

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 22, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William			X	Negro, Mari	X (4:05 pm)		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X(phone)		
Martin, Ann	X			Zevitz, Michael, Dr.	X(4:05 pm)		

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Dehn, supported by M. Hofer to approve the agenda.

Chair Nelson asked for any additions to the agenda. Jennifer McCarty stated that she would like to add The Clubhouse under presentation. **Motion carried unanimously.**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

Chair Nelson asked for a motion to approve the October 8, 2015 Board meeting minutes.

ACTION: Moved to approve the Board meeting minutes as presented.

Motion by: M. Hofer, supported by P. Freeman to approve the minutes.

Chair Nelson asked if there were any corrections to the above minutes. No discussion. **Motion carried unanimously.**

PRESENTATION

Jennifer McCarty stated that she has been in contact with The Clubhouse in Menominee and asked if the Board would be interested in a future presentation by The Clubhouse manager and some its members. The presentation would include topics such as what The Clubhouse is, what they do, etc. Discussion ensued. John Nelson stated that a presentation could be done at a non-financial Board meeting.

ACTION ITEMS

• **Finance**

a) Contracts-October 8, 2015

No discussion.

ACTION: A motion was made by J. Luhtanen, supported by P. Freeman to approve the contracts.

Motion carried unanimously.

• **Data Quality Management Policy**

No discussion.

ACTION: A motion was made by J. Luhtanen, supported by P. Phillips to approve the Data quality Management Policy. **Motion carried unanimously.**

M. Negro & M. Zevitz - present at 4:05 p.m.

- **Northpointe Endowment Agency Fund Disbursement for 2016**

The amount available for disbursement this year is \$2,390.00. The disbursement approved for last year was \$2,316.00 of which none of this amount has yet been used. The \$2,316.00 will be carried forward into the next year. The options available to the board are for the disbursement available for this year be taken, left in the endowment fund, or just take a portion of it. Discussion ensued and the Board requested Mr. Adrian's recommendation. Mr. Adrian stated that since there are funds still available from last year he would recommend that the disbursement for this year be left in the fund.

Action: A motion was made by P. Phillips, supported by M. Hofer, to approve that the Northpointe endowment agency fund disbursement for 2016 not be taken. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Check Disbursement Report through September 2015

Bill Adrian addressed miscellaneous questions on adult foster care funding. Mr. Adrian reviewed the following checks per Board member request: #75738-psychiatric services; #75778-deferred compensation program. Consensus of the Board is that this item will move forward to the next meeting for approval.

- a) Financial Statement-September 2015

Miscellaneous questions were addressed by Bill Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **Staff Turnover Report**

This report was prepared per the request from the Board at the last meeting. The report is a compilation of a larger report with the information that was specifically discussed at the last meeting. Ms. McCarty reviewed the report with a discussion ensuing. John Nelson stated that this issue should be looked at in-depth through a small ad-hoc committee. Consensus of the Board is the development of an ad-hoc committee and who should be on this committee will be an action item at the next meeting.

- **Consumer Satisfaction Surveys**

This agenda item is a carry-forward from the last meeting. When looking at the Outcomes Report a discussion was held about how to find a better way to have a higher return rate of consumer satisfaction surveys. Ms. McCarty asked the Board if they would like to take further action on this or to have the internal committees come up with ideas on satisfaction survey returns and then receive updates from Ms. McCarty. Janet Dehn stated that she has previously asked for documentation as to why surveys are being done the way they are being done and has not received any information. Ms. McCarty stated that she has a phone conference scheduled with NorthCare on October 23 regarding this issue and will keep the Board updated after the phone conference on why surveys are done the way they are, i.e., CARF requirement, NorthCare requirement, etc. Consensus of the Board is that an e-mail can be sent to the Board regarding an update. Miscellaneous questions were addressed by Ms. McCarty.

- **November 12 & 19 and December 10 & 17, 2015 Board Meetings**

Sometimes the Board consolidates the two Board meetings in November and December to just one Board meeting in each month. Ms. McCarty stated that she would like to bring to the Board's attention, especially for the November board meetings, that if the Board chooses to consolidate these two meetings into one, a decision will need to be made at the one November Board meeting on Northpointe's health insurance because staff will need to be educated on potential, upcoming health insurance changes as well as giving staff the opportunity to enroll in health insurance prior to January 1. Discussion ensued. Consensus of the Board is to keep the two regularly scheduled Board meetings on November 12 and November 19.

- **CEO Report**

CEO report reviewed with the following additions:

Mary Wendt has announced her retirement; hospitalization and diversion rates were received for the region with Northpointe percentages for hospitalization and diversion aligning with the regional %; the community needs survey will be available in the Dickinson and Iron Northpointe offices; a one year pilot project will be done in Marquette for people looking to get family assistance money as they will have to undergo drug testing if they should appear to have a substance abuse problem and will be offered substance abuse treatment; an e-mail audio link was sent to the Board regarding access to the psychiatric bed access workgroup and this group is welcoming letters from people who are concerned with this issue; and the Iron County Director position has been posted and applications have been received for it.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Board Meeting Report

Ann Martin commented that in the above meeting report she was surprised to read there was a proposed recommendation that a 3% cost of living increase was passed and would be effective January 1, 2016. John Nelson stated that he has asked for the NorthCare meeting date to be changed as Wednesday is a bad day and the Northpointe members were not present at this meeting. Discussion ensued. Consensus of the Board is to send a letter on behalf of the Northpointe Board to NorthCare providing that their meeting minutes are read and the Northpointe Board is alarmed and disheartened by their disregard of responsible fiscal policy regarding their 3% cost of living increase.

- Stakeholder Committee Meeting Report

Janet Dehn asked for clarification on the site review report regarding citations on policies/procedures and asked if this is what was addressed at the last Board meeting by approving the Data Quality Management Policy. Ms. McCarty stated that most of the recommendations in the site review report were regarding policies, i.e., additions to policies, wording, etc. Miscellaneous questions were addressed by Ms. McCarty. Consensus was to put the above reports on file.

P. Freeman excused at 4:45 p.m.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Ann Martin stated the mileage rate paid by Northpointe is \$.50/mile and asked if it was time to adjust it down given to what gas prices are now. Discussion ensued. This issue will be put on the Board agenda for the next meeting for discussion.
- Janet Dehn provided and reviewed information from a news report on a new NIMH study showing that the mental health system is spending a lot of money on treating schizophrenic crises because it fails to identify and treat the symptoms at earlier phases before full blown psychotic episodes occur.
- Mari Negro thanked Janet Dehn for providing the above information and stated that she would like to see that access to services be put on an agenda and write a letter to NorthCare asking them to look at access.
- John Nelson stated that he left the October 16 special Board meeting with a good feeling regarding the input that was given to Representative McBroom and was proud of everything that was said by the Board.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 4:55 p.m.

The next regular Board meeting is scheduled for November 12, 2015 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

Mary Wendt, Board Secretary
-Transcribed 10/22/15 Board meeting minutes
from audio recording