

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

August 13, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari	X		
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	*X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine		X	
Martin, Ann		X		Zevitz, Michael, Dr.	X(4:35 pm)		

*(video television conference from the Northpointe Menominee office)

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

Chair Nelson welcomed Jennifer McCarty to her new position as Northpointe CEO.

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by P. Freeman to approve the agenda.

Chair Nelson asked if there were any additions to the agenda. Jennifer McCarty asked that the agenda be amended to add the Michigan Department of Health & Human Services Fiscal Year 2015-16 Contract and a verbal CEO report.

Chair Nelson stated these items would be added under New Business.

ACTION: Moved to approve the amended agenda.

Motion by: M. Negro, supported by P. Freeman to approve the amended agenda. **Motion carried unanimously**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

There were no additions to the July 23, 2015 Board meeting minutes.

ACTION: Moved to approve the July 23, 2015 Board meeting minutes as presented.

Motion by: M. Hofer, supported by J. Luhtanen. **Motion carried unanimously**

PRESENTATION - No presentation

ACTION ITEMS

• **Finance**

- a) Check Disbursement Report-Period ending July 15, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. No discussion.

ACTION: A motion was made by M. Negro, supported by J. Luhtanen to approve the July 15, 2015 check disbursement report. **Motion carried unanimously.**

- b) Contracts July 23, 2015

Bill Adrian asked if there were any questions regarding contracts. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by M. Negro, supported by M. Hofer to approve the July 23, 2015 contracts. **Motion carried unanimously.**

c) Financial Statement-June 2015

Bill Adrian asked if there were any questions regarding the June 2015 financial statement. No discussion.

ACTION: A motion was made by M. Negro, supported by P. Phillips to approve the June 2015 financial statement. **Motion carried unanimously.**

Bill Adrian conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Check Disbursement Report ending August 5, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. Mr. Adrian reviewed the following: #74905-\$5,471.83-credit card charges and #74970-\$32,665.00-inpatient hospitalization. Mr. Adrian stated at the July 23 Board meeting Janet Dehn had asked a question for indicator#5 in the State report regarding individuals that were denied Northpointe services. Mr. Adrian further stated Lisa Dionne reviewed this indicator and has now provided information regarding this question to the Board: 11 of the individuals had no further contact with Northpointe and 1 individual had several crisis/calls and was from Marinette County. Mari Negro stated that perhaps the CEO should review credit card charges so there is a double check being done. Miscellaneous question were addressed by Mr. Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

• **General Fund Fiscal Year 2014-15 Contract Amendment**

Bill Adrian reviewed the General Fund (GF) Fiscal Year (FY) 2014-15 contract amendment. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by J. Luhtanen, supported by M. Negro to move the GF FY2014-15 contract amendment to an action item.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Peretto, Patti	X	
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine		
Martin, Ann			Zevitz, Michael, Dr.		

Motion carried unanimously.

ACTION: A motion was made by M. Negro, supported by P. Freeman to approve the GF FY2014-15 contract amendment.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Peretto, Patti	X	
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine		
Martin, Ann			Zevitz, Michael, Dr.		

Motion carried unanimously.

• **Michigan Department of Health & Human Services FY2015-16 Contract**

Bill Adrian stated the Michigan Department of Health & Human Services (MDHHS) FY2015-16 Contract was just received, needs to be returned by September 6, is 309 pages long, and if anyone would like a copy of it to contact him. Mr. Adrian highlighted a few major changes in the contract: a standardized consent form will now be used by everyone, there is a change in categorically funding (which Northpointe does not have), GF calculations will need to be figured out, and there are a few reporting requirement changes. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by J. Luhtanen, supported by P. Phillips to move the MDHHS FY2015-16 Contract to an action item.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Peretto, Patti	X	
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine		
Martin, Ann			Zevitz, Michael, Dr.		

Motion carried unanimously.

ACTION: A motion was made by M. Hofer, supported by M. Negro to approve the MDHHS FY2015-16 Contract.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Peretto, Patti	X	
Hofer, Millie	X		Phillips, Patricia	X	
Luhtanen, Joan	X		Spence, Christine		
Martin, Ann			Zevitz, Michael, Dr.		

Motion carried unanimously.

• **CEO Report**

Chair Nelson stated that he again wanted to welcome Jennifer McCarty as CEO. Chair Nelson also stated that he has asked Ms. McCarty that when there is a critical event to make sure that the Board knows so they do not have to read it first in the newspaper.

Ms. McCarty thanked everyone for the warm welcome as CEO. Ms. McCarty stated that this is her first week as CEO and she is learning a lot. Ms. McCarty thanked Bill Adrian for the good job he did as interim CEO and stated that Mr. Adrian made sure everything was taken care of. Ms. McCarty also thanked the Board for approving her contract and that she has "jumped" right in and attended a lot of meetings during the last week. A new Menominee County Director has been hired for the Menominee office, Maria Domitrovich, and she will start her new position on August 31. Ms. Domitrovich is a home-based clinical care manager at the Menominee office, has done a lot of work with adults and children, is endorsed at the level II for the Infant Mental Health certification, has worked with Trauma Focused Cognitive Behavior Therapy, has a lot of experience with evidence based practices and specialized services, has a very good understanding on how our system works, and has worked with community partners. Ms. McCarty stated that NorthCare recently conducted their site review audit at Northpointe and MDHHS conducted their site review audit for the Northpointe habilitative service waiver programs this week. Informal feedback from the MDHHS site review audit has been very positive. At a State level, MDHHS, has been meeting with the licensing bureau (LARA) to look at clarifying licensing for treatment providers that are providing substance abuse services as it is not clear as what is required of clinicians who are currently doing this work. Also, on a State-wide level there is difficulty in finding inpatient hospital beds for individuals who are in crisis. Ms. McCarty stated that this issue is a state-wide issue and different ways to collect data are being looked at as to what is the supply and demand ratio, i.e., on average what is the number of individuals waiting for beds in any given time versus the amount of beds available. Ms. McCarty asked the Board what their preference was regarding her CEO report: would they like a verbal report or a written report that would be included with the Board mailing with a verbal update provided at the Board meeting if there was anything new to report on. Consensus of the Board is to provide a written CEO report with the Board mailing every two weeks.

M. Zevitz - present at 4:35 p.m.

Millie Hofer stated she thinks it is very important that Ms. McCarty keeps the Board informed about information and that they get a good picture of what is transpiring on pertinent issues at Northpointe. Ms. Hofer stated that if Ms. McCarty identifies a very important issue that she should bring it to the Board even if it is not planned ahead.

GREAT LAKES FALL CONFERENCE ATTENDANCE

John Nelson asked who was interested in attending the Great Lakes Fall conference. Mari Negro, Joan Luhtanen, Millie Hofer, and John Nelson stated they would like to attend. Ms. Luhtanen stated that the workshops for this conference are very good and highlighted a few of them. Ms. Luhtanen also stated that any other Board members that would like to attend the conference should let Mary Wendt know by August 21.

John Nelson, Chairperson, assumed the Chairperson position

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare July 8, 2015 Board Meeting Report
- Stakeholder Committee August 4, 2015 Meeting Report

Janet Dehn stated she noticed that the 2nd quarter Outcomes Report was provided to the Stakeholder Committee and she would like to see that the Outcomes Report also comes to the Board. Bill Adrian stated in June the Outcomes Report for the 1st and 2nd quarter was provided to the Board and will continue to be provided for their information. Consensus of the Board is to place the above reports on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Peggy Freeman thanked Bill Adrian for his leadership during the interim CEO period and keeping Northpointe on track and informed. Ms. Freeman stated that she had the opportunity to see the Vietnam Moving Wall that was recently in Quinnesec and it was a phenomenal event that was brought to the community.
- Janet Dehn thanked John Nelson for his work with the CEO interviews and negotiations and Bill Adrian as interim CEO.
- John Nelson stated that being in the position of Board Chair he has gotten to work with Bill Adrian, Terri Wendt, and Mary Wendt during the process of hiring a CEO and thanked them. Chair Nelson stated that he has enjoyed the CEO hiring process and looks forward to seeing what Ms. McCarty does for Northpointe and more importantly for the individuals at Northpointe.

ADJOURN

A motion was made by M. Negro, supported by P. Freeman to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 4:49 p.m.

The next regular Board meeting is scheduled for **August 27, 2015 in Kingsford, Michigan at 4:00 p.m.**

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary