

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 30, 2017 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie		X		Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X			Roberge, Robert	X		

* Video television conference from the Northpointe Menominee office

** Telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, K. Stankevich, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the November 9, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by G. McCole to approve the 11-9-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION –

Community Living Supports

Presenters: Jim Cooper, Joetta Mosher

Presentation regarding Northpointe’s community living support and skill building programs. Comments and questions addressed.

Zevitz, M. arrived at 4:47 p.m.

ACTION ITEMS

• **Finance**

Finance

a) Check Disbursement – September 2017. Miscellaneous questions addressed.

ACTION: A motion was made by G. McCole supported by J. Hafeman to approve Check Disbursement for September 2017.

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	ValuCare Center	Pharmacy	11/1/17 to 10/31-18	\$12.00 per Individual per month for up to 30 and \$2.00 per person per month for additional over 30.	Same	None
B.	The Windsor Center	Lease	1/1/18 to 12/31/18	N/A	\$487.00/month	\$487.00/month
C.	Newlin AFC	AFC Home	9/1/17 to 8/31/18	Rate determined by individual treatment plans	Rate determined by individual treatment plans	N/A
D	Trico Opportunities	Lease	1/1/18 to 9/30/18	\$10.89/sf	\$11.75/sf	\$.86/sf

b) Contract Grid 11-9-17 (ValuCare Center; The Windsor Center, Newlin AFC, Trico Bldg. Lease) ValuCare change to contract received 12/1/17.

ACTION: Moved to approve the 11-9-17 Contract Grid B., C., and D. only. Item A. (*ValuCare*) to return as action item on next agenda due to change in rates from what was originally presented on the grid.

Motion by: J. Hafeman supported by G. McCole to approve the 11-9-17 Contract Grid B., C., and D. only.

Motion carried unanimously.

- **MERS Defined Benefit/Defined Contribution Plan Options**

Miscellaneous questions addressed.

ACTION: Moved to approve the effective date to be as soon as possible for new professional employees to begin entering in to the Professional Division with MERS Defined Contribution plan at 7% employer contributions; the Professional Division with MERS Defined Benefit plan will be closed to new employees.

Motion by: J. Hafeman supported by M. Negro to approve the effective date to be as soon as possible for new employees to begin entering in to the Defined Contribution plan at 7% employer contributions.

ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

Finance

a) Finance Statement – October, 2017

Financial statement reviewed by the Board. Miscellaneous questions addressed.

Outcome: Action item for next meeting.

- b) Contract Grid 11-30-17 (*Gene Wangerin, National Insurance Life, National Insurance Disability, Accident Fund*)
 Discussed and reviewed the contract grid as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Gene Wangerin	Snow plowing	11/1/17 to 5/31/18	\$50.00/event	\$50.00/event	None
Snow plowing in Stephenson at Maple Ridge home						
B	National Insurance	Disability Insurance Plan Renewal	1-1-18 to 1-1-20	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	None
Disability Insurance Renewal						
C	National Insurance	Life Insurance Plan	1-1-18 to 1-1-20	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	None
Life Insurance Renewal						
D	Accident Fund	W/C Insurance Renewal	12-31-17 to 12/31/18	\$42,902.00	\$40,558.00	-\$2344.00
Workman's Comp and Liability Insurance Renewal						

ACTION: A motion was made by J. Hafeman and supported by M. Negro to move item A. Gene Wangerin snow plowing to an action item at the present meeting.

ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by J. Hafeman and supported by M. Negro to approve Gene Wangerin as listed on the above grid.

Motion carried unanimously.

c. FY18 Contract Amendment

ACTION: A motion was made by J. Hafeman and supported by M. Negro to move the FY18 Contract Amendment to an action item at the present meeting.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by A. Martin and supported by M. Negro to approve the FY18 Contract Amendment as presented.

Motion carried unanimously.

- c) Huntington Bank Resolution for The Pines and The Lighthouse

ACTION: A motion was made by M. Negro and supported by J. Hafeman to move the Resolution for Huntington Bank to an action item at the present meeting.

ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by J. Hafeman and supported by M. Negro to approve the Huntington Bank Resolution as presented.

Motion carried unanimously.

- d) Board Member Finance Questions/Responses

None

- Tentative 2018 Board Meeting Schedule

Board schedule reviewed and discussed by members. Modifications of November 8th and 29th and December 13th and 27th added.

ACTION: A motion was made by M. Negro and supported by A. Martin to move the 2018 Board Meeting Schedule to an action item at the present meeting.

ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by M. Negro and supported by A. Martin to approve the 2018 Board meeting schedule with modifications.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- e) NorthCare Governing Board Meeting Minutes 10-11-17
Report to be placed on file.

PUBLIC COMMENTS

- f) None

BOARD COMMENT

- g) M. Negro noted the plate on outside front door entryway is difficult to traverse with wheelchair. Requested a new threshold to make smoother transition.
- h) G. McCole questioned the new Medicaid provider draft manual. J. McCarty explained it was open for comment at this time.
- i) J. Luhtanen reminded everyone of the NAMI Christmas party occurring Thursday, December 14 at 11:00 a.m.
- j) Monday, Dec. 4th, The YMCA is having an Autism Support Group meeting from 5:30-7:00 p.m.
- k) J. Luhtanen brought forth concerns pertaining to Medical Marijuana for recreational use proposal and the significance it may mean to Northpointe's policies and procedures. J. McCarty explained current policies/procedures are in place that would be sufficient. Should policy changes be necessary these would be presented to the Board.
- l) J. Luhtanen reminded Board members that the last meeting before the New Year is December 14th. If interested in bringing food or deserts, just arrive with them.

ADJOURN

A motion was made by G. McCole, supported by M. Negro to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:20 p.m.

The next regular Board meeting is scheduled for Thursday, December 14, 2017 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

Cindy Adrian, Administrative Assistant