

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

April 2, 2020 – 4:30 p.m.

Meeting conducted via Zoom/telephone due to Covid-19

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:36 p.m. V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet**	X			Negro, Mari*	X		
Hafeman, Jan*	X			Pasternak, Nancy**	X		
Hofer, Millie**			X	Phillips, Patricia**	X		
Roberge, Robert*	X			Zevitz, Michael Dr.*	X		
Pirlot, Kevin*	X			Korpi, Thomas *	X		
Martin, Ann**	X			Luhtanen, Joan**	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, B. Johnson, J. Lindow, V. Johnson

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS _ None

APPROVAL OR AMEND AGENDA:

Chairman J. Luhtanen requested approval or amendment of agenda.

ACTION: Correction made to the date of the agenda.

Motion by: Hafeman supported by A. Martin to approve of agenda with corrections made.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve meeting minutes from February 20, 2020 Regular Board Meeting.

Motion by: J. Hafeman supported by M. Negro to approve February 20, 2020 Regular Board meeting minutes.

Motion carried unanimously.

ACTION ITEMS:

• **Ad Hoc Meeting Minutes of February 3, 2020**

Ad Hoc Revision

- Event Reporting, Monitoring, and Notification
- Event Reporting, Monitoring, and Notification Procedure
- Psychiatric Services Documentation
- Quality Improvement Program
- Reporting Unusual Incidents Procedure
- Subpoena Order for Service Recipients
- Subpoena of Search Warrant
- Vehicle Emergency
- Independent Facilitation of Individual Plan of Service
- Placement Review Committee

Motion by: M. Negro supported by J. Hafeman to approve the Ad Hoc policies with the exception of Guardianship Notification and Reporting Unusual Incidents being referred to the Ad Hoc Committee for corrections.

Action: Guardianship Notification and Reporting Unusual Incidents policies referred back to the Ad Hoc Committee.

V. Johnson, Administrative Assistant, conducted the roll call vote.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X		Martin	X	

Motion carried unanimously.

- **Finance**

- a) Financial Statement- November 2019
- b) Financial Statement – December 2019
- c) Check Disbursement – December 2019
- d) Check Disbursement - January 2020

Motion by: J. Hafeman supported by K. Pirlot to approve Financial Statement and Check Disbursement from November 2019, December 2019 and January 2020.

Motion Carried unanimously

NEW BUSINESS – CEO (discussion only):

- **Finance**

Inpatient Hospitalization FY20

J. Lindow reviewed the Inpatient Hospitalization Data from FY20 with members. Miscellaneous questions addressed.

Outcome: Informational

Northern Pines Utilization FY 18 – FY19

J. Lindow reviewed Northern Pines Utilization from FY18-FY19 with members. Miscellaneous questions addressed.

Outcome: Informational

Financial Statement – through September 30, 2019

J. Lindow reviewed the Financial Statement through September 30, 2019 with members. Miscellaneous questions addressed.

Outcome: Action item for next meeting.

Financial Statement – through January 31, 2020

J. Lindow reviewed the Financial Statement through January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Balance Sheet – ending January 31, 2020

J. Lindow reviewed the Balance Sheet ending January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Income Statement – ending January 31, 2020

J. Lindow reviewed the Income Statement ending January 31, 2020. Miscellaneous question addressed.

ACTION: Action item for next meeting.

Budget & Percentages – ending January 31,2020

J. Lindow reviewed the Budget & Percentages ending January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Contract Grid: (Kutha AFC, Schlaud AFC, Bedford Specialized Residential, Bellin Psychiatric Center, Anderson Tackman, Diane Roell, NP, Ihander AFC, GT Financial, Newlin AFC)

ACTION: Move Contract Grid to **ACTION** item at present meeting.

Motion By: J. Hafemen supported by P. Phillips to move to Contract Grid to **ACTION** item at the present meeting.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X		Martin	X	

Action: Move to approve Contract Grid as presented.

Motion By: J. Hafeman supported by T. Korpi to approve Contract Grid as presented.

V. Johnson, Administrative Assistant, Conducted roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X		Martin	X	

Miscellaneous question addressed by the committee

Motion By: J. Hafeman made a motion to rescind her motion of approval of the Contract Grid. T Korpi supported motion to rescind motion.

Motion was then was made to approve Contract Grid with the exception of Diane Roell, NP contract as presented.

ACTION: J. Hafeman supported by T. Korpi to approve Contract Grid with the exception of Diane Roell, NP.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL VOTE</u>		YES	NO			YES	NO
Hofer		X		Pasternak		X	
Hafeman		X		Phillips		X	
Pirlot		X		Roberge		X	
Martin		X		Zevitz		X	
Negro		X		Luhtanen		X	
Korpi		X		Martin		X	

Motion carried unanimously.

- **CEO Report**

J. Lindow reviewed highlights of the CEO Report with members. Miscellaneous questions addressed.
Outcome: Information

- **Pandemic Outbreak Policy**

J. Lindow reviewed the Pandemic Outbreak Policy with members of the Board. Miscellaneous questions addressed.

Outcome: Informational

- **General Fund by Service**

J. Lindow reviewed the General Fund by Service with members. Miscellaneous questions addressed.
Outcome: Informational

- **Miscellaneous Board/Committee Reports for information**

Outcome: Place on file.

CMHAM Weekly Update – March 13, 2020

CMHAM Weekly Update – March 20, 2020

Outcome: Informational

PUBLIC COMMENTS – None

BOARD COMMENTS

K. Pirlot thanked the staff of NBHS for their help with the ZOOM Meeting set-up.

ADJOURN

ACTION: Moved to adjourn.

Motion by: M. Negro supported by T. Korpi to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:35

The next Regular Board meeting is scheduled for Thursday, April 23, 2020 via Zoom/Telephone at 4:30 p.m.

Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant