



# Public Health

## Delta & Menominee Counties

---

### Board of Health AGENDA

May 21, 2020

1:00 p.m. (CDT), 2:00 p.m. (EDT)

**Virtual Meeting**

**(906) 217-8204**

**Conference ID 373872 #**

#### Board Members:

Amanda Hess

Larry Johnson

Patrick Johnson

Larry Schei

Gerard Tatrow

Tom Trudgeon

#### Public Health Staff:

Mike Snyder, Health Officer/Administrator

Dr. Robert Van Howe, Interim Medical Director

Lynn Woelffer, Director of Finance

Nancy Wahl, Clerical Supervisor

- 1) **Call to Order/Roll Call**
- 2) **Approval of May 21, 2020 Agenda**
- 3) **Public Comment on Agenda Items (Five Minutes Maximum)**
- 4) **Approval of March 19, 2020 Board of Health Meeting Minutes**
- 5) **COVID – 19, Update**
- 6) **Finance**
  - a. **FY20 Second Quarter Report**
  - b. **American Express Statements**
  - c. **FY19 PHDM Audit**
- 7) **MERS Quarterly Statement**
- 8) **Local Government Retirement System Annual Report**
- 9) **Review and Approval of March and April check Registers**
- 10) **FY19 PHDM Annual Report**
- 11) **Future Meeting Location**
- 12) **Medical Director's Report**
- 13) **Health Officer's Report**
- 14) **Public Comment (Three Minutes Maximum)**
- 15) **Board Member Comments**
- 16) **Adjournment**



# Public Health Delta & Menominee Counties



## Board of Health Meeting

### Virtual Meeting

Meeting Minutes  
Thursday, May 21, 2020

#### Board Members Present

Amanda Hess, by phone  
Larry Schei, by phone

Larry Johnson, by phone  
Gerard Tatrow, by phone

Tom Trudgeon, by phone

#### Board Members Absent

Patrick Johnson

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Robert Van Howe, Interim Medical Director, by phone  
Lynn Woelffer, Director of Finance  
Nancy Wahl, Clerical Supervisor

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held virtually over the telephone on May 21, 2020. The meeting was called to order at 2:03 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

Chairman Trudgeon made a brief statement on how he will execute the virtual meeting. To avoid confusion, he will call on everyone, in alphabetical order, for their input on every agenda item. After the first round of discussions are completed, applying the same format everyone will be granted a second opportunity for any follow-up statements before any vote. All necessary votes will be done by roll call to eliminate errors due to phonic limitations. Regarding management input, including Dr. Van Howe, he will call on individuals as necessary for input and/or clarification. If anyone has something imperative to add, please wait for a quiet moment.

Chairman Trudgeon conducted the roll call and is as follows:

Amanda Hess -- No  
Larry Johnson -- No  
Patrick Johnson -- Absent  
Larry Schei -- No  
Gerard Tatrow -- No  
Tom Turdgeon -- No

**2. Approval of Agenda**

Ms. Hess moved the May 21, 2020 agenda be approved. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes  
Larry Johnson -- Yes  
Patrick Johnson -- Absent  
Larry Schei -- Yes  
Gerard Tatrow -- Yes  
Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.

**3. Public Comment**

There was no public comment on the May 21, 2020 agenda.

**4. Approval of March 19, 2020 Minutes**

Ms. Hess moved the minutes from March 19, 2020, be approved and placed on file. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

**5. COVID-19 Update**

Mr. Snyder presented an update on COVID-19. Delta County has 17 lab confirmed cases, 4 probable and 2 deaths. Delta has conducted 538 tests. Of the 21 cases 13 have met the definition of "recovered". Menominee County has had 8 lab confirmed cases, 0 probable and 0 deaths. Menominee County has conducted 490 tests. Of the 8 cases confirmed cases, 2 have met the definition of "recovered". The Michigan National Guard and the State Police did rounds of testing in the U.P. Between May 4-17<sup>th</sup>, the National Guard and the State Police conducted testing in all the prisons, 7 long term care facilities and some of the county jails. Delta County Jail received test kits and will do their own testing. Menominee County Jail declined the testing. PHDM has been working with area businesses assisting with plans to reopen. Public Health continues contact tracing for all positive cases and their close contacts. Currently, PHDM has 5 nurses making calls every day (7 days per week) since the end of March. Calls are very time consuming and we may not be able to continue this activity once PHDM opens on June 1<sup>st</sup>. PHDM is looking to turn over the contact tracing to MDHHS.

BOH questions were answered by Mr. Snyder and Dr. Van Howe.

**6. Finance**

**a. FY20 Second Quarter Report**

Chairman Trudgeon and Mr. Schei gave an overview of the FY20 Second Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Larry Johnson moved the FY20 Second Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Gerard Tatrow.**

**Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

**b. American Express Statements**

Chairman Trudgeon gave an overview of February, March and April American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Larry Johnson moved the American Express Statements be acknowledged and placed on file. Motion was supported by Ms. Hess.**

**Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

**c. FY19 PHDM Audit**

Chairman Trudgeon gave an overview of the FY19 Audit and congratulated Ms. Woelffer and her team on a job well done. BOH questions were answered by Ms. Woelffer.

**Mr Tatrow moved the FY19 Audit be acknowledged and placed on file. Motion was supported by Ms. Hess.**

**Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

## **7. MERS Quarterly Statement**

Chairman Trudgeon gave a brief overview of the MERS 2020 2nd Quarter Statement. Questions were answered by Mr. Snyder.

**Mr. Tatrow moved the MERS 2<sup>nd</sup> Quarter Statement be acknowledged and placed on file. Motion was supported by Mr. Larry Johnson.**

**Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

## **8. Local Government Retirement System Annual Report (Form 5572)**

Chairman Trudgeon gave a brief overview of the Local Government Retirement System Annual Report (Form 5572). BOH questions were answered by Ms. Woelffer.

## **9. Review and Approval of March and April Check Registers.**

The Board of Health reviewed the March and April check registers. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hess moved the March check register be approved and placed on file. Motion was supported by Mr. Tatrow.**

**Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

**Mr. Tatrow moved the April check register be approved and placed on file. Motion was supported by Ms. Hess.**

**Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

**10. FY19 PHDM Annual Report**

Mr. Snyder presented the FY19 PHDM Annual Report to the BOH. Questions were answered by Mr. Snyder.

**11. Future Meeting Location**

Chairman Trudgeon proposed this item be tabled until a future date when we meet in person.

**Mr. Tatrow moved this item be tabled until a future date when we can meet in person. Motion was supported by Mr. Larry Johnson.**

**Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess -- Yes**

**Larry Johnson -- Yes**

**Patrick Johnson -- Absent**

**Larry Schei -- Yes**

**Gerard Tatrow -- Yes**

**Tom Trudgeon -- Yes**

**Motion carried on a 5-0 vote.**

## **12. Medical Director's Report**

Dr. Van Howe reported:

Good news, we are starting to see close to the testing capacity needed to contain further outbreaks. We're not having to wait too long for test results. Positive cases are higher in Delta and Menominee than other counties covered by Dr. Van Howe.

Fallout from COVID-19 -- there has been a decrease in vaccinations for children with Immunizations clinics closed. Local Public Health will need to catch up on these, same with Family Planning clinics.

Going forward we face a couple of challenges:

1. We have a population where less than 1% have been infected with the virus. We have an older population and they are highly susceptible.
2. The challenge of Wisconsin opening up and people leaving their homes may translate to more people in our area being exposed to the virus responsible for COVID-19.

## **13. Health Officer's Report**

Mr. Snyder reported:

- **\$5,000, 2% Grant** – PHDM's BCCCP program received a \$5,000 grant from Hannahville. The application for SSP (Syringe Services Program) was declined. PHDM will resubmit the application in the fall after additional educational materials are presented to the council.
- **SSP (Syringe Services Program)** -- Due to COVID – 19, the SSP program has been delayed. It will begin the week of June 8<sup>th</sup>. The program has made it's first distribution of supplies.
- **Bay College – Child & Adolescent Health Center** – PHDM applied to MDHHS, for a grant to operate a Child & Adolescent Health Center at Bay College. The clinic would be for children 10 – 21 years of age. The engineering firm, C2AE, was hired for preliminary designs of the proposed health center. On May 14<sup>th</sup>, PHDM received notice from MDHHS that we were not awarded the grant during

this cycle. The plans from C2AE will be kept for the next cycle and PHDM will apply again.

- **Phone Call** – Mr. Snyder informed the board he received a call from a Menominee County resident commenting on what a great job PHDM nurses are doing.

**14. Public Comment (Three Minutes Maximum)**

No public comments

**15. Board Member Comments**

Chairman Trudgeon -- In regards to the SSP program, besides pamphlets, he would suggest having one of our Health Educators present information to the Hannahville Council before the next grant cycle.

Mr. Larry Johnson, expressed his concerns regarding COVID-19 testing and anti-body testing.

**16. Adjournment**

There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 3:20 EDT. Motion was supported by Ms. Hess.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess -- Yes

Larry Johnson -- Yes

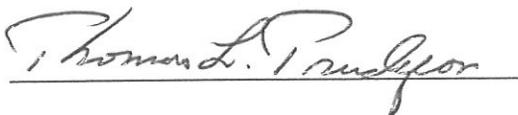
Patrick Johnson -- Absent

Larry Schei -- Yes

Gerard Tatrow -- Yes

Tom Trudgeon -- Yes

Motion carried on a 5-0 vote.



Chairperson