

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

**715 Pyle Drive, Kingsford, MI
September 10, 2015 - 4:00 p.m.**

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:04 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari	X(4:15 pm)		
Dehn, Janet		X		Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti		X	
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X(phone)		
Martin, Ann	X			Zevitz, Michael, Dr.	X(4:15 pm)		

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Hofer, supported by P. Freeman to approve the agenda.

Chair Nelson asked if there were any additions to the agenda. There were no additions. **Motion carried unanimously.**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

There were no additions to the August 27, 2015 Board meeting minutes.

ACTION: Moved to approve the August 27, 2015 Board meeting minutes as presented.

Motion by: M. Hofer, supported by P. Phillips. **Motion carried unanimously**

PRESENTATION - TRICO

Christine Kruppstadt, CEO of TRICO, stated that the TRICO Management Report for Fiscal Year 2013-14 was provided to the Board for their information. Ms. Kruppstadt shared the history and provided statistics for TRICO.

M. Negro & M. Zevitz - present at 4:15 p.m.

Ms. Kruppstadt also shared the challenges that TRICO is facing regarding funding. Questions were addressed by Ms. Kruppstadt.

ACTION ITEMS

• **Finance**

- a) Check Disbursement Report-Period through August 19, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. No discussion.

ACTION: A motion was made by A. Martin supported by M. Negro to approve the check disbursement report. No discussion. **Motion carried unanimously.**

- a) Contracts August 27, 2015

Bill Adrian asked if there were any questions regarding the contracts. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by M. Negro supported by J. Luhtanen to approve the contracts. **Motion carried unanimously.**

b) Financial Statement-July 2015

Bill Adrian asked if there were any questions regarding the financial statement. No discussion.

ACTION: A motion was made by A. Martin supported by P. Freeman to approve the financial statement.

Motion carried unanimously.

• **Longevity Pay**

Bill Adrian stated that he received some questions from Mari Negro regarding longevity pay: 1) What is the difference between part-time and special part-time staff and do part-time and special part-time staff qualify for longevity? Mr. Adrian referenced information outlined in the Longevity Police that the Board received; and 2) What percentage of longevity is going to administrative staff? Mr. Adrian stated that there are 15 administrative staff receiving \$8,800.00 and 115 other staff receiving \$53,200.00 in longevity pay.

ACTION: A motion was made by J. Luhtanen, supported by P. Freeman to approve longevity pay.

DISCUSSION: Joan Luhtanen stated that she had previously asked Mr. Adrian if Northpointe could afford to pay longevity and it was provided there is money to pay longevity this year. Ms. Luhtanen further stated that the work staff does is appreciated and longevity has been part of a Northpointe package for a long time and should be continued. Peggy Freeman stated that the tenure of staff and their level of expertise they bring to the table is important and as she looks at surveys that are received there are very few deficiencies sent back. Ms. Freeman further stated that she thinks this is related to the high caliber of employees that Northpointe has. Millie Hofer stated that according to the Longevity Policy it states that longevity will be given when there are available funds. Ms. Hofer further stated the fact is that the State has cut General Fund (GF) money and Northpointe has approximately 50% less GF money than last year to spend. Ms. Hofer also stated, that therefore, the available GF money for actually serving the severely mentally ill has decreased and she is questioning if it is justifiable to take away from the actual service provision with the risk of having to turn mentally ill people away from the agency. Ms. Hofer asked which Northpointe areas using GF money will have a GF money reduction to replace the money that is being taken away from the service division for the longevity. Mr. Adrian stated that there will hopefully be no GF money taken from the service division and the estimate of GF money for longevity pay is approximately \$4,000.00. Mr. Adrian also stated there will be no reduction to any one service area.

P. Freeman - excused at 4:45 p.m.

Discussion ensued regarding whether or not longevity pay reduces or prevents staff turnover. Ms. Negro stated that maybe the Longevity Policy needs to be looked at because if it is not an incentive to keep a person working at Northpointe then it should be looked at as an incentive type of payment based on a pool of money. Further discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

A. Martin - excused at 5:14 p.m.

Ms. Negro asked that this agenda item be tabled until the next meeting as she would like to extra time to think about information that was discussed at today's meeting. Discussion ensued. This agenda item was not tabled due to a motion and support being made and Ms. Freeman was not present to rescind her support; therefore a roll call vote ensued.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari		X
Dehn, Janet			Nelson, John	X	
Freeman, Peggy			Peretto, Patti		
Hofer, Millie	X		Phillips, Patricia		X
Luhtanen, Joan	X		Spence, Christine	X	
Martin, Ann			Zevitz, Michael, Dr.		X

Motion carried; 4 ayes, 3 nays.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Check Disbursement Report through September 3, 2015

Jennifer McCarty asked if there were any questions regarding the check disbursement report. Millie Hofer asked how much of the \$285,000.00 in the check disbursement report is spent with GF money. Bill Adrian stated that this is a fluid situation and how money is split up depends on many individuals are seen, what coverage they have or don't have, what services they receive, and the expense of the services they receive. Mr. Adrian reviewed the following per Board member request: #7527-\$1,354.21-laptops and back-up tapes; #7513-\$4,387.00-clean and test sprinkler systems at 13 locations; #75319-\$1,155.00-copy machine maintenance; #75362-\$3,026.99-two Hewlett-Packard switches; #74374-\$2,944.48-maintenance supplies for repairs at Northpointe group homes; #75398-\$1,277.55-Surface computer/keyboard/docking station; and #75272-\$7,017.50-employee deferred compensation. Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **Talking Points for Representative McBroom Meeting**

Jennifer McCarty stated that so far the talking points that have been compiled for the meeting with Representative McBroom are: 1) GF concerns; 2) lack of hospital beds; 3) transportation concerns; and 4) job skill training programs. Ms. McCarty stated that if Board members have any further talking points to add there is not a deadline to send them to her as she is still waiting to hear back from Representative McBroom's office as to the date he will be able to come. Discussion ensued and another talking point that will be added is opening up more medical facilities.

- **CEO Report**

Jennifer McCarty stated that she did not send out a written CEO report in the Board mailing because with the timing of Board meetings every two weeks there is only 6 days in between mailings and she did not attend any meetings during this time. Ms. McCarty provided the following verbal updates: there has been a lot of regional meetings expressing the same concerns that Northpointe discusses at their Board meetings; there is advocacy among regional leaders to send more formal replies to the State about the concerns that are being shared; the results of the NorthCare audit have been received and Northpointe scored 92.6% which is a better rating than last year; and health insurance options for staff are being reviewed, a meeting was held with Northpointe's health insurance, and what is being looked at is to create an efficiency for the agency but still offer affordable healthcare for staff.

John Nelson, Chairperson, assumed the Chairperson position

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Meeting Report
Consensus of the Board was to place the report on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Millie Hofer asked that Mary Wendt put Ms. Hofer's concerns she expressed about GF into the minutes.
- Joan Luhtanen stated she does not feel there is enough of an explanation to a parent or guardian when there is a reduction of services and the reason for the reduction. There could maybe be a better job of explaining the changes being done by the Northpointe caseworker or TRICO staff.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:38 p.m.

The next regular Board meeting is scheduled for **September 24, 2015 in Kingsford, Michigan at 4:00 p.m.**

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary