

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**June 23, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Luhtanen, Vice-Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Nelson, John		X	
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie		X	
McCole, Gerald	X			Zevitz, Michael Dr.			X
Negro, Mari	X						

\*video television conference from the Northpointe Menominee office

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chair Luhtanen asked for approval or amend of agenda. J. McCarty requested agenda be amended under New Business – InSight Telepsychiatry

**ACTION:** Moved to approve the amended agenda.

**Motion by:** G. McCole, supported by A. Martin to amend the agenda with addition of InSight Telepsychiatry under New Business.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chair Luhtanen asked for a motion to approve the June 6, 2016 Special Board and June 9, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the Special Board and regular Board meeting minutes as presented.

**Motion by:** M. Negro, supported by G. McCole to approve the minutes.

**Motion carried unanimously.**

**PRESENTATION** - None

**ACTION ITEMS**

**Finance:**

**Contracts 6-9-16**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Pathways - Superior Home	Crisis Residential and Short Term Treatment	3/1/16-Ongoing	\$450/day \$246.71/day	\$470.01/day \$249.87/day	\$20.01/day increase \$3.16/day increase
Agreement renewal for Crisis and Short Term Residential services.						

B.	Superior Rehabilitation & Professional Services	OT/Speech/PT Services	9/1/16-8/31/17	\$59/hr.	\$60/hr.	\$1/hr. increase
Agreement renewal for OT/Speech/PT services.						
C.	Bonnie Daligga	Reflective Supervision	1/1/16-12/31/16	New	\$75/hr. and \$60/hr.	n/a
This is a new agreement for Reflective Supervision. Reimbursement will be \$75/hr. for reflective supervision for infant mental health certification with group of staff needing this certification and \$60/hr. for individual reflective supervision.						
D.	Lake State Industries	Vocational Services and Respite Services	7/1/16-6/30/17	\$9/hr.-Skill Bldg. \$24.84/hr.-Supported Employ. Enclave \$28.88/hr.-Supported Employ. Indiv. \$13.04/hr. Respite	\$10/hr. Skill Bldg. \$26/hr.-Supported Employ. Enclave \$30/hr.-Supported Employ. Indiv. \$13.60/hr. Respite	\$1/hr. increase \$1.16/hr. increase  \$1.12/hr. increase  \$.56/hr. increase
This is a renewal for Vocational services for one Individual in Escanaba and a renewal for Respite services if needed.						

**ACTION:** A motion was made by M. Negro supported by A. Martin to approve the contract for Pathways Superior Home, Superior Rehabilitation and Professional Services, Bonnie Daligga and Lake State Industries. **Motion carried unanimously.**

**Board By-Laws:**

**ACTION:** A motion was made by M. Negro supported by G. McCole to approve the revision of removal of an appointment of a Deputy Director (Section 13) in the Board By-Laws. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• **Finance**

- a) Check Disbursement Report-May, 2016

Miscellaneous questions were addressed by Bill Adrian regarding the check disbursement report. Consensus of the Board is that this item will move forward to the next meeting for approval.

**OUTCOME: Action item for next meeting**

- b) Financial Statement-May, 2016

No questions regarding the financial statement. Consensus of the Board is that this item will move forward to the next meeting for approval.

**OUTCOME: Action item for next meeting**

- c) Contracts-InSight Telepsychiatry

J. McCarty stated Patty Webber, nurse practitioner, is retiring as of June 30<sup>th</sup> from Northpointe.

Coverage will be needed for 2 days a week and InSight Telepsychiatry is a temporary solution while seeking out a more permanent candidate to prevent disruption of service. InSight Telepsychiatry is currently being used by Hiawatha Behavioral and they have had high satisfaction with the service. The contract would be for a one-year period with a 90 day out clause at a rate of \$185/hr for psychiatrist and \$125/hr for nurse practitioner. Northpointe would request a nurse practitioner.

**ACTION:** A motion was made by P. Peretto supported by A. Martin to move InSight Telepsychiatry to an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		McCole	X	
Hofer, M.	X		Negro		X
Luhtanen, J.	X		Peretto	X	
Martin	X		Phillips	X	

**Motion carried.**

**ACTION:** A motion was made by P. Peretto supported by G. McCole to contract with InSight Telepsychiatry for one year and continue search for a nurse practitioner.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		McCole	X	
Hofer, M.	X		Negro		X
Luhtanen, J.	X		Peretto	X	
Martin	X		Phillips	X	

**Motion carried.**

**ON RECORD:** M. Negro stated “my no vote is simply because we have not had this contract in front of us, we have had no time to think about this, we’ve made in my opinion a very quick decision”.

• **Staff Survey**

Reviewed the non-final version of Response Plan for Staff Survey results from Ad Hoc Committee. This is a working document and employee workgroups will be conducted, response plan will be shared with staff and any updates will be presented to the Board.

**OUTCOME: Informational**

• **Appointment of Treasurer**

Discussed that with resignation of C. Spence there is position open for Treasurer on the Board. Consensus was to move this item forward to next Board meeting.

**OUTCOME: Action item for next meeting**

• **CEO Report**

-Patty Webber, nurse practitioner will be retiring 6/30/16.

-Staff continuing to meet regarding expansion of clinic hours.

-Autism Benefit service recipients continue to increase in each county.

-Draft policy created for Tobacco Free workplace

-State workgroup on Direct Care Worker retention continues, recommending wages start \$2.00 above the minimum wage. Northpointe is in compliance with this.

-Regional follow up meetings are scheduled with Duke Lifepointe Marquette regarding available psych beds

-Regional meetings with CMH directors continue to look at areas of efficiency

-FY17 Budget Final proposal passed by the House & Senate, to be reviewed by the Governor

J. Luhtanen, Vice-Chairperson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- Ad Hoc Committee Meeting Minutes 6-8-16 and 6-15-16  
To be placed on file.

**PUBLIC COMMENTS** - None

**BOARD COMMENT**

- J. Luhtanen reminded the Board that the Great Lakes Rural Mental Health Conference will be held September 11-13, 2016 at Pine Mountain Resort.
- J. Luhtanen expressed her thanks for Patty Webber on the wonderful job she has done at Northpointe.

**ADJOURN**

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:00 p.m.

The next regular Board meeting is scheduled for Thursday, July 14, 2016 in Kingsford, Michigan at 4:00 p.m.

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Joan Luhtanen, Vice-Chairperson

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Mari Negro, Secretary

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Cindy Adrian, Administrative Assistant