

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

**Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, Michigan
June 21, 2007 - 4:00 p.m.**

CALL TO ORDER/ROLL CALL:

Karen Raether, Chairperson, called the meeting to order at 4:00 p.m. and introductions were made once again to William DeDie. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Babladelis, Ann	X			Luhtanen, Joan	X		
Benson, Lloyd	X			Martin, Ann	X		
Berger, Floyd		X		Pomeroy, Judy	X		
Connors, Peggy	X			Raether, Karen	X		
DeDie, William	X			Plumley, Robert	X		
Hofer, Millie		X		Spence, Christine		X	

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, L. Dionne M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: L. Benson; supported by P. Connors. **Motion carried unanimously.**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on May 24, 2007.

ACTION: A motion was made to dispense with reading the minutes from the May 24, 2007 Regular Board of Directors meeting and approve as written.

Motion by: J. Pomeroy; supported by J. Luhtanen. **Motion carried unanimously**

PRESENTATION: Peer Support Specialist - George Wiedenhoeft & Robert Doty

George Wiedenhoeft, Dickinson County Director, and Robert Doty, Peer Support Specialist, provided information on the peer support program. Mr. Wiedenhoeft stated that Mr. Doty has been in the position of peer support specialist since February 2007 and is doing an excellent job in this position. Mr. Wiedenhoeft further stated that the peer support specialist is a primary or past consumer of mental health services that provides individuals with opportunities of support, mentoring, and assistance for them to achieve inclusion, participation, independence, recovery and productivity in the community. Mr. Doty stated that he attended peer support specialist training and provided information on how he assists consumers. Mr. Doty also provided information on a peer support recovery group that will soon be started at Northpointe. Karen Thekan stated that there is also a peer support specialist that is employed in the Menominee office. Questions were addressed by Mr. Wiedenhoeft and Mr. Doty.

FINANCE COMMITTEE REPORT - L. Benson

Mr. Benson highlighted the following from the Finance Committee Meeting Minutes:

1. **ISSUE:** Bills and Payroll

Bills and payroll in the amount \$1,273,652.29 were reviewed, discussed, and recommended for approval.

ACTION: A motion was made by L. Benson, supported by P. Connors to approve bills as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Babladelis, Anastasia	X		Luhtanen, Joan	X	
Benson, Lloyd	X		Martin, Ann	X	
Berger, Floyd			Pomeroy, Judy	X	
Connors, Peggy	X		Raether, Karen	X	
DeDie, William	X		Plumley, Robert	X	
Hofer, Millie			Spence, Christine		

Motion carried unanimously.

2. **ISSUE:** Financial Statement - May 2007

The committee reviewed May 2007 financial statement and recommended for approval.

ACTION: A motion was made by L. Benson, supported by J. Pomeroy to approve financial statement ending May 2007 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Babladelis, Anastasia	X		Luhtanen, Joan	X	
Benson, Lloyd	X		Martin, Ann	X	
Berger, Floyd			Pomeroy, Judy	X	
Connors, Peggy	X		Raether, Karen	X	
DeDie, William	X		Plumley, Robert	X	
Hofer, Millie			Spence, Christine		

Motion carried unanimously.

3. **ISSUE:** Contract(s)/Agreement(s)

The following contract(s)/agreement(s) were reviewed and recommend for renewal/approval:

- a) Whispering Pines - This is a renewal agreement for the Carney home. The rate remains \$129.05 for personal care and community living supports.
- b) Whispering Pines - This is a renewal of the lease for the Carney home. They will continue to pay NBHS \$850 per month.
- c) The Manor - This is a renewal agreement for residential personal care and community living supports. The rate remains \$182.25/day.
- d) Stuart Wilson - This is a renewal agreement for fiscal intermediary services for individuals on self-determination. The rate will go from \$125 to \$130 per month.

Miscellaneous questions were addressed by Bill Adrian.

ACTION: A motion was made by L. Benson, supported by P. Connors to approve all contracts/agreements as noted above.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Babladelis, Anastasia	X		Luhtanen, Joan	X	
Benson, Lloyd	X		Martin, Ann	X	
Berger, Floyd			Pomeroy, Judy	X	
Connors, Peggy	X		Raether, Karen	X	
DeDie, William	X		Plumley, Robert	X	
Hofer, Millie			Spence, Christine		

Motion carried unanimously

PLANNING COMMITTEE REPORT - A. Babladelis:

Ms. Babladelis highlighted the following from the Planning Committee Meeting Minutes:

• **ISSUE:** Transitional AFC Home-Update

An update on the Transitional AFC home was provided: The City of Norway’s Planning Commission meeting was attended by Karen Thekan and Luanne Guiliani and at this meeting the Planning Commission approved the conditional use permit for licensing for 16 beds at the home and concerns with Norway residents regarding increased traffic and their property values being decreased were addressed. Karen Thekan stated that the site plan from the contractor was approved at the June 19 Norway Planning Commission meeting and the blueprints will now be sent to the State for approval. Ms. Thekan provided that George Lemerond will present the finalized blueprints for review at Northpointe’s July Planning Committee meeting. **ACTION:** Information

- **ISSUE: State Budget-Update**
The State has now decided to not impose the 6% cut to Medicaid so Northpointe did not have to take a 6% Medicaid budget cut. The State has now put together a temporary budget solution but the next fiscal year still does not look any better. Ann Babladelis asked that since the State 6% Medicaid budget cut was not made, would the budget cuts that Northpointe made last month still be adhered to. Ms. Thekan provided that this would be addressed in agenda item #3. **ACTION:** Information
- **ISSUE: Employee Response to Cost Saving Measures**
Karen Thekan provided that she held an all staff meeting following the last Board meeting and Terri Wendt also met with some individual staff regarding the cost savings measures made. While some staff were initially upset; overall, employees seem to understand that expenses continue to rise along with the next year's State fiscal picture not looking any better. The cost saving measures will remain in effect. **ACTION:** Information
- **ISSUE: Michigan Mission Based Performance Indicator System (MMBPIS) Reports**
The 1st and 2nd Quarter MMBPIS Reports for Fiscal Year (FY) 2007 were reviewed by Lisa Dionne. Ms. Dionne also provided the MMBPIS Report for FY2006 for comparison with the FY2007 reports. **ACTION:** Information
- **ISSUE: QI Outcomes Report-2nd Quarter**
The 2nd Quarter QI Outcomes Report was reviewed by Lisa Dionne. Areas discussed were: Coordination of Care, Developmentally Disabled Children's Individual Plan of Service, and Home Based. **ACTION:** Information
- **ISSUE: Stakeholder Advisory Committee Meeting Report**
Lisa Dionne provided that the June 11, 2007 Stakeholder Advisory Committee meeting was held in the Iron River office and the following was reviewed at the meeting with committee members: budget cuts were reviewed; an update was provided on the transitional AFC home; the QI Outcomes Report was reviewed; change in manager for the Phoenix Center was discussed as Kathe Oliva, manager of the Phoenix Center, retired on June 15 and Joetta Moser has taken over as manager there; Greg Takala, Iron River site director, provided information on Iron River services; Amy Kemnitz joined the Stakeholder Committee as a member resigned from the committee; and grievances/complaints were reviewed. **ACTION:** Information
- **Miscellaneous**
 - Karen Thekan provided the Northpointe Board retreat is scheduled for Friday, August 17 at Oak Crest in Norway, Michigan with the following tentative agenda items: review Northpointe's Strategic Plan; presentation by Terri Wendt on the employee performance record review; Debbie Davis will provide information regarding client service data; a DVD-"Out of the Shadow, which is a documentary regarding a daughter's account of her mother's schizophrenia, will be shown; with the August Board of Directors' meeting then possibly held in the afternoon after the Board retreat. Karen Thekan asked Board members if it would be feasible to cancel the already scheduled regular August Board meeting on Thursday, August 16 and reschedule the August Board meeting to 2:00 p.m. on Friday, August 17 after the Board retreat. Karen Raether asked the Board members in attendance who would be able to attend the Board meeting if it was rescheduled to Friday, August 17. Consensus of Board members in attendance is that the Board meeting date could be rescheduled to August 17. Karen Raether stated that if a Board member could not attend the entire day for the Board retreat on August 17 and could only attend for a half day; their attendance at the Board meeting in the afternoon would ensure that a quorum would be present for the Board meeting.
 - Joan Luhtanen asked if the date for Northpointe's Bocce tournament was scheduled yet. Karen Thekan stated that the Bocce tournament is scheduled for Sunday, August 19 (rain date is August 26) at the Iron Mountain City Park. More details will be provided to Board members on the tournament once details are finalized re: time, team sign-up, etc.

Peggy Connors excused at 4:40 p.m.

- Karen Raether provided that the July Board meeting is scheduled for Iron River and asked if there would be a tour scheduled for Board members at the Gathering Pointe program in Iron River before the Board meeting. Karen Thekan stated that Tim Hall, Gathering Pointe manager, was contacted and a tour and

lunch at the Gathering Pointe program has been scheduled for Thursday, July 19. The tour will begin at 11:30 a.m. and lunch will be served at noon. Ms. Thekan further stated that carpooling to the Iron River Board meeting will be planned from the Kingsford office and Mary Wendt will contact Menominee and Dickinson County Board members to see who would like to carpool.

CHAIRPERSONS REPORT - K. Raether

- Board members that attended the annual Northpointe NAMI luncheon were Karen Raether, Bill DeDie, Ann Babladelis, and Joan Luhtanen. The luncheon was well attended by over 130 individuals with excellent presentations given.
- The Great Lakes Executive committee recently met to finalize plans and the agenda for the Great Lakes Fall conference. The conference is scheduled for September 10-12 at the Four Seasons Resort in Pembine, Wisconsin. If any Board member is interested in attending the conference they will need to confirm their conference attendance to Mary Wendt by the July Board of Directors' meeting.

CEO REPORT

Ms. Thekan stated that her June 2007 CEO report was in Board packets; she provided the following updates and highlights:

State Activity:

- Ms. Thekan participated in the Children's Board Association Committee meeting via video television conference. The main discussion centered on the State looking at working more closely with the Early-On program which is a program through the Intermediate School District for children ages 0-5. Two different screening tools will be piloted to see how these match up for eligibility for services through community mental health agencies. The primary focus for the Michigan Association of Community Mental Health Board fall conference will be on children.
- Ms. Thekan will be attending the State directors' meeting in Lansing on June 25.

Regional Activity:

- The regional directors met on June 6. Dr. Cools presented his recommendations for access/eligibility and financial issues were discussed.

Ann Martin excused at 5:00 p.m.

- The contract for Dial Help, which is for after hours crisis, is coming up for renewal in October. NorthCare holds this contract and has chosen to put the contract out for bids.
- There is a new psychiatric hospital opening this September in the Soo with a major question yet to be answered on whether or not it will be Medicaid reimbursable.
- The Department of Community Health will be conducting their audit at Northpointe on August 28.

Local Activity:

- On June 20, Northpointe held their quarterly meeting with all three county administrators. These meetings will continue to be held on a quarterly basis to review what can be done to better work together and help each other. Northpointe trainings will continue to be offered to county employees. Menominee County was very appreciative of the help provided by Josef Pelc in regards to putting together a bid and spec. for their telephone upgrade and Mr. Pelc will now be providing help in Iron County regarding video upgrades.
- Meetings are being held with Judge Hupy, Brian Neumeier, and Dawn Dennis-Ruleau regarding the block grant that has funded the juvenile justice position in Menominee County. The block grant funding is diminishing and will no longer be available for the juvenile justice position. Northpointe is still willing though to contract for this position, using General Fund monies, and has offered \$25,000 to continue the position. The data that was provided by the juvenile justice program over the last 5 years only supports a half-time position. If a contract is agreed on by Menominee County for this position, this contract will come for Board approval in September.

OLD BUSINESS - No old business

NEW BUSINESS - No new business

BOARD PREROGATIVE

- Joan Luhtanen stated that she recently read a NAMI article on the importance of exercise for individuals that reside in group homes and asked if the transitional AFC home that is being built will have an exercise room for residents. Karen Thekan stated that an exercise room is in the plans for this home. Ms. Luhtanen asked if any staff resigned due to the recent budget cuts. Ms. Thekan stated that no staff have resigned for this reason.

PUBLIC COMMENTS - No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:15 p.m.

The next regular monthly board meeting is scheduled for July 19, 2007 in **Iron River, Michigan** beginning at **1:00 p.m.**

Karen Raether, Chairperson

Ann Babladelis, Secretary

Mary Wendt, Board Secretary