

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

September 28, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Dehn, Janet	X*			Negro, Mari	X**		
Hafeman, Jan	X*			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X						

* Video television conference from the Northpointe Menominee office

** Per telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked to amend agenda under New Business: Contract Grid 9-28-17 Shelter Plus Care.

ACTION: Moved to amend the agenda under New Business: Shelter Plus Care contract.

Motion by: A. Martin supported by P. Phillips to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the September 14, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by A. Martin to approve the 9-14-17 regular Board meeting minutes.

Motion carried unanimously.

M. Zevitz present at 5:10 p.m.

PRESENTATION – MERS Presenter: Terra Langham, Regional Manager

Terra Langham, Regional Manager reviewed with the Board the MERS Defined Benefit and Defined Contribution Plans in addition to results of the projection. Miscellaneous questions were addressed by Ms. Langham. Also present at request of the Board was Alan Stotz, CPA of Anderson, Tackman & Co. who addressed questions of the Board. Consensus of the Board is that more information be obtained from MERS regarding options available to modify the benefit structure to the Defined Benefit Plan for further discussion.

ACTION ITEMS

- **Finance**

a) Contract Grid 9-14-17 (*Gogebic CMH Authority; Birchwood AFC*)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Gogebic CMH Authority	Inter County Service Agreement	10-1-17 to 9-30-18	\$226.68 per diem	\$226.68 per diem	None
B.	Birchwood AFC	AFC Home	1-1-18 to 12-31-18	Rates determined by time studies	Rates determined by time studies	None

ACTION: A motion was made by M. Hofer supported by G. McCole to approve the contract for Gogebic CMH Authority as listed on above Contract Grid 9-14-17.

Motion carried unanimously.

Discussion held regarding the Birchwood AFC Contract. J. McCarty reviewed with the Board the procedure that determines the per diem rate per individual and the grievance and appeal procedure that is followed for contract providers.

The Board discussed and addressed the concerns of Ms. Beres, owner of Birchwood AFC Home that were presented in public comments at the previous Board meeting. Consensus of the Board is that the Grievance and Appeal process appears to have been followed and the matter is considered closed.

ACTION: A motion was made by M. Hofer supported by J. Hafeman to approve the contract for Birchwood AFC as listed on above Contract Grid 9-14-17.

Motion carried unanimously.

J. Dehn left meeting 5:50 p.m.
P. Peretto left meeting 5:55 p.m.

- **FY18 Strategic Plan**

Questions were addressed regarding potential challenges for implementation of FY18 Strategic Plan. The Board has requested additional information, i.e. access criteria, updated organizational chart and more time to review and discuss the Strategic Plan.

ACTION: A motion was made by A. Martin supported by M. Hofer to table approval of the FY18 Strategic Plan until next meeting.

Motion carried unanimously.

- **Application for Vacancy on Stakeholder Committee** (*Gale C.*)

ACTION: A motion was made by J. Hafeman supported by G. McCole to appoint Gale C. to the Stakeholder Advisory Committee for a 2-year term effective 9/28/17.

Motion carried unanimously.

- **Direct Care Worker Pass Through – Section 1009 Boilerplate**

Reviewed information received from State regarding billing codes, costs associated with increase, and proof needed that wage was implemented. There is no information available regarding managing contract providers.

ACTION: A motion was approved by G. McCole supported by A. Martin to table the Direct Care Worker Pass Through until further information/clarification is received from the State and initiate back pay to 10/1/17 when approved.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**
 - a) Financial Statement – August, 2017
Reviewed and discussed Financial Statement – August, 2017
Consensus of the Board is this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting
 - b) Check Disbursement – August, 2017
Reviewed and discussed Check Disbursement – August, 2017. Miscellaneous questions were addressed regarding Check #82462 and #82474.
Outcome: Action item for next meeting
Consensus of the Board is this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting.
 - c) Board Member Finance Questions/Responses
None received.

- **Trauma Informed Policy**
Reviewed and discussed new Trauma Informed Policy that was established by the Trauma Committee due to a contractual obligation to have a policy related to trauma informed care.
Consensus of the Board is this item will move forward to the next meeting for approval.
Outcome: Action item for next meeting.

- Time of Board Meetings
Request was made by Board Member to discuss changing of meeting times back to 4:00 p.m.
Consensus of the Board is to table this issue until a new Board member has been assigned to the Board by the County Commissioners.
Outcome: Table until new Board member is assigned.

- Contract Grid 9-28-17 (*Shelter Care Plus Grant*)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Shelter Plus Care	Grant	10-1-17 to 9-30-18	\$75,485.00	\$75,485.00	None

Reviewed and discussed Contract Grid 9-28-17 Shelter Care Plus Grant effective 10-1-17.

ACTION: A motion was made by J. Hafeman supported by A. Martin that the Contract Grid 9-28-17 Shelter Care Plus Grant become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Hafeman J.	X		Negro M.	X	
Hofer M.	X		Pasternak N.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Zevitz M.	X	
Luhtanen J.	X				

Motion carried unanimously.

ACTION: A motion was made by G. McCole supported by J. Hafeman to approve the Contract Grid 9-28-17 Shelter Plus Grant as listed on above grid.

Motion carried unanimously.

J. Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- None

PUBLIC COMMENTS

- None

BOARD COMMENT

- A. Martin stated we are losing a good Board member Katie Schinderle and urged Board members to think of anyone interested in applying for the open position. An ad will be placed in the newspaper by the Board of Commissioners.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:55 p.m.

The next regular Board meeting is scheduled for Thursday, October 12, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant