

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

February 20, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

| <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> | <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> |
|-----------------|----------------|---------------------------|---------------|---------------------|----------------|---------------------------|---------------|
| Dehn, Janet* | X | | | Negro, Mari | X | | |
| Hafeman, Jan | X | | | Pasternak, Nancy | X | | |
| Hofer, Millie | X | | | Phillips, Patricia | | X | |
| Roberge, Robert | X | | | Zevitz, Michael Dr. | X | | |
| Piriot, Kevin | X | | | Korpi, Thomas | X | | |
| Martin, Ann | | X | | Luhtanen, Joan | X | | |

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini J. Lindow, V. Johnson

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA:

Chairperson Luhtanen requested approval or amendment of agenda. Chairperson Luhtanen requested Community Events and Board Works be added to agenda under new business.

ACTION: Move to approve agenda as amended.

Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes with corrections.

Motion by: J. Hafeman supported by T. Korpi to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes as amended.

Motion carried unanimously.

ACTION ITEMS:

• **Ad Hoc Revision**

- Bio-Psychosocial Assessment
- Drug Free Environment
- Inclusion
- Medication Adherence Support Services
- Medication Adherence Services
- Nutritional and Occupational Therapy Specialty Discipline Services
- Policies, Standard Operating Procedures, and Forms
- Research and Clinical Trials
- Resident's Rights to Access Media
- Information Security Policy and Procedure Glossary
- Telecommuting
- Device and Media Control
- Use of Email
- Use of Internet
- Network Security End User
- Workstation Use and Security
- HIPAA Sanction
- Breach Notification

Motion by: M. Negro supported by J. Hafeman to approve the Ad Hoc policies.

Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

• **Finance**

Financial Statement – November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 financial statement with members.
Miscellaneous questions addressed

Outcome: Informational

Funding Source Bucket through November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 funding source bucket with members.
Miscellaneous questions addressed.

Outcome: Informational

General Fund/Priority List Update

J. Lindow reviewed General Fund with members. Miscellaneous questions addressed.
J. Cescolini reviewed Priority List with members. Miscellaneous questions addressed.

Outcome: Informational

Contract Grid: February 20, 2020 Contract Grid (Bonnie Daligga & Birchwood AFC)

ACTION: Move February 20, 2020 Contract Grid to Action item at present meeting.

Motion By: M. Negro supported by R. Roberge to move the February 20, 2020 Contract to an ACTION item at the present meeting.

V. Johnson, Administrative Assistant, conducted roll call.

| <u>ROLL CALL</u> | <u>VOTE</u> | <u>YES</u> | <u>NO</u> | | <u>YES</u> | <u>NO</u> |
|------------------|-------------|------------|-----------|-----------|------------|-----------|
| Hofer | | X | | Pasternak | X | |
| Hafeman | | X | | Phillips | | |
| Pirlot | | X | | Roberge | X | |
| Martin | | | | Zevitz | X | |
| Negro | | X | | Luhtanen | X | |
| Korpi | | X | | | | |

Motion carried unanimously.

Action: Moved to approve February 20, 2020 Contract Grid as presented.

Motion By: M. Negro supported by J. Hafeman moved to approve the February 20, 2020 Contract Grid

Motion carried unanimously.

• **CEO Report**

J. Cescolini reviewed highlights of the CEO Report with members. Miscellaneous questions addressed.

Outcome: Information

• **Utilization Management Date:**

J. Cescolini reviewed Respite Services with members. Miscellaneous questions addressed.

Outcome: Informational

- **Recipient Rights Application:** (Tovar)

ACTION: Move Recipient Rights Application to ACTION item at present meeting.

Motion by:

V. Johnson, Administrative Assistant, conducted the roll call.

| ROLL CALL VOTE | YES | NO | | YES | NO |
|----------------|-----|----|-----------|-----|----|
| Hofer | X | | Pasternak | X | |
| Hafeman | X | | | | |
| Pirlot | X | | Roberge | X | |
| Dchn | X | | Zevitz | X | |
| Negro | X | | Luhtanen | X | |
| Korpi | X | | | | |

- **Board Works:**
Chairperson Luthanen requested Board works be held the 2nd meeting of the month before the board meeting.
- **Community Events:**
Outcome: Informational
- **Miscellaneous Board/Committee Reports for information**
Northcare Network Governing Board Minutes – January 15, 2020
Outcome: Place on file.
Quarterly Plan of Correction and Monitoring Report October 2018 – September 2019
Outcome: Bring back to Board Meeting on March 5, 2020.
Quarterly Outcomes and Performance Indicators Report October 2018 – September 2019
Outcome: Bring back to Board Meeting on March 5, 2020.
MDHHS Recipients Rights Semi – Annual Report – 2019
Outcome: Place on file.
CMHAM Weekly Update – January 24, 2020
Outcome: Informational

PUBLIC COMMENTS – None

BOARD COMMENTS

Chairperson J. Luhtanen thanked Dr. Stephane Burrows for her years of service with Northpointe.

ADJOURN

ACTION: Moved to adjourn.

Motion by: M. Negro supported by T. Korpi to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:50 p.m.

The next Regular Board meeting is scheduled for Thursday, March 5, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips
Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant