

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 28, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Dehn, Janet	X*			Negro, Mari	X		
Hamm, Ray	X			Nelson, John	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

*video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Nelson asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by P. Phillips to approve agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Nelson asked for a motion to approve the July 14, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by K. Schinderle to approve the minutes.

Motion carried unanimously.

M. Zevitz present at 4:07 p.m.

PRESENTATION - Alan Bolter, Associate Director MACMHB

Presentation was conducted by Mr. Bolter, Associate Director MACHB regarding Section 298 boilerplate language and FY17 Final Budget. Handouts were given and questions were addressed by Mr. Bolter regarding public/private entities and how can Northpointe as a Board respond to this driving force regarding privatization.

ACTION ITEMS

- **Finance**
Contracts-July 12, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Anderson, Tackman & Co. PLC	Fiscal Intermediary	8/1/16-7/31/17	\$200/mo.	\$206/mo.	\$6/mo. increase
This is a renewal for fiscal intermediary services for one individual. The changes are the providers customary 3% increase.						

ACTION: A motion was made by M. Negro supported by M. Hofer to approve the contract for Anderson, Tackman & Co. PLC. **Motion carried unanimously.**

- Maintenance Bids

ACTION: A motion was made by J. Dehn supported by M. Negro to accept the lowest bid for Boyington for flooring to Gallery of Floors in the amount of \$9,107.97 and Hughitt Street for roofing to the Markell Company in the amount of \$9,921.00. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Check Disbursement Report-June, 2016

Miscellaneous questions were addressed by Bill Adrian regarding the check disbursement report. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

- b) Financial Statement-June, 2016

No questions regarding the financial statement. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

- c) Contracts 7-28-16

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Tony and Sandy Adams	Respite Care	8/1/16-7/31/17	n/a	\$136/diem, \$2.63/15 min. unit	n/a

This is a new agreement for respite care for one Individual.

B.	Kelsey Pontbriand	Speech Therapy	8/1/16-7/31/17	\$65/hr	\$68/hr	\$3/hr increase
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This is a renewal agreement for speech and language therapy services.

C.	Newlin AFC	Residential Services	9/1/16-8/31/17	\$276/day	Same	n/a
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This is a renewal agreement for specialized residential for (4) individuals.

D.	The Drug Store	Pharmacy Services	9/1/16-8/31/18	\$300/mo. flat fee for up to 125 Indiv. in the system. \$2/person/mo. for each additional Indiv. over the 125.	Same	n/a
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This is a renewal agreement for pharmacy services to blister pack medications. There are no additional delivery charges. Deliveries made to Northpointe offices and/or group homes.

OUTCOME: Action item for next meeting

- d) Truck Bids (*Town & Country*)
Discussed and reviewed used truck bid to replace plow truck.
OUTCOME: Action item for next meeting

CEO Report

Update provided on the implementation of the contract with InSight Telepsychiatry to provide psychiatric services via VTC. Coverage is currently being provided by our existing providers and no services have been interrupted. Dr. Razdan has agreed to provide oversight for the nurse practitioner position.

J. Nelson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **Quarterly Outcomes Report – 2nd Quarter**
Board member request to have the Quarterly Outcomes Report presented to the full Board. Consensus was to have report added to the next Board agenda for discussion item with a presentation of the material and each quarter as a standing item on agenda. Board members are asked to submit any questions in advance to J. McCarty.
- **Statewide MACMHB Dues FY-16/17**
Informational.
- **CMH Compliance Examination 2015**
Report to be placed on file.

PUBLIC COMMENTS - None

BOARD COMMENT

- J. Luhtanen asked if County Commissioner representatives were aware of the Step Up Initiative as presented in the 7-15-16 Friday Facts and if our local counties have passed a resolution regarding this. R. Hamm stated Dickinson County currently has a similar Veteran’s court in place. J. Luhtanen also reminded Board members that mailing will be going out soon for the upcoming Great Lakes Rural Mental Health Association Conference to be held September 11-13 at Pine Mountain Resort. Reservations must be made by August 31st and contact Cindy Adrian if interested in attending.
- The Board thanked Bill Adrian for his years of service.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:05 p.m.

The next regular Board meeting is scheduled for Thursday, August 11, 2016 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant