

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**August 23, 2018 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>
Dehn, Janet *	X			Negro, Mari		X	
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Martin, Ann		X		Korpi, Thomas	X		
McCole, Gerald	X			Luhtanen, Joan	X		

\* Video conference from the Northpointe Menominee office

\*\* Telephone attendance

J. Stevens appeared in lieu of A. Martin.

**REPRESENTING ADMINISTRATION:** Bill Adrian, Bob Ducoli, K. Stankevich

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

Chairperson Luhtanen welcomed T. Korpi, to the Board as a representative of Iron County.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked for approval or amendment of agenda.

**ACTION:** Moved to add State General Fund contract under New Business.

**Motion by:** G. McCole supported by J. Hafeman to approve agenda as amended.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

**ACTION:** Moved to approve 8-9-18 regular Board meeting minutes.

Miscellaneous questions addressed.

**Motion by:** G. McCole supported by P. Phillips to approve the 8-9-18 regular Board meeting minutes as presented.

**Motion carried unanimously.**

**PRESENTATION** – Employee Survey Results

**Presenter: Terri Wendt, Human Resource Director**

Annually conducted in May. Received 111 responses giving a return rate of approximately 46%. Reviewed each question and result with members. Results go to Operation Team for assistance in Strategic Planning to address concerns. A response plan will be created and given to Board in approximately 1 month. Board requests any suggestions for improvement involving them, be presented in future meeting for review and discussion. Miscellaneous questions addressed.

Chairperson Luhtanen reminded members that Self-Evaluations are due before the next meeting.

**ACTION ITEMS**

• **Finance**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Insight Telepsychiatry	Telemental health services	7/6/18-7/5/20	Adult Psych – \$ 189.44/hr. Adult Psych Nurse Pract. – \$ 128.00/hr. Specialty Psych – \$ 215.04/hr. Child Psych Nurse Pract. – \$ 138.24/hr.	Adult Psych – \$ 193.60 Adult Psych NP – \$ 130.82 Specialty Psych – \$ 219.77 Child Psych NP – \$ 141.28	\$ 4.16/hr. \$ 2.82/hr. \$ 4.73/hr. \$ 3.04/hr.
2.2% increase in proportion to the change in Federal Employment Cost Index from most recent posted quarter.						

a) Contract Grid 8-9-18 (*Insight Telepsychiatry*)

**ACTION:** Motion by J. Hafeman supported by P. Phillips to approve the 8-9-18 Contract Grid.

**Motion carried unanimously.**

b) Board Member Finance Questions/Responses - None

• **Proposed Emergency Services Policy Revision**

Discussed staff response to change. Overall response was positive.

**ACTION:** Motion by G. McCole supported by J. Hafeman to approve the Proposed Emergency Service Policy Revision.

**Motion carried unanimously.**

• **Utilization Management Plan FY18/19**

**ACTION:** Motion by M. Hofer supported by J. Hafeman to approve the Utilization Management Plan FY18/19.

**Motion carried unanimously.**

• **Performance Improvement Plan FY18/19**

**ACTION:** Motion by G. McCole supported by P. Phillips to approve the Performance Improvement Plan FY18/19.

**Motion carried unanimously.**

• **NorthCare Audit Results**

a) VI.2.4 Plan of Correction

Contract for residential services citation plan of correction is to return contract to original rates until 4/30/18 and assume the 11% reduction previously negotiated after that.

Contract 1 will be from 12/7/17-4/30/18 at the original rate of \$252.59 per diem plus Pass Through wage adjustment of \$2,951.57.

**ACTION:** Motion by T. Korpi supported by G. McCole to approve Contract 1.

**Motion carried unanimously.**

Contract 2 will be from 5/1/18-4/30/19 with 11% negotiated reduction and addition of wage pass through totaling \$224.80 per diem plus full year Pass Through wage adjustment of \$11,808.00 payable in monthly installments of \$984.00.

**ACTION:** Motion by J. Hafeman supported by P. Phillips to approve Contract 2.

**Motion carried unanimously.**

**NEW BUSINESS (Discussion only)**

B. Adrian, Interim CEO, conducted New Business as follows:

• **State General Fund Contract**

Time sensitive contract. FY18/19 starts October 1, 2018, and Northpointe will receive an increase of \$88,722.00 for a total of \$854,106.00. Miscellaneous questions addressed.

**ACTION:** Motion by J. Hafeman supported by P. Phillips to move State General Fund contract to ACTION item at present meeting.

**Roll Call Conducted by Kelly Stankevich, Administrative Assistant**

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
McCole	X		Korpi	X	
Luhtanen	X				

**Motion carried unanimously.**

**ACTION:** Motion by J. Hafeman supported by G. McCole to approve the General Fund Contract as presented.

**Motion carried unanimously.**

• **CEO Hiring Update**

Interim CEO, B. Adrian, advised search for new CEO should begin now. Requested parameters from Board for qualities required in new CEO and for method of advertisement discussed.

**Outcome:** Advertisement for new CEO to begin immediately. Applications due by October 1, 2018. If necessary, Board members will revise job description during search.

• **Attorney Contract**

Rate of Attorney hired by Board was substantially less and new attorney specializes in Mental Health. Background checks and Business Associate Agreement complete.

**Outcome:** Northpointe will use Cohl, Stoker & Toskey law firm for services.

• **Finance**

a) Contract Grid 8-23-18 (*MRS, Clean Kill, Larry Pollack, Northern Pines, Whispering Pines, Whispering Pines SIP, Shad Brown, Moyer Excavating*)

**Outcome:** ACTION item at next meeting.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

G. McCole states there are no updates on NorthCare CEO search at this time.

**PUBLIC COMMENTS**

J. Kenny, ES Manager, encouraged Board to seek CEO candidate able to provide clinical supervision to staff in management positions.

J. Stevens encouraged Board’s involvement in the former Gogebic prison location being converted to a mental health facility. B. Adrian stated that a committee has been formed to study locations for housing a 50-bed psychiatric facility in the U.P.

**BOARD COMMENTS**

G. McCole requested clarification on incentive dollars Northpointe will receive for FY2017. B. Adrian stated \$57,374.15; however, Northpointe is on track to double this for FY2018.

B. Adrian informed Board of 236 Transfer completion. Pathways will transfer \$90,310.00 in general funds to Northpointe

Chairperson Luhtanen reminded members of the upcoming GLRMH Conference in Harris, MI, Sept. 9-11. Any member wishing to attend needs to submit registration form to K. Stankevich, Administrative Assistant, prior to August 31, 2018.

**ADJOURN**

**ACTION:** Motion by G. McCole supported by P. Phillips to adjourn meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:25 p.m.

The next Regular Board meeting is scheduled for Thursday, September 13, 2018 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Kelly Stankevich, Administrative Assistant