

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 25, 2013 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

| <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> | <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> |
|-----------------------|-----------------------|----------------------------------|----------------------|-----------------------|-----------------------|----------------------------------|----------------------|
| Connors, Peggy | *X | | | Martin, Ann | X | | |
| DeDie, William | | | X | Negro, Mari | X | | |
| Dehn, Janet | *X(4:08 pm) | | | Nelson, John | X (4:20 pm) | | |
| Erickson, Peggy | | X | | Raether, Karen | X | | |
| Hofer, Millie | X | | | Spence, Christine | X | | |
| Luhtanen, Joan | X | | | Zevitz, Michael, Dr. | X | | |

*(Video Television Conference (vtc) from the Northpointe Iron River & Menominee offices)

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt, *G. Takala

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

Karen Raether stated there has been a slight change in the Open Meetings Act (OMA). At this point in time when individuals vtc meetings from the Iron River and Menominee County offices it is okay to mute the microphone but there cannot be any side talking during the meeting with other individuals. Ms. Raether further stated that this issue will be looked further into for clarification.

PUBLIC COMMENTS – No public comments

APPROVAL OF THE CONSENT AGENDA:

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the Minutes-October 24, 2013 regular monthly Board meeting
- b. Finance Committee Meeting Report-November 18, 2013
- c. Planning Committee Meeting Report-November 18, 2013

ACTION: The consent agenda was approved as presented.

Motion by: M. Negro; supported by C. Spence. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:

(Request for additional agenda items).

The were no additions to the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin; supported by M. Negro. **Motion carried unanimously**

J. Dehn present at 4:08 p.m.

J. Nelson present at 4:20 p.m.

PRESENTATION: NorthCare - Mr. William Slavin and Leslie Luke

Karen Raether introduced William Slavin, NorthCare CEO, and Leslie Luke, NorthCare CFO. Mr. Slavin and Ms. Luke presented a power point presentation on the NorthCare Network: their mission, an overview of their responsibilities, the NorthCare organizational chart, and data on total expenses/costs from the U.P. regional Community Mental Health (CMH) Boards on individuals served. Questions were addressed by Mr. Slavin and Ms. Luke.

CEO REPORT

Karen Thekan stated that her September 2013 CEO Report was in Board packets; she provided the following updates and highlights:

State/Federal Activity:

- A proposal from the Board Association was in Board packets regarding the mild to moderate benefit for everyone who has Medicaid. The Board Association is recommending that the CMH system provide the mild to moderate benefit for anyone on Medicaid who is now currently being served through the health plan. This proposal is now in the hands of the Department of Community Health (DCH) and under advisement/consideration by them.

Regional Activity:

- It was discussed at a recent NorthCare Advisory meeting the OMA and whether or not a vote can be done by telephone. Ms. Thekan has received updated OMA information, is currently reviewing it, and will have this as an agenda item at the December Planning Committee meeting to update Board Policies in regards to OMA. A copy of the updated OMA information will be provided to Board members for their information. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan

Local Activity:

- A tour of the new Northpointe office space at TRICO is scheduled before the December 19, 2013 Board meeting at 3:15 p.m. All Board members are encouraged to participate in this tour and further information will be sent out in the December Board packets regarding it.

P. Connors excused at 5:18 p.m.

- Ms. Thekan will be participating in a Menominee School Justice Partnership meeting on November 26, 2013 that is being facilitated by the Department of Human Services.

RESOLUTION - SALE OF LANE STREET HOME

Karen Thekan stated that this resolution was discussed at the November Finance Committee meeting. The title company that is involved in the selling of the Lane Street Home was sent the October 24, 2013 Board meeting minutes, where the Board approved the sale of the Lane Street Home. The title company has now requested that there be a resolution to complete the sale of the home. Karen Raether read the following resolution:

“The Northpointe Behavioral Healthcare Systems Board of Directors hereby certify that with full knowledge of this Authority we approve this Resolution. Be it Resolved, that Bill Adrian, Chief Financial Officer, and/or Karen Thekan, CEO, are authorized and empowered in the name and on behalf of this Authority to execute any documents necessary for the sale of 340 Lane Avenue, Kingsford, MI 49802 until such time as the sale is final. In witness whereof, I have hereto set my hand _____

*Name Position
This _____ day of _____, 20____.”*

ACTION: A motion was made by J. Nelson, supported by A. Martin to approve the above resolution as read.

DISCUSSION: Mari Negro stated that she would like to suggest in the title for the above resolution to include that it is for the Lane Street Home with today’s date.

ACTION: J. Nelson rescinded his motion, A. Martin rescinded her support.

ACTION: A motion was made by J. Nelson, supported by A. Martin to approve the above resolution as read with the addition of Lane Street Home with today’s date being added to the resolution title.

ROLL CALL VOTE:

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|-----------------|-----|----|----------------------|-----|----|
| Connors, Peggy | | | Martin, Ann | X | |
| DeDie, William | | | Negro, Mari | X | |
| Dehn, Janet | X | | Nelson, John | X | |
| Erickson, Peggy | | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | X | | Zevitz, Michael, Dr. | X | |

Motion carried unanimously.

LLOYD HOUSE GRANT

Karen Thekan stated that Lloyd House Grant was also discussed at the November Finance Committee meeting. Northpointe is being given \$25,000.000, through the National Equity Fund, which is a grant for the Lloyd House in Menominee. The new Northpointe clubhouse program will be located in the Lloyd House. Ms. Thekan stated that

that Board needs to approve that Northpointe can accept the grant money which will be used for furnishings, computers, etc. for the clubhouse program. Miscellaneous questions were addressed by Ms. Thekan.

ACTION: A motion was made by J. Nelson, supported by M. Zevitz to approve that the \$25,000.00 grant from the National Equity Fund be accepted by Northpointe. **Motion carried unanimously.**

NEW BUSINESS

- Occupational Therapist Pay Scale

Karen Thekan stated that Northpointe has been trying to recruit an Occupational Therapist (OT) since 2009 with no success. There are currently three contracts for OT services that cost Northpointe \$166,000.00 for the last year. Terri Wendt was contacted by an OT, that currently works elsewhere, expressing their interest in the Northpointe OT position. Ms. Thekan stated that this individual has been interviewed, Northpointe would like to offer her the OT position, but Northpointe's current OT pay range is not competitive. The current pay scale range is from \$43,000.00 to \$58,000.00. Ms. Thekan stated that it is being proposed for the Board to take action to change the OT pay scale range to \$49,942.00 to \$64,942.00. Ms. Thekan further stated that if this individual accepts the OT position the three contracts for OT services will be transitioned out.

ACTION: A motion was made by J. Nelson, supported by M. Zevitz to approve the pay scale range for the OT from \$49,942.00 to \$64,942.00.

ROLL CALL VOTE:

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|-----------------|-----|----|----------------------|-----|----|
| Connors, Peggy | | | Martin, Ann | X | |
| DeDie, William | | | Negro, Mari | X | |
| Dehn, Janet | X | | Nelson, John | X | |
| Erickson, Peggy | | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | X | | Zevitz, Michael, Dr. | X | |

Motion carried unanimously.

UNFINISHED BUSINESS – No unfinished business

NORTHCARE REPORT

Karen Raether stated at the last NorthCare Advisory meeting items discussed were quality assessment/ improvement plan, the coordinating agency, Board travel/per diems, OMA, and the meetings which are scheduled for the 2nd Wednesday of each month from 12:00-2:00 (EST).

CHAIRPERSONS REPORT - K. Raether

- The Great Lakes Executive Committee and the NorthCare Advisory Council recently met.
- The December Northpointe committee meetings are scheduled on December 16 with the Board meeting then scheduled for December 19. As there is not a lot of time between the committee meetings and Board meeting the committee meeting minutes will be sent out via e-mail to Board members to review before the Board meeting. A post office mailing will also be done but Board members should be aware to check their e-mail for the minutes as the post office mail may not get to them in time for the Board meeting. Ms. Raether asked if Board members were interested in having a holiday get-together after the December Board meeting. Discussion ensued and consensus of Board members is to have a holiday get-together after the meeting.
- Ms. Raether will be participating in a teleconference call on December 6 with the State Pre-paid Inpatient Health Plan (PIHP) Board chairs.
- Ms. Raether will be attending a PIHP meeting in Lansing with Mr. Slavin and Ms. Thekan on December 11.

BOARD PREROGATIVE/AMBASSADOR MOMENT

- Ann Martin stated that Commissioner Stevens has requested that when something is put out for bids that all the bids amounts appear in the minutes.
- Joan Luhtanen stated that she is thankful for the Northpointe staff as they always help her put things into prospective.

PUBLIC COMMENTS

- Lisa Dionne stated that she will take the Board picture for the Northpointe annual report calendar at the December Board meeting.

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:44 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, December 19, 2013 in Kingsford, Michigan at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary