

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**March 10, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

| <b><u>MEMBERS</u></b> | <b><u>Present</u></b> | <b><u>Excused</u></b><br><b><u>Absent</u></b> | <b><u>Absent</u></b> | <b><u>MEMBERS</u></b> | <b><u>Present</u></b> | <b><u>Excused</u></b><br><b><u>Absent</u></b> | <b><u>Absent</u></b> |
|-----------------------|-----------------------|---|----------------------|-----------------------|-----------------------|---|----------------------|
| DeDie, William        |                       |   | X                    | Negro, Mari           |                       | X   |                      |
| Dehn, Janet           | X*                    |   |                      | Nelson, John          |                       | X   |                      |
| Freeman, Peggy        | X                     |   |                      | Peretto, Patti        | X                     |   |                      |
| Hofer, Millie         | X*                    |   |                      | Phillips, Patricia    | X                     |   |                      |
| Luhtanen, Joan        | X                     |   |                      | Spence, Christine     | X                     |   |                      |
| Martin, Ann           | X                     |   |                      | Zevitz, Michael, Dr.  |                       |   | X                    |

**\*video television conference from the Northpointe Menominee office**

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OR AMEND AGENDA**

Chair Luhtanen asked for approval or amendment of agenda.

Patty Peretto asked that the agenda be amended to add under IX. New Business (discussion only) Board Meeting Schedule.

**ACTION:** Moved to approve the amended agenda as presented.

**Motion by:** P. Freeman, supported by A. Martin to approve the amended agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chair Luhtanen asked for a motion to approve the February 25, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** M. Hofer, supported by J. Dehn to approve the minutes.

**Motion carried unanimously.**

**PRESENTATION** - No Presentation

**ACTION ITEMS**

• **Finance**

a) Check Disbursement Report-January, 2016

**ACTION:** A motion was made by A. Martin supported by P. Peretto to approve the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-January, 2016.

**ACTION:** A motion was made by M. Hofer supported by C. Spence to approve the financial statement.

**Motion carried unanimously.**

c) Contracts-February, 2016

| #  | Name of Contract               | Contract Type | Date of Contract | Old Rate      | New Rate      | Change      |
|--|--------------------------------|---------------|------------------|---------------|---------------|-------------|
| A.   | Michael and Christine Bachland | Respite       | 5/1/16-4/30/17   | \$130.40/diem | \$136.00/diem | \$5.60/diem |
| This is a renewal agreement. This change is due to an increase in minimum wage.  |                                |               |                  |               |               |             |
| B.   | Dale Schmeisser                | Dietician     | 5/1/16-4/30/17   | \$50.00/hr.   | Same          | n/a         |
| This is a renewal agreement for dietary services for our homes and consultation to outpatient for a maximum of 44 hours per month. |                                |               |                  |               |               |             |
| C.   | Whispering Pines               | Powers Lease  | 5/1/16-4/30/17   | \$850.00/mo.  | Same          | n/a         |
| Renewal of the lease of the Powers offices.  |                                |               |                  |               |               |             |

**ACTION:** A motion was made by A. Martin supported by C. Spence to approve the contracts.

**ROLL CALL VOTE:**

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J.       | X          |           | Hofer, M.      | X          |           |
| Freeman, P.    | X          |           | Peretto, P.    | X          |           |
| Luhtanen, J.   | X          |           | Phillips, P.   | X          |           |
| Martin, A.     | X          |           | Spence, C.     | X          |           |

**Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- Applications for Vacancies on Recipient Rights Committee  
Northpointe has received 5 applications for 3 vacancies on the Recipient Rights Committee. Discussion ensued. The Board requested a list of current Rights Committee members and will request input from Mari Negro, the Board's representative on the Rights Committee.

**Outcome: Action item for next month**

- Tobacco Free Campus  
Information/policies regarding Tobacco Free Campus were obtained from DCH, Hiawatha Behavioral, Gogebic CMH for Board review. Discussion ensued.  
**ACTION:** A motion was made by P. Peretto supported by A. Martin to move Tobacco Free Campus to an action item.

**ROLL CALL VOTE:**

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J.       | X          |           | Hofer, M.      | X          |           |
| Freeman, P.    | X          |           | Peretto, P.    | X          |           |
| Luhtanen, J.   | X          |           | Phillips, P.   | X          |           |
| Martin, A.     | X          |           | Spence, C.     | X          |           |

**ACTION:** A motion was made by P. Peretto supported by M. Hofer for Northpointe Administration to develop a Tobacco Free Campus policy to be implemented within one year.

**Motion carried unanimously.**

- CEO Evaluation Form  
Information regarding CEO evaluation forms was provided to Board members at the previous meeting for their review and input. Consensus was the current Northpointe CEO Evaluation form will be followed with minor revisions regarding certain terms, i.e. Dept. Community Health.

**Outcome: Discussion item next month**

- CEO Report

- Northpointe Updates:

Meeting held with MDHHS staff to discuss statewide effort being made to ensure children who have experienced trauma are able to receive appropriate care in a timely fashion. Northpointe staff will be providing training to DHS staff regarding trauma treatment that is provided in-house currently.

Medicaid Autism Benefit - currently developing a work group of key people to develop a solid plan to administer the expansion to meet the demand in the future.

Grant Opportunities - Northpointe submitted an application grant for the Drop In Center to purchase bicycles, treadmills and fit bits. However the block grant for integrated care for CMH was not able to be submitted due to difficulties with funding requirements.

- Regional and State Updates:

FY 17 Executive Budget Proposal Update - A workgroup has been created to begin fact finding relative to Section 298 boilerplate language. Region 1 has been allowed 2 participants to join this work group - Bill Slavin of NorthCare and Mary Swift of Pathways.

Regional Directors Meeting - NorthCare has submitted a grant on behalf of the Region for transportation costs associated with hospitalizations.

P. Freeman left meeting at 4:55 p.m.

- Northpointe Board Meeting Schedule

Discussion ensued regarding Northpointe Board meetings which are currently held 2x a month to 1x a month.

**OUTCOME: Discussion item next month**

Joan Luhtanen, Chairperson, assumed the Chairperson position.

### **MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- Quarterly Outcomes Report - reviewed by Board. Discussion ensued and questions addressed.
- Recipient Rights Committee Attendance - reviewed with Rights Committee applications
- U.P. Health Systems Annual Report - for Board review

**PUBLIC COMMENTS** - No public comments

### **BOARD COMMENT**

P. Peretto inquired as to Northpointe's representation on the NorthCare Network Governing Board. She felt it important that one representative from each county (Iron/Dickinson/Menominee) be represented on the NorthCare Network Governing Board when reappointments are made in April.

### **ADJOURN**

A motion was made by C. Spence, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:20 p.m.

The next regular Board meeting is scheduled for Thursday, March 24, 2016 in Kingsford, Michigan at 4:00 p.m.

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Joan Luhtanen, Chairperson

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Mari Negro, Secretary

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Cindy Adrian, Administrative Assistant