

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Monthly Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**December 18, 2014 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Connors, Peggy		X		Martin, Ann	X		
DeDie, William	X(4:50 pm)			Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.	X(4:30 pm)		

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt  
G. Takala (video television conference-Iron River office)

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS**

- Mari Negro stated that she had \$100.00 to donate to Sue Meade and asked everyone present to also donate. Ms. Negro stated that she would like to request a moment of silence for Ms. Meade and her tragic loss. A moment of silence was held.

**APPROVAL OF THE CONSENT AGENDA:**

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- Approval of Minutes-November 20, 2014 Regular Monthly Board Meeting
- Finance Committee Meeting Report-December 15, 2014
- Planning Committee Meeting Report-December 15, 2014

**ACTION:** Millie Hofer asked from the Planning Committee Meeting report that the Outcomes Report be added to the agenda. Moved to approve the amended consent agenda as presented.

**Motion by:** M. Negro; supported by J. Luhtanen. **Motion carried unanimously.**

**APPROVAL OF THE AGENDA:**

(Request for additional agenda items).

Karen Raether stated that the agenda would be amended to add the Outcomes Report to it.

**ACTION:** Moved to approve the amended agenda as presented.

**Motion by:** J. Nelson; supported by P. Freeman. **Motion carried unanimously**

**OUTCOMES REPORT**

Millie Hofer stated that there were significant, high hospitalizations for adults in the 4th quarter of the Outcomes Report and was concerned as to what the reasons were for these. Ms. Hofer further stated there were 52 hospitalizations for one quarter and asked if they were all crisis situations. Ms. Thekan stated that when looking at the 52 hospitalizations that 13 of these were Northpointe individuals and the remaining individuals were not open clients to Northpointe. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian. Janet Dehn asked if there was a breakdown to the type of population, for the Service Outcome performance indicator in the Outcomes Report, in regards to the number of individuals discharged in the quarter when their goals were reached. Ms. Thekan stated that this performance indicator is a total and includes all populations but can be broken down. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan. Ms. Thekan stated that data will be provided to the Board regarding how many individuals had a substance abuse issue in regards to the 52 hospitalizations and a breakdown of populations in regards to individuals discharged when their goals are reached.

**PRESENTATION:** No presentation

### **CEO REPORT**

Karen Thekan stated that her December 2014 CEO Report was in Board packets; she provided the following updates and highlights:

#### **Federal/State:**

- The legislators will not be taking up the General Fund (GF) supplement issue until after the Governor's budget address in March.

M. Zevitz - present at 4:30 p.m.

#### **Local:**

- Additional information regarding Michigan Rehabilitation Services (MRS) was provided to the Board in terms of what MRS does with their money for Menominee and Dickinson-Iron Counties.
- Northpointe will be submitting their annual budget submission to the State of Michigan by February 28, 2015. This data submission will be presented to the Board, hopefully by the January meeting, for their review.

### **NEW BUSINESS**

- Employee Donation of Vacation/Sick Time for Co-Workers  
Karen Thekan stated that information from the Northpointe attorney was just received before today's meeting regarding this above issue. Ms. Thekan stated that the attorney information was now provided along with the Northpointe Paid Sick leave and Vacation Policies. Ms. Thekan further stated that this issue was for discussion at today's meeting. Ms. Thekan highlighted the attorney's information and stated that previously Northpointe did have a policy regarding employee donation of vacation/sick time; approximately 10 years ago. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan. Board members will review the information provided and this issue will be an agenda item for discussion at the January 8, 2015 Board meeting.
- 2015 New Meeting Agenda-Sample  
A sample agenda for the new Board meeting structure, Committee of the Whole (COW), was provided for review. Discussion ensued regarding a few changes which will be made to the agenda and miscellaneous questions were addressed by Karen Thekan.

W. DeDie present at 4:50 p.m.

- Recipient Rights Committee Meeting Dates & Time for 2015-Draft  
Karen Raether reviewed the draft 2015 Recipient Rights Committee meeting dates. These dates will now be provided to the Recipient Rights Committee.

### **UNFINISHED BUSINESS**

- 2015 Board of Director Meeting Schedule  
Karen Thekan reviewed the 2015 Board of Director meeting schedule.  
**ACTION:** A motion was made by M. Negro, supported by J. Nelson to approved the 2015 Board of Director meeting schedule. Motion carried unanimously.

### **NORTHCARE REPORT**

Mari Negro stated at the last NorthCare Board meeting that a generous benefits package was voted in and she had concerns regarding this. Of particular concern is the bonus payment spread out over 26 pay periods. Ms. Negro provided information on this benefits package and a lengthy discussion ensued.

### **CHAIRPERSONS REPORT**

- Ms. Raether attended a NorthCare Board special meeting regarding insurance on November 25 and the NorthCare Board meeting on December 10.

### **BOARD PREROGATIVE**

- Joan Luhtanen thanked Bill DeDie and the NAMI organization for the wonderful NAMI Christmas party that was recently held.

- Millie Hofer stated that she would like to refer to the November 20, 2014 Board meeting minutes regarding the calculation of administrative costs. Ms. Hofer further stated that at this time she would like to present her complete statement in regards to this, "in the administrative cost given to the Board, the clinical directors and clinical managers, were not included in the calculation of the cost. Therefore, I find it is incomplete or it is not an accurate report of how much our administrative cost at Northpointe is."

**PUBLIC COMMENTS** – No public comments

**ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:20 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, January 8, 2015 in Kingsford, Michigan at 4:00 p.m.**

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary