

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**  
**Regular Meeting**  
**MINUTES**  
**715 Pyle Drive, Kingsford, MI**  
**January 14, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Vice-Chairperson, called the meeting to order at 4:05 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William	X(4:14 pm)			Negro, Mari	X(4:10 pm)		
Dehn, Janet	*X			Nelson, John		X	
Freeman, Peggy	X (4:06 pm)			Peretto, Patti	X		
Hofer, Millie	*X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine			X
Martin, Ann	X			Zevitz, Michael, Dr.			X

\*(video television conference from the Northpointe Menominee office)

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

P. Freeman - present 4:06 p.m.

**APPROVAL OR AMEND AGENDA**

Vice-Chair Luhtanen asked that the agenda be amended to add under New Business: Staff input from the last meeting regarding wages and asked for any further additions. No discussion.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** A. Martin, supported by P. Peretto to approve the amended agenda. **Motion carried unanimously.**

**APPROVAL OF AD HOC COMMITTEEMEETING MINTUES**

Vice-Chair Luhtanen asked for a motion to approve the December 16, 2015 Ad Hoc Committee meeting minutes.

**ACTION:** Moved to approve the Ad Hoc Committee meeting minutes as presented.

**Motion by:** P. Phillips, supported P. Freeman to approve the minutes. **Motion carried unanimously.**

M. Negro - present at 4:10 p.m.

**APPROVAL OF REGULAR BOARD MEETING MINTUES**

Vice-Chair Luhtanen asked for a motion to approve the December 17, 2015 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** A. Martin, supported M. Hofer to approve the minutes.

Mari Negro asked that the minutes be corrected under Board comment to reflect Mr. Nelson, not Ms. Nelson.

**ACTION:** A. Martin rescinded her motion, M. Hofer rescinded her support.

**Motion by:** A. Martin, supported by M. Hofer to approved corrected minutes as stated above. **Motion carried unanimously.**

**PRESENTATION** - No presentation

**ACTION ITEMS**

- Finance
  - a) Check Disbursement Report-November 2015

**ACTION:** A motion was made by M. Negro, supported by P. Phillips to approve the check disbursement report. **Motion carried unanimously.**

W. DeDie - present 4:14 p.m.

b) Financial Statement-November 2015

**ACTION:** A motion was made by A. Martin, supported by P. Phillips to approve the financial statement. **Motion carried unanimously.**

c) Back-Up System for Computer System

Further information was provided on how the information will be stored for Northpointe and who has access to it.

**ACTION:** A motion was made by P. Freeman, supported by J. Dehn to approve the back-up system for the computer system for the amount of: \$18, 899.00. **Motion carried unanimously.**

- New Board Member Orientation Meeting Sample

Mari Negro provided changes to the new Board member orientation meeting sample. Consensus of the board is that this item will move forward to the next meeting for approval.

- Board By-Laws

**ACTION:** A motion was made by M. Negro, supported by M. Hofer to approve the Board by-laws as presented. **Motion carried:** 8 ayes; 1 nay.

- Board Policies

**ACTION:** A motion was made by M. Negro, supported by M. Hofer to approve the Board policies. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- **Finance**

a) Contracts-January 14, 2016

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Birchwood AFC	Residential Services	1/1/16-12/31/16	n/a	\$56.17/day	Inc. of \$56.17/day
This is an addendum to the current contract for one additional person for PC and CLS services.						
B.	TRICO Opportunities, Inc.	Cleaning-Iron River Office	1/1/16-9/30/16	\$34.75/day	\$36.15/day	Inc. of \$1.50/day
This increase is due to the minimum wage increasing by 4% in January 2016.						

Consensus of the Board is that this item will move forward to the next meeting for approval.

b) Vehicle Bids

Bill Adrian reviewed the vehicle bids and addressed miscellaneous questions.

Consensus of the Board is that this item will move forward to the next meeting for approval.

- **Belling Health Proposal**

Jennifer McCarty provided further information on this item. When Northpointe health claims data is reviewed there are four top providers that are most utilized by staff: Dickinson County Healthcare System-941 claims; Aurora Healthcare System-555 claims; Bellin Healthcare System-330 claims; and NorthStar (Aspiris in Iron River)-213 claims. There is an NBHS negotiated agreement in place now with Dickinson County HealthCare system and a UMR negotiated agreement with Aurora Healthcare system for a discounted rate for services. There is currently no agreement with Bellin. NorthStar/Aspiris is currently in negotiations with UMR to offer discounted rates. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. Ms. McCarty added that if the board approved a contract with Bellin, this would be a significant cost saving opportunity for the agency and also cost savings to employees. Consensus of the Board is that this item will move forward to the next meeting for approval under contracts as a cost savings item.

- **CEO Report**

CEO report reviewed with the following additions: Northpointe is implementing ways to improve performance improvement measures; the Northpointe website is currently being updated by the Information Technology (IT) department to make it more user-friendly for community members; the Autism benefit expansion was approved for up to age 21; and the on-call system for Menominee County is being modified to discontinue any provision of on call services outside of the state of Michigan to be in compliance with legal/licensing requirements. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty.

- **Staff Input from the Last Meeting Regarding Wages**

Joan Luhtanen stated at the last meeting Christy Harvey and Kathy Johnson both provided public comment to the Board. Discussions have been held in the past on how to retain employees and increase longevity and Ms. Luhtanen stated that it takes a lot for an employee to come forward with concerns to the Board. Ms. Luhtanen asked if the wage package can be looked at. Mari Negro stated that the Ad Hoc Committee will be looking into this. Jennifer McCarty stated that research is being done on regional salary information which will be discussed at the next Ad Hoc meeting.

Joan Luhtanen, Vice-Chairperson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- NorthCare Meeting Report  
Consensus of the Board is to place this report on file.

**PUBLIC COMMENTS** - No public comments

**BOARD COMMENT**

- Mari Negro stated the NorthCare meeting was held on 1/13/16 and an item that came up during the meeting was at the end of the presentation it provided that Northpointe is the only agency left in the region that does not have a wait list. Ms. Negro stated that she felt proud of this but it was asked how it was possible that Northpointe is able to carry on business without a wait list. Ms. Negro requested wait list information be placed on the next board meeting agenda for discussion.
- Patti Peretto stated the government rate for mileage reimbursement is \$.54 and Northpointe is still below the government rate.

**ADJOURN**

A motion was made by M. Negro, supported by J. Luhtanen to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:05 p.m. The next regular Board meeting is scheduled for Thursday, January 28, 2016 in Kingsford, Michigan at 4:00 p.m.

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Joan Luhtanen, Vice-Chairperson

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Mari Negro, Secretary

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Cindy Adrian, Administrative Assistant

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Mary Wendt, Board Secretary

Transcribed 1/14/16 Board meeting minutes from audio recording