

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

April 27, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X * 5:10			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X **		
Hofer, Millie	X			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

** Video television conference from the Northpointe Iron River office

REPRESENTING ADMINISTRATION: J. Doll, B. Ducoli, C. Adrian

Joan Luhtanen introduced and welcomed Jan Hafeman, new Northpointe Board member from Menominee County, to the Board.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. J. Doll requested to amend agenda to include under New Business Finance d) Contract Northern Michigan University.

ACTION: Moved to approve the amended agenda.

Motion by: G. McCole, supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the April 13, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: M. Negro supported by M. Zevitz to approve the 4-13-17 regular Board meeting minutes.

Motion carried unanimously.

J. Dehn present at 5:10 p.m.

PRESENTATION – Northpointe FY16 Annual Audit Report

Joan Luhtanen introduced Mr. Alan Stotz, auditor from Anderson, Tackman & Co. Mr. Stotz reviewed the Northpointe FY-2016 Audit Report. Miscellaneous questions were addressed by Mr. Stotz, i.e. pension, Healthy Michigan, Medicaid, GASB, etc.

ACTION ITEMS

• **Finance**

a) Financial Statement-February, 2017

ACTION: A motion was made by G. McCole supported by M. Negro to approve the Financial Statement for February, 2017

Motion carried unanimously.

b) Contracts 4-13-17 (*Bellin Hospital; Bonnie Daligga*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Bellin Hospital	Hospital	1/1/17 - 12/31/17	Inpatient per diem \$ 1187.50 Psych Diag. Eval. \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day <30min. \$ 37.97 Hosp. Discharge day >30min. \$ 78.42 Electroconvulsive Therapy, 1 seiz. \$ 159.36 (authorized only)	Inpatient per diem \$ 1311.25 Psych Diag. Eval \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day<30 min. \$ 37.97 Hosp. Discharge day>30min. \$ 78.42 Electroconvulsive Therapy,1seiz \$ 159.36 (authorized only)	\$ 123.75 \$ 0 \$ 0
B.	Bonnie Daligga	Reflective Supervision	1/1/17 – 12/31/18	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$0

ACTION: A motion was made by M. Negro supported by G. McCole to approve Contracts 4-13-17 (*Bellin Hospital; Bonnie Daligga*) as listed on above grid. **Motion carried unanimously.**

Jill Doll conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Financial Statement - March, 2017

Reviewed Financial Statement – March, 2017. Miscellaneous question addressed by B. Ducoli regarding General Fund. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting

b) Check Disbursement – March, 2017

Reviewed Check Disbursement – March, 2017. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

c) Contracts 4-27-17 (*Dale Schmeisser*)

Reviewed and discussed the contracts for 4-27-17. Miscellaneous questions addressed.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Schmeisser, Dale	Dietician	5/1/17 to 04/30/18	\$55.00 per hour for services for maximum of 44 hrs/month \$25.00 per hour for Payor training	\$55.00 per hour for services for maximum of 44 hrs/month \$25.00 per hour for Payor training	Unchanged

ACTION: A motion was made by M. Negro supported by G. McCole that the Contract for Dale Schmeisser become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

Motion carried unanimously.

ACTION: A motion was made by M. Negro supported by G. McCole to approve the Contract for Dale Schmeisser as listed on above grid.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

Motion carried unanimously.

d) Contract (*Northern Michigan University*)

J. Doll stated a meeting was held with herself, Laurie Whear, Terri Wendt and Professor Dr. Daar from Northern Michigan University to discuss NMU student externships to implement Adaptive Behavioral Analysis (ABA) programming for eligible individuals. Currently Northpointe has 10 children needing this service but does not have enough ABA Techs to provide the service. The externship program would be supervised by Dr. Daar. Discussion occurred regarding contract rate of \$13,000 / 16 weeks / 20 hrs/week with tentative date of contract May 23, 2017. A contract grid will be established and presented at the next Board meeting for review.

Outcome: Action item for next meeting.

- **Application for Vacancy on Stakeholder Advisory Committee (*Rosalie K.; Kristin M.*)**

Reviewed the two applications (Rosalie K and Kristin M) that were received for the vacancy on the Stakeholder Advisory Committee. J. Doll regretfully informed the Board that Rosalie K. has since passed away so there is now only one application for the one vacancy on the Stakeholder Advisory Committee.

Outcome: Action item for next meeting.

- **Recruitment and Retention**

Discussed and reviewed further information that was requested by the Board at the last meeting regarding proposed pay increase scenarios of \$1/hour increase and 4% increase. J. Doll stated that as of today there are now 38 unfulfilled positions across all counties. Discussion occurred regarding career recruiting/job shadowing events; pay increase for all positions versus only direct care staff, care managers, assistant home managers; an across the board increase with a future breakdown of positions to be re-evaluated later. Board members will contact B. Ducoli with any more specific questions they have before the next Board meeting.

Outcome: Board requested communication be made to staff that a salary increase will be forthcoming. At the next Board meeting, the Board will review the proposed \$1/hour pay increase for all staff as well as other options presented to them.

- **CEO Report**

J. Doll reviewed with the Board the CEO report highlighting the following: Interim CEO attended job fair at Bay College to promote recruitment; MERS projection study cannot be waived at a cost of \$700; Northpointe will be participating in a Yale Study in which clinical and direct care staff will be completing a Recovery Oriented Service Evaluation (ROSE) survey; Krystal DeWitt was offered and accepted position as Medical Records Manager and an RN has accepted ES/CM position pending background check; Tri-county jail agreements were recently updated and forwarded to the appropriate agencies; Individuals receiving Trico services are participating in sub-minimum wage mandatory counseling; May is Mental Health Month; ES Manager and Interim CEO are in contact with Judge Slagle to assure any Wisconsin hospital utilized for involuntary hospitalizations are in compliance with Michigan codes; Also noted that neither J. Doll, B. Ducoli nor J. McCarty will be present at next Board meeting.

J. Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Minutes 2-15-17
Report to be placed on file.
- Stakeholders Advisory Committee Meeting Minutes 4-4-17
Report to be placed on file.
- Office of Recipient Rights Quarterly Report
Report to be placed on file.

PUBLIC COMMENTS

- Jane Lindow, finance specialist, stated she would like to point out regarding the Board's concerns on administrative salaries that they may want to consider taking a poll of administrative staff that have been at the top of their pay scale for many years and thus have not received any pay increases and to take this into consideration.
- Amanda Freis, clinical care manager, stated she was happy to hear the Board is considering a \$1/hour increase across the board for everyone; feels that staff are very frustrated with hearing about possible raises for a long time and feels there has been more than enough time to discuss and talk numbers and that some action is needed soon as in the meantime Northpointe is losing good staff and that prioritizing who should receive a raise is sending a message to staff that some staff are valued more than others and does not feel this is a message that staff need to hear at this time. She also stated all staff are vital, not just some and should not be prioritized over others.

BOARD COMMENT

- Ann Martin requested an updated salary listing per position/department for Board review and thanked staff for their comments tonight.

- Joan Luhtanen stressed the importance of Board members and staff to contact their legislators regarding Section 234/298 which is privatization of Medicaid behavioral health and intellectual/development disability dollars. Website can be found under Michigan Association of Community Mental Health – Public Policy – Take Action – Advocacy Campaign for more information. She also stated she received information from NAMI indicating that Congress is also targeting mental health regarding the MacArthur Amendment in which States would get a waiver to allow health insurance plans not to cover mental health or substance abuse treatment and to charge individuals more for mental health services. Website can be reviewed under NAMI’s Advocacy Group. Also stated the MACMHB Association meeting will be held May 16-17th ; a Marquette Recovery Conference that is free is scheduled for Thursday, May 18th; May is Mental Health Month and is looking for ideas on how to promote mental health; also a documentary on anxiety is scheduled for Monday, May 8th on Channel 13 at 9:00 p.m.

ADJOURN

A motion was made by M. Negro, supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 7:00 p.m.

The next regular Board meeting is scheduled for Thursday, May 11, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant