

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

December 8, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Vice-Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X *			Negro, Mari	X		
Hamm, Ray	X			Nelson, John		X	
Hofer, Millie		X		Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie		X	
McCole, Gerald	X			Zevitz, Michael Dr.			X

*video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Vice-Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to amend the agenda as Presentation by J. Katona was canceled.

Motion by: G. McCole, supported by A. Martin to approve the amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Vice-Chairperson Luhtanen asked for a motion to approve the November 17, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes of 11-17-16 as presented.

Motion by: M. Negro, supported by P. Phillips to approve the 11-17-16 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – **None** (*cancelled due to weather*)

ACTION ITEMS

• **Finance**

Check Disbursement Report-October, 2016

Questions from previous Board meeting regarding PCM Sales/Tiger Direct were addressed. Further explanation was requested regarding Everstream Solutions and will be addressed at next meeting.

ACTION: A motion was made by G. McCole supported by P. Phillips to approve the Check Disbursement Report-October, 2016. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

a) Finance Statement-October, 2016

No questions regarding the finance statement. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

- **FLSA Law Hold – Emergency Services Policy**

Reviewed and discussed Federal judge issuance of nationwide injunction that has placed the planned FLSA overtime rule changes set to go into effect December 1, 2016 temporarily on hold and Interim Memorandum from J. McCarty thus placing on hold the Emergency Services Policy that was approved by the Board on 11/10/16.

ACTION: A motion was made by M. Negro, supported by G. McCole for Emergency Services Policy become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		McCole, G.	X	
Hamm, R.	X		Negro, M.	X	
Luhtanen, J.	X		Peretto, P.	X	
Martin, A.	X		Phillips, P.	X	

Motion carried unanimously.

ACTION: A motion was made by N. Negro supported by P. Phillips to rescind previous Board decision to enact the changes to the Emergency Services Policy. Re-review of these policy changes as written would take place at a point in time when law changes were more certain. **Motion carried unanimously.**

- **Drug Free Workplace Policy**

Discussed and reviewed the revised Drug Free Workplace policy per new OSHA rules/regulations.

OUTCOME: Action item for next meeting

- **CARF Accreditation**

CARF accreditation expires for Northpointe in summer of 2017. Northpointe is required to submit an Intent to Survey in January. Previous cost associated with CARF accreditation was \$13,725 for certification of 3 programs. Cost associated with renewal will not be known until an Intent to Survey is submitted. Discussion ensued regarding the benefit versus cost of renewing.

OUTCOME: Consensus of the Board was not to move this item forward to support renewal of CARF accreditation.

- **Direct Care Staffing**

Discussed and reviewed information that was requested at previous Board meeting regarding direct care staffing. Consensus is no further discussion can take place until Northpointe receives the Medicaid allocation for this fiscal year.

OUTCOME: Further information to be brought to the Board once a Medicaid allocation is received and there is adequate time to assess Northpointe's financial status.

- **County Board Performance Payment Questions**

Discussed response that was sent via email to Board members on questions regarding the regional performance payment from a Dickinson County Board member. A. Martin has requested further information from NorthCare's CFO and is awaiting response.

OUTCOME: To be placed on next Board meeting agenda.

- **2017 Tentative Board Meeting Schedule**
Reviewed tentative Board meeting schedule for 2017.
OUTCOME: Action item for next meeting

J. Luhtanen, assumed the Vice-Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **Survey Response Plan Update**
Reviewed and discussed updated survey response plan on actions taken to address areas of concern identified in the employee survey. Further information of this nature to be presented to the Board after a follow up employee survey next year. Report to be placed on file.

PUBLIC COMMENTS - None

BOARD COMMENT

Ann Martin commented on the parking lot improvement done by Northpointe's landlord; thanked staff member J. Fraker for the letter she wrote to the Board; questioned NorthCare payment distribution; inquired as to paperwork from NorthCare regarding Disclosure of Ownership.

Mari Negro requested CEO coverage be placed on the next Board agenda for discussion.

Janet Dehn stated her appreciation and thanks to staff member J. Fraker for letter she submitted to the Board.

Joan Luhtanen stated "thumbs up" to Northpointe on having Mental Health 1st Aide awareness advertising on theater screen.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:35 p.m.

The next regular Board meeting is scheduled for Thursday, December 15, 2016 in Kingsford, Michigan at 4:00 p.m.

Joan Luhtanen, Vice-Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant