

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive - Kingsford, MI

December 18, 2008 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Berger, Floyd		X		Martin, Ann	X		
Connors, Peggy	X			Pomeroy, Judy	X		
DeDie, William	X			Raether, Karen	X		
DeGrave, Marylee	X			Plumley, Robert	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X						

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

Karen Thekan introduced and welcomed the following guests to the Board meeting: Patty Webber, Northpointe's nurse practitioner; Mark Cini, past Dickinson County Board member; and Dr. Joseph Cools, Northpointe's Medical Director.

APPROVAL OF THE AGENDA: There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Pomeroy; supported by M. DeGrave. **Motion carried unanimously.**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on November 20, 2008.

ACTION: A motion was made to dispense with reading the minutes from the November 20, 2008 Regular Board of Directors meeting and approve as written.

Motion by: J. Pomeroy; supported by J. Luhtanen. **Motion carried unanimously.**

PRESENTATION: Regional Access Days - Dr. Joseph Cools

Dr. Joseph Cools stated that NorthCare now does the centralized access for all five of the U.P. Community Mental Health agencies (CMH's). When an individual calls for CMH services they now are connected with an access specialist at NorthCare who will help identify their needs and help coordinate efficient entry into the mental health system. Dr. Cools provided and reviewed a power point presentation on regional access data for fiscal year (FY) 2008. Questions were addressed by Dr. Cools.

FINANCE COMMITTEE REPORT – J. Pomeroy

Ms. Pomeroy stated that there is a new member on the Finance Committee – Chris Spence. Ms. Pomeroy then highlighted the following from the Finance Committee Meeting Minutes:

1. **ISSUE:** Bills and Payroll

Bills and payroll in the amount \$1,229,002.70 were reviewed, discussed, and recommended for approval.

ACTION: A motion was made by J. Pomeroy, supported by M. DeGrave to approve bills as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Berger, Floyd			Martin, Ann	X	
Connors, Peggy	X		Pomeroy, Judy	X	
DeDie, William	X		Raether, Karen	X	
DeGrave, Marylee	X		Plumley, Robert	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X				

Motion carried unanimously.

2. **ISSUE:** Financial Statement - November 2008

The committee reviewed November 2008 financial statement and recommended for approval.

ACTION: A motion was made by J. Pomeroy, supported by M. DeGrave to approve financial statement ending November 2008.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Berger, Floyd			Martin, Ann	X	
Connors, Peggy	X		Pomeroy, Judy	X	
DeDie, William	X		Raether, Karen	X	
DeGrave, Marylee	X		Plumley, Robert	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X				

Motion carried unanimously.

ISSUE: The committee also reviewed FY2007-08 year end financial statement. **ACTION:** Information

3. **ISSUE:** Contract(s)/Agreement(s)

- a) Birchwood AFC – This is an addendum to the current agreement for the addition of a resident at \$40/day through 12/31/08 contract.
- b) Birchwood AFC – This is a renewal agreement for specialized personal care and community living supports for two residents for a total of \$60/day.
- c) Ihander AFC – This is a renewal agreement for specialized personal care and community living supports for one resident. The rate is unchanged at \$80.91 per day.
- d) Schlaud AFC – This is a renewal agreement for specialized personal care and community living supports for four residents. The total rate change is a \$3.88/day increase based on functioning scores and time in the home for a total yearly increase of \$1,416.26.
- e) Kutha AFC – This is an addendum to the current agreement for the addition of a resident at \$26.90/day through 12/31/08 contract.
- f) Kutha AFC – This is a renewal agreement for specialized personal care and community living supports for six residents. The total rate change is a \$5.06/day increase based on functioning scores and time in the home for a total yearly increase of \$1,846.90.
- g) Wakeham CFC – This is a renewal agreement for specialized personal care and community living supports for one resident. The total rate change is a \$1.00/day increase based on functioning scores and time in the home for a total yearly increase of \$365.00.
- h) Powers Activity Center – This is a renewal agreement for skill building day services. The contract is being reduced from \$244,446.00 in 2008 to \$134,450.00 for 2009.
- i) Psychiatric Associates of Marquette – This is a renewal agreement for Dr. Joe Cools as our Medical Director and also for Dr. Jan Cools to provide child psychiatry services. The rate is \$170.00 each per hour including travel time.
- j) Dr. Van Holla – This is a renewal self determination agreement for one person to receive psychiatric services through a single case agreement. The rate is \$114 or \$165 for medication reviews for a total of 4 sessions.

ACTION: A motion was made by J. Pomeroy; supported by P. Connors to approve all contracts/agreements as noted above. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Berger, Floyd			Martin, Ann	X	
Connors, Peggy	X		Pomeroy, Judy	X	
DeDie, William	X		Raether, Karen	X	
DeGrave, Marylee	X		Plumley, Robert	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X				

Motion carried unanimously.

4. Miscellaneous

- Karen Thekan provided that the premium for Northpointe’s worker compensation for the next year will be \$52,768.00 and Northpointe’s modification rate is .78. Terri Wendt will be providing a presentation on Northpointe’s worker compensation at the January Board meeting.

- Bill Adrian provided that the first set of state budget cuts, for now, did not include any cuts to CMH's.

CHAIRPERSON REPORT - K. Raether

- Karen Raether stated that even though Floyd Berger was not present at today's meeting she wanted to thank him on behalf of the Board for serving on Northpointe's Board for the past two years. Mr. Berger did not run for re-election for the Menominee County Commissioners and a new representative from the Menominee County Commissioner's office will be appointed to fill his position.
- The Great Lakes Executive Committee meeting was cancelled and will be rescheduled some time in January 2009. As of now, there has not been enough interest from the U.P. regional CMH's to hold a winter conference in the U.P.

CEO REPORT

Ms. Thekan stated that her December 2008 CEO report was provided in Board folders; and provided the following updates and highlights:

Federal/State Activity:

- Ms. Thekan was unable to attend the State Directors' meeting which was held last week but was provided with information received at the meeting from Gail Hall, NorthCare/Pathways CEO. Some of the main topics discussed at the meeting were the governor's executive order as the state was trimming approximately \$140 million dollars (with the two departments taking the biggest hits being Corrections and Department of Human Services) and the Adult Benefit Waiver (ABW) program that is set to expire at the end of January 2009.
- Ms. Thekan continues to be part of the ages 0-3 Assessment Tool Pilot group at the state level to look at an assessment tool to use for this age group. Jill Doll, Kingsford Site Director, sat in on a conference call for the infant mental health specialist which a staff person will have to be trained for to become certified.

Regional Activity:

- Ms. Thekan continues to attend the NorthCare Board meetings via VTC each month.

Local Activity:

- Ms. Thekan stated that Mary Beth Haavisto recently celebrated 20 years of employment with Northpointe and wanted to recognize her for all of the hard work that she does. Ms. Haavisto is Northpointe's Utilization Manager, hospital liaison, and oversees crisis services. Karen Raether stated that she recently saw Ms. Haavisto and offered congratulations to her and if any Board member sees Ms. Haavisto, they should thank her for her years of service as she is a very dedicated worker for Northpointe.
- The annual NAMI Christmas party was recently held with a very good turnout.
- Ms. Thekan stated that Lisa Dionne did a wonderful job on Northpointe's Annual Performance Report Calendar and these are available if anyone would like to hand them out to their organization.

OLD BUSINESS - No old business

NEW BUSINESS

- Review and Vote for Stakeholder Advisory Committee Appointments to the Stakeholder Advisory Committee
Lisa Dionne stated that the applicants for vacancies on the Stakeholder Advisory Committee were reviewed and voted on by QI Team Committee members at their December 11 meeting. Ms. Dionne reviewed the results from QI Team Committee members and stated that Board members should now review these applicants and vote on their choices to fill the vacancies. Ms. Dionne stated that appointments to the committee will then be presented for Board approval at the January 15, 2009 Board meeting. Miscellaneous questions were addressed by Ms. Dionne.

BOARD PREROGATIVE

- Karen Thekan stated that next time Dickinson County advertises in the local newspaper they will be placing an ad to fill Ann Babladelis's position on the Northpointe Board of Directors.

PUBLIC COMMENTS - No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:30 p.m.

The next regular monthly Board meeting is scheduled for January 15, 2009, in **Kingsford, Michigan beginning at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary