre-diabetic. Pre-diabetes means an individual has an elevated blood sugar, but it is not high enough for them to be considered diabetic. Studies have shown that if a person loses 5-7% of their body weight, and is physically active at least 150 minutes a week, he or she can prevent of delay the onset of type 2 diabetes. PHDM's
Men or women, age 18 and older with a BMI greater than or equal to 24, are eligible for the NDPP if they meet any of the following criteria:

- ✓ Are at risk for Type 2 diabetes (using the CDC's Pre-diabetes Screening Test)
- ✓ Have been diagnosed with gestational diabetes
- ✓ Have had an elevated fasting glucose, but are NOT diabetic

The CDC created a risk assessment form to assist in deciding eligibility. This along with referral forms will be sent to local providers for their at-risk patients.
The NDPP class will meet once a week for approximately one hour for the first 16 weeks, and monthly for the remaining six months. The first class will start in Delta County on June 3rd at PHDM and June 4th in Menominee County at the Spies Library. A typical class will have weekly weigh-in, followed by Ms. Steger collecting food journals so she can review and comment on them. They will discuss topics such as physical activity minutes as well as barriers to physical activity, stress, healthy eating, etc.

5. Board of Health Meeting Time

A suggestion was brought before the board to possibly move the meeting to an earlier time because of some conflicts for board members.

Mr. Elegeert moved to approve the change of time for the Board of Health meetings to 2pm CST/3pm EST. Motion was supported by Ms. Harrington and carried.

6. Senior Screening Letter of Intent

Senior Screening is funded by the Upper Peninsula Area Agency on Aging (UPAAA) through UPCAP. UPAAA requires a letter of intent be signed every year in order to apply for continuation of funds for the program.

Ms. Hafeman moved to approve Mr. Snyder to sign the Senior Screening Letter of Intent for FY2015. Motion was supported by Mr. Elegeert and carried.

7. Review and Approval of April Check Register

The Board of Health reviewed the April check register. Questions were answered by Mr. Snyder. Mr. Burie suggested the Finance Committee review a break-down of the American Express statements at the quarterly meetings.

Ms. Hafeman moved to approve the April check register. Motion was supported by Ms. Harrington and carried.

8. Medical Director's Report

Dr. Frankovich talked to the board about the Breast and Cervical Cancer Control Program (BCCCP) and its future. The funding has continually decreased and is currently in a transition time with the start of the Affordable Care Act (ACA). It is important to continue services at present due to current uncertainties such as: 1) Will current local practices be able to accommodate the marked increase in number of adults with Medicaid, 2) How many people will remain uninsured or underinsured under ACA, 3) Will there be some other unmet need?
So, at present, we will continue to provide breast and cervical screening services to women and bill all appropriate insurances. If women are uninsured or underinsured, and have abnormalities on screening that require further diagnostic testing or additional services, we will be able to enroll them in the BCCCP program. PHDM will bring the board of health a proposed fee schedule at the June BOH meeting. No local funds will be used for this program; they are hoping the program will be sustainable.
Mr. Schei asked Dr. Frankovich to discuss the MERS Co-V infections seen in the U.S. This particular virus has caused severe respiratory illness primarily in Saudi Arabia but there have been a few North American cases in individuals with travel exposures. Although it can be transmitted person to person with close contact, there has been no community level transmission.

9. Health Officer's Report

- Mr. Snyder reported on an EH situation which began last November. EH went out to a property on Stonington Peninsula to issue an OSTDS permit. The client told EH staff he had recently drove two point wells. After some research, they found there were no permits. Mr. Snyder met with the home owner on April 8th and found out the construction was not done properly. Mr. Snyder also spoke with the DEQ about the well construction and they stated the wells could not be accepted. Mr. Snyder issued a notice to the

home owner notifying him he will need to apply for a permit, abandon the two point well and have a drilled well constructed. The home owners contacted Senator Casperson's office, who contacted the DEQ and Mr. Snyder to find out the details. Mr. Snyder explained the situation and said he will be turning it over to the Prosecuting Attorney's office if the homeowner does not apply for a permit by May 23, 2014.

- All food establishment licenses expired April 30, 2014. Ten establishments have not applied to renew their license. The licensees will have until May 30th to pay before a fine will be assessed. Mr. Snyder would like to eliminate the 30-day grace period for assessing the fine so nobody can operate without a current food license. He will be bringing a proposal before the board at a later meeting that will take effect January 1, 2015, if approved.
- There are three upcoming retirements at PHDM. Each of them have worked at PHDM for over 20 years.
  - Karen Sargent from Prevention
  - Kathy Winchester, Clerk
  - Linda Brachmann, LPN

10. Public Comment—None

11. Board Member Comments

- Chairman Trudgeon commented on the Drug Awareness Conference. He informed the board it was well attended and how exceptional the speakers were.
- The board members would like to see a certificate be given to each of the retirees. Mr. Snyder will have them created so Chairman Trudgeon can sign them.

12. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Ms. Harrington to adjourn the meeting. Motion was carried and the meeting adjourned at 4:00 p.m. CDT.

Thomas L. Trudgeon 6-18-14
Chairperson

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