

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**  
**Regular Meeting**  
**MINUTES**  
**715 Pyle Drive, Kingsford, MI**  
**February 11, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari		X	
Dehn, Janet	X*			Nelson, John	X		
Freeman, Peggy			X	Peretto, Patti	X		
Hofer, Millie	X*			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine		X	
Martin, Ann	X			Zevitz, Michael, Dr.	X (4:20 p.m)		

\*video television conference from the Northpointe Menominee office

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OR AMEND AGENDA**

Chair Nelson asked for approval or amendment of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** A. Martin, supported by J. Luhtanen to approve the agenda. **Motion carried unanimously.**

Chair Nelson asked for any amendment of agenda. J. Dehn stated she would like to amend the agenda to add CEO Evaluation Process and Form under New Business. Chair Nelson stated he would like to amend the agenda to add M-CEITA Contract Renewal under Action Items.

**Motion by:** A. Martin, supported by M. Hofer to approve the amended agenda. **Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chair Nelson asked for a motion to approve the January 28, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** J. Luhtanen, supported by P. Phillips to approve the minutes. **Motion carried unanimously.**

**PRESENTATION** - No presentation

**ACTION ITEMS**

• Finance

a) Check Disbursement Report-December 2015

**ACTION:** A motion was made by J. Dehn supported by M. Hofer to approve the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-December 2015

**ACTION:** A motion was made by A. Martin, supported by P. Phillips to approve the financial statement. **Motion carried unanimously.**

c) M-CEITA Contract

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	M-CEITA	Administrative	Effective upon signature of agreement	\$200.00/practitioner	Same	n/a
This is a renewal agreement for assistance to ensure that the region keeps qualifying for Meaningful Use dollars. The total rate is \$600.00 for three providers.						

**ACTION:** A motion was made by M. Luhtanen, supported by A. Martin to approve the contract. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- Applications for Vacancies on the Stakeholder Advisory Committee**  
 Jennifer McCarty stated Northpointe has received 5 applications for the 6 vacancies on the Stakeholder Advisory Committee. The Board requested further information regarding how many positions are required by the State on the Stakeholders Committee, a list of current members and how often the Committee meets.  
**Outcome: Action item for next month**
- Clarification of Roll Call Vote**  
 Jennifer McCarty requested clarification of Roll Call Vote regarding any monetary motions. Consensus was item is discussed at meeting and then made an Action Item on agenda for the following meeting so no roll call vote is necessary. At any time any Board member can request a Roll Call vote if desired.

M. Zevitz - present at 4:20 p.m

- 2015 Board Member Attendance-Draft**  
 Jennifer McCarty reviewed with the Board the 2015 Board Member Attendance. This was formulated due to the change in the Board By-Laws and Policies that states a report be sent to each of the County Boards of Board member attendance annually. A draft was given to Board members for their review to consider for approval to send to County Boards. Revision was requested to incorporate "Excused Absences" for Board review at the next meeting.
- CEO Report**  
 Updates from Jennifer McCarty:

  - The AdHoc Committee has not met since the last Board meeting but the Survey Development Team will be meeting in February to draft an employee survey for the AdHoc Committee to review.
  - Regional: The Regional CFO group will be making recommendation to NorthCare about how CMH's would share the cost should funds be withheld if performance measures are not met by 1 or more CMH.
  - State: State is discussing funding for the Autism Benefit Expansion. At this time there is no plan to increase funding but are allowing excess Medicaid funds to be used for expenditures.  
 The Medicaid Rate Setting Group clarified the incentive payment methodology for services to children in foster care and/or CPS.  
 There is a proposal released for comments for the Waiver Consolidation. No final ruling at this time.
  - New Hire - Danielle Klitzke has been hired as the new Board Secretary. She will begin work on February 17th.
  - Website Relaunch - Northpointe's current website is being revamped to be more user friendly for members of the community.
  - It was requested by the Board to have a PMC Update added to the CEO Report.
- CEO Evaluation Process and Form**  
 Board members would like other Evaluations to be requested from the County, NorthCare, etc. in order to review for suggestions for the CEO Evaluation form to be completed in August.

John Nelson, Chairperson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- NorthCare Board Meeting Report  
Consensus of the Board is to put the above report on file.

**PUBLIC COMMENTS** - No public comments

**BOARD COMMENT**

J. Luhtanen informed the Board that a new program has been established at Trico called "Limber Up" which is a stretching exercise program for consumers before they start their shift.

J. Luhtanen - left meeting at 4:45 p.m.

A. Martin provided information that at the last County Board meeting NorthCare requested payment for SUD services and requested any information regarding this. John Nelson commented he is able to work on obtaining information.

**ADJOURN**

A motion was made by A. Martin, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:00 p.m.

The next regular Board meeting is scheduled for Thursday, February 25, 2016 in Kingsford, Michigan at 4:00 p.m.

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John Nelson, Chairperson

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Mari Negro, Secretary

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Cindy Adrian, Administrative Assistant