

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 14, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Dehn, Janet	X*			Negro, Mari	X		
Hamm, Ray	X			Nelson, John		X	
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X**		
McCole, Gerald	X			Zevitz, Michael Dr.		X	

*video television conference from the Northpointe Menominee office **phone

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: G. McCole, supported by A. Martin to approve agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the June 23, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: A. Martin, supported by G. McCole to approve the minutes.

Motion carried unanimously.

PRESENTATION - Facebook

Presentation on the new Northpointe Facebook page was conducted by Jeremy Clark, IS Dept. Currently the Facebook page is being used mainly for job postings. Future consideration may be posting events, staff recognition, etc.

ACTION ITEMS

Finance

a) Check Disbursement Report-May, 2016

Questions were addressed by B. Adrian regarding number of petty cash accounts and disbursement.

ACTION: A motion was made by G. McCole supported by M. Negro to approve the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-May, 2016

ACTION: A motion was made by M. Negro supported by P. Phillips to approve the financial statement.

Motion carried unanimously.

At this point J. Luhtanen welcomed Ray Hamm, newly appointed Board member for Dickinson County.

Appointment of Treasurer

Chairperson Luhtanen opened the floor for nominations for the position of Treasurer.

G. McCole volunteered to be nominated Treasurer.

Chairperson Luhtanen called for other nominations a second time.

M. Negro nominated P. Phillips for Treasurer.

Chairperson Luhtanen called for other nominations a third time.

ACTION: A motion was made by M. Negro supported by A. Martin to close nominations for Treasurer.

Motion carried unanimously.

ACTION: A motion was made by A. Martin supported by P. Peretto to appoint Gerald McCole as Treasurer.

Yes – 9 No – 1 Motion carried.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

Contracts-July 12, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Anderson, Tackman & Co. PLC	Fiscal Intermediary	8/1/16-7/31/17	\$200/mo.	\$206/mo.	\$6/mo. increase

This is a renewal for fiscal intermediary services for one individual. The changes are the providers customary 3% increase.

OUTCOME: Action item for next meeting

- **Maintenance Bids** (*Boyington; Hughitt Street Apartments*)

Discussed and reviewed maintenance bids for Boyington – replacement of flooring in dining room, kitchen and steps; Hughitt Street Apartments – new roof.

OUTCOME: Action item for next meeting

- **CEO Report**

J. McCarty stated CEO report is in Board packets and includes information requested at the last meeting regarding turnover rate. Statewide survey in 2015 found 37% turnover rate and Northpointe's 2015 turnover rate was 23%. There was also a question regarding the Quarterly Outcomes report and it will be included in the next mailing.

J. Luhtanen, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Stakeholders Advisory Committee Meeting Minutes 6-7-16

- NorthCare Board Meeting Report 6-8-16

Reports to be placed on file.

PUBLIC COMMENTS - None

BOARD COMMENT

- A. Martin stated a reception will be held for the departing County Controller Sonya Pugh on July 22, 2016 from 2:00 to 4:00 at the Courthouse.
- J. Luhtanen stated the Drop-In Center will be having a Fellowship Picnic on Sunday, July 17th at Cowboy Lake at 11:00 a.m.
- J. Luhtanen stated a new ECT facility is opening at University of Michigan Ann Arbor and she also stated a Lutheran Bethesda Group Home is open in Eagle River, Wisconsin and she contacted them to see if they have any interest in opening a home in the Iron County area and they stated not at this time.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 4:40 p.m.

The next regular Board meeting is scheduled for Thursday, July 28, 2016 in Kingsford, Michigan at 4:00 p.m.

Joan Luhtanen, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant