

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 11, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari	X		
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti			X
Hofer, Millie	X			Phillips, Patricia		X	
Luhtanen, Joan	*X			Spence, Christine	X		
Martin, Ann		X		Zevitz, Michael, Dr.	X(4:25 pm)		

*(video television conference from the Northpointe Menominee & Iron River offices)

REPRESENTING ADMINISTRATION: B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

There were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by C. Spence to approve the agenda. **Motion carried unanimously**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

There were no additions to the May 28, 2015 Board meeting minutes.

ACTION: Moved to approve the May 28, 2015 Board meeting minutes as presented.

Motion by: P. Freeman, supported by M. Hofer. **Motion carried unanimously**

PRESENTATION - No presentation

ACTION ITEMS

• **Finance**

- a) Check Disbursement Report-Period ending May 20, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. No discussion.

ACTION: A motion was made by M. Negro, supported by P. Freeman to approve the check disbursement report period ending May 20, 2015. **Motion carried unanimously.**

- b) Financial Statement-April 2015

Bill Adrian asked if there were any questions regarding the April 2015 financial statement. Mr. Adrian stated that the State has again reduced Northpointe's General Fund (GF) by an additional \$314,000.00. Mr. Adrian stated that hopefully by the next Board meeting he will be presenting a revised budget. Mr. Adrian addressed miscellaneous questions regarding the additional GF reduction.

ACTION: A motion was made by C. Spence, supported by P. Freeman to approve the April 2015 financial statement. **Motion carried unanimously.**

Bill Adrian conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

- a) Check Disbursement Report-through June 4, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. Mr. Adrian reviewed the following: #74401-\$7,794.50-Deferred Compensation. Consensus of the Board is that this item will move forward to the next meeting for approval.

b) Contacts June 11, 2015

Bill Adrian reviewed the following contracts.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Kelsey Pontbriand	Speech Therapy	7/1/15-6/30/16	n/a	\$65.00/hour	n/a
This is a new contract for a speech and language provider for a maximum of 200 hours/year.						
B.	Chelsey Marcelini	Speech Therapy	7/1/15-6/30/16	n/a	\$65.00/hour	n/a
This is a new contract for a speech and language provider for a maximum of 200 hours/year.						
C.	Sara Pericolosi	Speech Therapy	7/1/15-6/30/16	n/a	\$65.00/hour	n/a
This is a new contract for a speech and language provider for a maximum of 200 hours/ year.						

Mr. Adrian asked if there were any questions regarding the above contracts. Mr. Adrian stated that Northpointe is still looking to hire a full-time speech therapist but in the meantime the above contracts are being offered in the hopes that one or two of them will be able to contract with Northpointe. The current speech therapist's contract expires on July 1, 2015 and Northpointe will be also meeting with this speech therapist regarding their contract. Mr. Adrian stated that the speech therapists for Northpointe will now be concentrating on more face-to-face services to better help individuals. Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that these contracts will move forward to the next meeting for approval.

- **Lift Van Purchase**

Bill Adrian reviewed the bid received for the purchase of one (1) lift van. The lift van bid is from Mobility Transportation Services for the amount of \$36,451.00. Mr. Adrian stated that he also advertised for one (1) seven passenger van and only received one bid. Mr. Adrian further stated that he will re-advertise for one (1) seven passenger van. Mr. Adrian clarified for Board members that when a bid is advertised it states that Northpointe has the right to refuse or accept any bid in regards to the one bid that was received. Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that the lift van purchase will move forward to the next meeting for approval.

M. Zevitz - present at 4:25 p.m.

- **CEO Contract**

John Nelson stated that Terri Wendt, Bill Adrian and himself will be looking at items that should be in the CEO contract. Mr. Nelson asked if any Board members have input as to what should be included in the CEO contract. Janet Dehn stated that in the outcomes report that outcomes should be looked at, not process outcomes, but: outcomes to client satisfaction/mail-in surveys-implement data gathering techniques to measure statistically significant return, access to services, crisis hospitalizations decrease each year, and the percent of client goal attainment (IPOS) improves for consecutive measures (quarterly or other time interval). Discussion ensued. Bill Adrian stated that at this point in time, approximately 90-95% of Northpointe individuals are covered by Medicaid or Healthy Michigan which, the contracts for these services, are held by NorthCare. Northpointe is only a provider for NorthCare and NorthCare holds the dollars for these contract services and it is their role to have their customer services provide education and out reach to individuals. Mr. Nelson stated that this above issue discussed by Mr. Adrian should be put on a NorthCare Board meeting agenda to ask them what they are doing to inform different populations in the general community as to the eligibility criteria and availability of services they offer. Mr. Nelson also stated that Board members should e-mail Mary Wendt their input for the CEO contract.

John Nelson, Chairperson, assumed the Chairperson position

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **Outcomes Report-2nd Quarter**

Bill Adrian and Lisa Dionne addressed miscellaneous questions in the 2nd quarter Outcomes Report on: medication errors, services outcomes-satisfaction, and individual plans of service.

- Crisis Survey Data Report
 - NorthCare Governing Board Meeting Report
- Consensus of the Board is to place the above reports on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Joan Luhtanen thanked everyone that sent their sympathies on her husband's passing, especially the staff in Iron County.
- Mari Negro stated that her brother recently celebrated his birthday on May 13 and she wanted to thank Tammy Mattson for calling to ask her if it would be okay for her to enter Ms. Negro's brother's name in the birthday club on a local radio station. Ms. Negro stated that her brother's name was entered into the birthday club and his name was mentioned on the radio and he won a pizza which pleased him very much.
- John Nelson asked Board members to let Mary Wendt know if they would be participating in the June 18 CEO interviews. Mr. Nelson provided a reminder that questions and clarification should only be asked and there should be no additional questions asked.
- Mari Negro asked if John Nelson will be the moderator of the CEO interview questions and stated this would be her preference. Discussion ensued. Mr. Nelson stated that maybe the moderator will switch for each interview.

ADJOURN

A motion was made by M .Negro, supported by P. Freeman to adjourn the meeting. **Motion carried unanimously.** Meeting adjourned at 5:10 p.m.

The next regular Board meeting is scheduled for **June 25, 2015 in Kingsford, Michigan at 4:00 p.m.**

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary