

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

March 24, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

M. Negro, Secretary/Acting Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William			X	Negro, Mari	X		
Dehn, Janet	X*			Nelson, John	X*		
Freeman, Peggy			X	Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan		X		Spence, Christine	X*		
Martin, Ann	X			Zevitz, Michael, Dr.			X

***phone conference call**

REPRESENTING ADMINISTRATION: B. Adrian, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

Chair Negro asked for approval or amendment of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin, supported by M. Hofer to approve the agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINTUES

Chair Negro asked for a motion to approve the March 10, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: P. Peretto, supported by P. Phillips to approve the minutes.

Motion carried unanimously.

PRESENTATION - No Presentation

ACTION ITEMS

- Applications for Vacancies on the Recipient Rights Committee

ACTION: A motion was made by P. Peretto supported by M. Hofer to reappoint to the Recipient Rights Committee for a 3 year term effective 4/1/16 the following applicants - Carol Thomas, Myra Christophersen and Brian Nord-Grenier.

Motion carried unanimously.

Bill Adrian conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

a) Check Disbursement Report-February, 2016

No questions regarding the check disbursement report. No discussion. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next month

b) Financial Statement-February, 2016

Miscellaneous questions were addressed by Bill Adrian regarding the financial statement. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next month

c) Final Financial Statement for 9/30/15

No questions regarding the final financial statement for 9/30/15. No discussion. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next month

d) Contracts-March, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Grand Traverse Industries	Vocational Services	4/1/16-3/31/17	Supported/Integrated Employ. 1:1 Staffing \$4.63/unit/15 min. Supported Employ. \$30.00/hr. Skill Build. \$12.00/hr.	Same	n/a
This is a renewal for after-hours phone services. NorthCare contracts with Gryphon Place for the services for the entire U.P. and is divided by call throughout the CMH's.						
B.	NorthCare	After-Hours Emergency Phone Screenings	1/1/16-auto renewal	\$5.63/call	Same	n/a
C.	Bedford Specialized Care Inc.	CLS/Supported Housing	2/22/16-2/21/17	n/a	\$95.00/diem	n/a
This is a new residential contract for a home downstate to assist one Individual with living independently.						
D.	TRICO Opportunities Inc.	Agency With Choice	4/1/16-9/30/16	Rate determined in authorization in the NBHS Indiv. Plan of Service. Trico will be pd. wages of Respite and CLS workers and; \$125.00/mo. for each Indiv./Managing Employer file maintained by TRICO; and a one-time \$175.00 set up fee for new files. \$40.00/hr. for training provided to employees.	Same	n/a
This is a renewal agreement for 6 months. Through self-determination Individuals can have their respite and/or CLS workers employed through TRICO instead of the Fiscal Intermediaries downstate.						
E.	Goodwill Industries	Cleaning	6/1/16-5/31/17	\$250.00/week	Same	n/a
This is a renewal agreement for cleaning the Menominee office building.						
F.	Penny Gregg	Speech Therapy	6/1/16-5/31/17	\$75.00/hr.	Same	n/a
This is a renewal for a speech and language contract up to 200 hours per year.						
G.	LB MedWaste Services	Waste Pick-Up	1/1/16-12/31/16	\$62.13/EOM	\$63.99/EOM	\$1.86/EOM increase
This is a renewal agreement for hazardous waste pick-up for all counties. (EOM) every other month.						
H.	Waste Management	Garbage Pick-Up	4/1/16-3/31/19	\$946.81/mo.	\$1216.74/mo.	\$269.93/mo . decrease
This is a renewal agreement for Boyington, Iron River and Menominee offices. The decrease is due to renegotiation of contract rates.						

Consensus of the Board is that the contracts will move forward to the next meeting for approval with the exception of Item H. Waste Management which will be tabled.

Outcome: Action item for next month

- **Dickinson County Board Member Vacancy**

Ann Martin reported that the Dickinson County Board of Commissioners advertised for the Northpointe vacancy due to Bill Dedie's term expiring but no applications were received. Also it was noted that John Nelson, Board Chairman, received a letter of resignation from Peggy Freeman on the Northpointe Board so there are now currently two vacancies on Northpointe's Board of Directors. Consensus was that the Dickinson County Board of Commissioners will re-advertise for the two vacancies on Northpointe's Board of Directors.

- **Northpointe Board Meeting Schedule**

Discussion was held regarding having one meeting a month instead of the current committee of the whole meetings 2x/month. Consensus was to continue with the committee of the whole and meet 2x a month.

- **CEO Evaluation Form**

Discussion held regarding the CEO Evaluation form and items listed specifically the section regarding Strategic Planning. Consensus was that in the absence of Jennifer McCarty that the CEO Evaluation form be tabled until the next meeting when the CEO is present and that Strategic Planning be placed on the next Board agenda for discussion.

Outcome: Discussion item next month

- **CEO Report**

No updates this meeting.

Mari Negro, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

None

PUBLIC COMMENTS - No public comments

BOARD COMMENT

Mari Negro stated that information was placed in the Board folders tonight regarding Employee Survey Questionnaire and the OnCall position from the Ad Hoc Committee meeting that was held on March 23, 2016. This item will be placed on the next agenda as a discussion item.

John Nelson stated that Mari Negro and Janet Dehn were reappointed for a 3 year term effective 4/1/16 by the Menominee County Board of Commissioners to the Northpointe Board of Directors and he thanked all for a great job done.

ADJOURN

A motion was made by P. Phillips, supported by M. Hofer to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 4:40 p.m.

The next regular Board meeting is scheduled for Thursday, April 14, 2016 in Kingsford, Michigan at 4:00 p.m.

Mari Negro, Secretary / Acting Chairperson

Cindy Adrian, Administrative Assistant