

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, Michigan
September 23, 2010 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	*X (via VTC)			Negro, Mari	X		
Farragh, Elizabeth	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert	X		
Lang, Bernie	X			Spence, Christine	X		

*(VTC-Video Television Conference from Northpointe's Menominee Offices)

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE: - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS: - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: P. Connors; supported by B. Farragh. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on August 19, 2010.

ACTION: A motion was made to dispense with reading the minutes from the August 19, 2010 Regular Board of Directors meeting and approve as written.

Motion by: J. Luhtanen; supported by P. Connors. **Motion carried unanimously.**

PRESENTATIONS: Annual Board Trainings: Person Center Planning, Corporate Compliance & Ethics

- Lisa Dionne stated that NorthCare's Corporate Compliance Team developed an annual training for Corporate Compliance and Ethics and she would be providing this training through a power point presentation for Board members. Ms. Dionne stated that ethics is working in a manner that is honest, legal and respectful of others and Corporate Compliance is the enforcement of the ethical behavior. Ms. Dionne stated the Corporate Compliance Policy, Corporate Compliance Reporting Policy, Code of Ethical Practices Policy, and information on how, where, and who to report a Corporate Compliance complaint was provided for Board members information. The Corporate Compliance and Ethics power point presentation was shown and questions were addressed by Ms. Dionne.
- Phil Gardiepy-Hefner stated that Person Centered Planning (PCP) is about assisting the consumer with their goals, dreams, desires, and helping them to make the right choices as an individual. Mr. Gardiepy-Hefner provided an exercise which showed Board members that an individual does have a choice in PCP. Mr. Gardiepy-Hefner also showed a documentary which demonstrated PCP. Questions were addressed by Mr. Gardiepy-Hefner.

FINANCE COMMITTEE REPORT – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Fiscal Year (FY) 2011 Community Mental Health Service Program (CMHSP) Contract
 The CMHSP contract is for Northpointe to continue to receive General Fund (GF) dollars. There are no procedural changes in the contract, the GF dollars will remain the same, and the contract will need to be signed by Karen Thekan.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the FY2011 CMHSP contract.
DISCUSSION: Ms. Thekan stated that the GF dollars remain the same for now but there will be a GF cut with the new budget that was approved for the Department of Community Health (DCH). Initially the GF cut was going to be over \$50 million but now will be \$5.4 million. Ms. Thekan stated that the same formula that was used last year for GF cuts will again be used this year. Ms. Thekan further stated that last year Northpointe took the third highest percentage GF cut in the State of Michigan and we anticipate taking a large GF percentage cut for this year. Miscellaneous questions were addressed by Ms. Thekan and Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. ISSUE: Review Check Disbursement Report

It was provided by Millie Hofer that she had looked into how other Boards review their bills and had talked with an individual who was on their Board's Finance Committee. Ms. Hofer provided that this individual told her that at their Finance Committee a motion is not made and they just document that the payments of bills was reviewed and approved. Karen Thekan provided that can also be done at Northpointe to reflect that the Check Disbursement Report will be reviewed for bills paid. Ms. Hofer asked if the monthly reoccurring bills on the Check Disbursement Report could either be checked/marked/starred on this report to help identify what is a reoccurring bill. Ms. Thekan provided that this was also previously asked by another Board member to have this done and at that time Ms. Thekan informed them that this could not be done as there is only one staff that works in the Finance department who processes all bills. Ms. Thekan also provided that for the finance department staff person to go through and identify reoccurring bills would be labor intensive. Bill Adrian provided that the Check Disbursement Report is a computer generated report and reoccurring bills cannot just be checked when using this computer program and would have to be done manually. Karen Raether provided that once a Finance Committee member has been on the committee for awhile they will readily recognize which bills are reoccurring each month. Mr. Adrian provided that approximately 95% of the bills on the Check Disbursement Report are reoccurring bills and when the Finance Committee reviews the report each month he does point out any of the newer bills on the report. Ms. Thekan provided that if there are any questions when reviewing the Check Disbursement Report to be sure to ask them at the Finance Committee meeting. Peggy Connors provided that if two or three months of Check Disbursement Reports are kept they can then be referred back to, to see what bills are reoccurring bills. The Check Disbursement Report in the amount of \$1,324,121.07 was reviewed, discussed, and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the Check Disbursement Report for bills paid in the amount of \$1,324,121.07 as presented.

DISCUSSION: Millie Hofer stated that the wording for "Review Bills" was changed to "Review Check Disbursement Report" due to Mari Negro recognizing the fact that the wording should be changed to reflect accurately what was being done and she appreciates this very much. Karen Thekan stated that she wants to make sure that everyone understands why she is saying no to put manual work into the Check Disbursement Report to identify reoccurring bills. Ms. Thekan stated that the summary that is now being provided on the Check Disbursement Report is done manually by the one finance staff person which takes time to do. Ms. Thekan further stated to now ask this staff person to do another job manually, to mark everything that is a reoccurring bill, is asking quite a bit of one individual who does all of the accounts payable and accounts receivable. Ms. Thekan stated that as time goes on and three months of Check Disbursement Reports are looked at, an individual will see the similarities as to what is reoccurring. Ms. Hofer asked if the issue of identifying reoccurring bills could be readdressed at another time as it would make it easy for a Board member to look at an entire list of bills. Ms. Thekan stated there is not the possibility that another individual will be hired so there is no need to revisit the issue of identifying reoccurring bills in the future.

Ann Martin excused at 4:50 p.m.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

3. **ISSUE:** Review Financial Statement - August 2010

The committee reviewed August 2010 financial statement and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the August 2010 financial statement.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Old Rate	New Rate	Change
a.	Lawrence Pollack, Ph.D.	Fully Licensed Psychologist	\$135/hr	\$135/hr	n/a
This is a renewal agreement for a fully licensed psychologist.					
b.	Beacon Residential Services	Specialized Residential	\$397/day	\$615/day when not in school. \$50.00 less/day when at school	Inc. \$218/day
Initially this addendum to the Beacon contract was approved at the \$397. Due to behaviors and the need to increase staffing the rate was increased to \$615. This rate will be reviewed every 30 days.					
c.	Virginia Freeborn	Psychologist Services	\$60/hr and \$30/hr for travel	\$70/hr and \$35/hr for travel	Inc of \$10 & \$5
NBHS is need of a Behavior Psychologist to be a part of the Behavior Management Review Committee.					
d.	Dr. Van Holla	Psychiatric Services	90801-Intake/Assessment - \$260 90805-Individual Session/Med.Review 20-30 minutes - \$125 90807-Individual Session/Med. Review 40-45 minutes - \$180 90862-Medication Review - \$100	90801-Intake/Assessment - \$265 90805-Individual Session/Med.Review 20-30 minutes - \$130 90807-Individual Session/Med. Review 40-45 minute - \$185 90862-Medication Review - \$100	Increase of \$5.00/ event
Renewal agreement for psychiatric services for several local clients through single case agreements					
e.	The Drug Store	Pharmacy Services	1. \$300.00 per month flat fee for up to 125 consumers in the system	1. \$300.00 per month flat fee for up to 125 consumers in the system	No change

			2. \$2.00 per person per month for each additional consumer over the 125. 3. No additional delivery charges. All deliveries will be made to Northpointe offices or group homes.	2. \$2.00 per person per month for each additional consumer over the 125. 3. No additional delivery charges. All deliveries will be made to Northpointe offices or group homes.	
f.	Trico	Vocational Services	\$580,800/yr	\$670,000/yr	Inc of \$89,200/yr
This is an addendum to the 9/1/09 to 9/30/10 contract to add additional monies due to an increase in the number of consumers and an increase in their work hours for the past year.					
g.	Trico	Vocational Services	\$580,800/yr	\$620,000	Inc of \$39,200
Renewal agreement for Vocational Services for Dickinson and Iron Counties for 10/1/10-9/30/11.					
h.	Dickinson & Iron Community Service Agency	Dementia Day Care		\$32,305 for FY2009-10	n/a
This is a new agreement for the Family Ties Program to provide day services to persons with dementia in Dickinson and Iron counties.					
i.	Dickinson Iron Community Service Agency	Dementia Day Care		\$50,000/yr for FY2010-11 and FY2011-12	n/a
This is a new agreement for the Family Ties Program to provide day services to persons with dementia in Dickinson and Iron Counties with the funding being paid through a block grant.					
j.	Mary VanHaute	Suicide Prevention	\$30.00/hr	n/a	n/a
This is a new agreement with Ms. Van Haute to work with Bill Reid to implement and support a suicide prevention network in Dickinson and Iron Counties					
k.	NorthCare	Medicaid & ABW Subcontracts	No Change	No Change	
Extensions of the Medicaid and ABW subcontracts for month of October.					
l.	Department of Human Services (DHS)	DHS Eligibility Worker	n/a	\$11,144.51	n/a
A DHS worker will work at Northpointe 10 hours a week to assist consumers in signing up for Medicaid and help with spend-downs.					

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve all contracts as noted above. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

5. Miscellaneous

- **ISSUE:** Roofing Bids

Bill Adrian provided that Whispering Pines South is in need of a new roof and Request for Proposals (RFPs) were done. Mr. Adrian reviewed the three RFPs received and addressed questions.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve awarding the roofing of Whispering Pines South to Svinicki Roofing & Contracting in the amount of \$6,650.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

- **ISSUE:** 4-Wheel Drive Vehicle Bids

Bill Adrian provided that Northpointe would like to purchase a 4-wheel drive vehicle which will be used by the ACT program in Kingsford. A vehicle from Kingsford will be transferred to Menominee to replace a vehicle that was taken out of commission there. Mr. Adrian provided that RFPs were done, reviewed the four RFPs received, and addressed questions.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the purchase of one (1) 2011 Ford Escape from Town & Country Ford at a cost of \$18,775.00. Miscellaneous questions were addressed by Mr. Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

- **ISSUE:** Lift Van Bids

Bill Adrian stated that a new lift van needs to be purchased. Mr. Adrian stated RFPs were done and reviewed the one RFP received. The new lift van will replace a 1993 lift van in Menominee County that has high mileage. Mr. Adrian stated that the 1993 van will not be taken out of commission at this time and will be used as a back-up for the time being. Mari Negro stated that she does not understand why this van would be used as back-up if it was being taken off the road as not being road worthy. Why replace it if it is useable? Mr. Adrian stated that this van cannot be used for long van runs and will just be used for short runs as it is not trustworthy for long runs. Ms. Negro asked if this van would be safe to continue to use. Mr. Adrian stated that it was safe to use, staff or consumers are not being put at risk, and at this time he hopes to just optimize the use of this van for short term runs or maintenance jobs. Mr. Adrian also stated that when this van breaks down parts on it will not be replaced. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve the purchase of one (1) lift van from Mobility Services at a cost of \$32,339.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

CHAIRPERSONS REPORT – K. Raether

- The Michigan Association of Community Mental Health Boards (MACMHB) Resolution regarding Choice was provided to Board members for their information. Karen Thekan stated that this issue has been on the agenda at the Board Association as they want all Board members to receive a copy of the Choice Resolution. This will go up for vote at the General Assembly meeting in Traverse City.
- There have been several requests for the recording of Board meetings from Board members who are not able to attend a Board meeting. This was brought to Ms. Raether's attention that this may become a problem as it is time consuming and costs extra money as it takes time from IT staff and Mary Wendt. Ms. Raether stated that a question for discussion is "Do Board members feel that the Board minutes are adequate or do individuals want to come to the Northpointe office to listen to the Board meeting recording". Discussion ensued and consensus was to download the Board meeting and committee meeting minutes to a CD or flash drive so they will be readily available if requested.

Peggy Connors and Marylee DeGrave excused at 5:30 p.m.

- The Great Lakes Executive Committee recently met at the conference that was held in the Soo.
- The MACMHB Fall conference is October 18 & 19 in Traverse City. If anyone would like to attend the conference they will need to let Mary Wendt know by September 29.
- The Annual Recipient Rights training was provided in a self-study for Board members. Once this information is reviewed the acknowledgement form, that is enclosed in the self-study, needs to be sent back to Mary Wendt.
- An e-mail was received from the Board Association regarding the legislation of consolidation to get down to 18 Community Mental Health (CMH) agencies. The Board Association would like feedback from CMHs regarding consolidation. Karen Thekan stated that this issue was also discussed at the state directors' meeting. The discussion centered around that the Board Association has not taken a formal position on this issue which is Senate Bill 421. Ms. Thekan stated that this issue will also be presented at the General Assembly in Traverse City. Ms. Thekan stated that all of the directors were encouraging the Board Association to come out in opposition of Senate Bill 421. Discussion ensued and questions were addressed by Ms. Thekan. Joan Luhtanen stated that a motion from this Board might be helpful.

Action: A motion was made by J Luhtanen, supported by B. Lang that the Northpointe Board opposes Senate Bill 421 for the Upper Peninsula. **Motion carried unanimously.**

GREAT LAKES RURAL MENTAL HEALTH ASSOCIATION (GLRMHA) CONFERENCE REPORT

Karen Raether stated that she, Mari Negro, Millie Hofer, Chris Spence, and Karen Thekan recently attended the GLRMHA conference in the Soo.

- Mari Negro stated that the conference was very educational and had interesting speakers. Ms. Negro stated that she enjoyed the speaker, Ken Ratzlaff from Beacon, and was impressed with the culture of gentleness presentation. Ms. Negro also stated that she was glad for the opportunity to network with other Board members as this was beneficial and one of the biggest things she took away was the terminology, "consumer". Ms. Negro stated that the terminology "consumer" has always bothered her and would like to challenge everyone at the meeting to take that out of their vocabulary.
- Millie Hofer stated that she enjoyed Dr. Jan Cools presentation on children that are over-medicated. Ms. Hofer stated that instead of psychotropic medications being used to treat children that behavioral psychologist should be used instead. Ms. Hofer stated that she is asking Northpointe if there is any future outlook in having a behavioral specialist instead of medicating children. Karen Thekan stated that WendySue Miljour is a behavioral psychologist at Northpointe and does work with children but is limited in her time with them. Ms. Thekan also stated that Connie Smith, Northpointe Occupational Therapist, also works with children and does wonders with them. Ms. Hofer stated that she also attended a presentation by Bob Tremp who provided information on a lawsuit at Hiawatha. Ms. Thekan stated that governmental immunity has always been present and no one has challenged it but in a recent court case at Hiawatha, a family challenged it and the case went to the Court of Appeals who stated that the CEO and social workers have limited immunity. Ms. Hofer asked if Board members are covered under malpractice, i.e., how are Board members protected, what is the coverage amount, etc. Bill Adrian stated that John Katona, Northpointe's insurance agent, presents at a Board meeting every fall and can provide this information when he presents at the October Board meeting.
- Chris Spence stated that she enjoyed the culture of gentleness and Dr. Joe Cools presentations. Ms. Spence stated that she was very impressed on the information Dr. Cools provided.

- Karen Thekan stated that she has Dr. Joe Cools presentation on Access and if anyone wanted a copy of this information Mary Wendt would provide it to them. Ms. Thekan also stated that once the NorthCare regional financial presentation information was received it would be provided to all Board members.
- Mari Negro stated that Ms. Raether should relate to the Great Lakes conference committee that they did an excellent job.

CEO REPORT

Ms. Thekan stated that her September 2010 CEO report was in Board packets; she provided the following updates and highlights:

Federal Activity:

- Luanne Guiliani and Ms. Thekan recently attended a supported employment conference in Gaylord.
- The DCH budget was passed on September 21: Medicaid received a 1.4% increase and will be reinstating vision, dental, and podiatry services; the GF cut will be \$5.4 million; and the Hab Support Waiver slots will continue to be frozen.
- The Member Services Committee met on September 22 and an issue that will be discussed at the Traverse City conference will be expanding the membership of the association. They want to expand and allow provider groups and advocacy groups to have a vote at the executive committee.

Regional Activity:

- ELMER will be 1 year old on October 1 and is going very well. DCH was at NorthCare this week doing their follow-up review and the auditors provided that they like the ELMER system. Improvement will continue to be made in ELMER and the next big ELMER project will focus on the medical piece.

Local Activity:

- Beth Farragh has been actively involved in the Question, Persuade, and Refer (QPR) suicide training. Bill Reid and Ms. Farragh have been providing QPR training to the schools and has been very well received by the community.
- Bill Adrian and Ms. Thekan will be attending the Dickinson County public budget hearing for Northpointe's appropriation on October 4.

OLD BUSINESS

- Approve Northpointe Board Policies
Karen Rather stated that approval of Northpointe Board Policies will be tabled until the October Board meeting. The policies will then be approved at the same time that the Northpointe Board By-Laws will be approved as there are additional changes that will be made to the by-laws.

Beth Farragh excused at 6:10 p.m.

- Approve Northpointe Board By-Laws
Karen Raether stated that Northpointe Board By-Laws will be further discussed for changes. Ms. Raether further stated that a change will be made under Finance Committee to read "the check disbursement report will be reviewed" instead of "bills reviewed". Ms. Thekan stated that the oath in the by-laws does not need to be changed as each county is in charge of administering the oath to Board members and the by-laws does state this correctly. Ms. Hofer also asked if the terms of office should be changed as the by-laws now state: "Terms of office shall be three (3) years from April 1 of the year of appointment as required by the Mental Health Code (330.224)" because when she and Karen Raether were reappointed they were only reappointed to a 2 year term. Karen Thekan stated that when Menominee County members were appointed to the Northpointe Board this past year, Menominee County decided to stagger appointments and not have everyone come up for reappointment at the same time. Ms. Thekan stated that the Board Code of Ethics is in the new Board member orientation but it is a CARF requirement that the Board does need to have a Code of Ethics. Ms. Thekan asked for discussion regarding leaving the Code of Ethics as part of the by-laws. Discussion ensued and consensus is to have the Code of Ethics be a stand alone document and have it included in the annual Board Ethics training.
- Approve Northpointe Strategic Plan for FY 2010-11 & 2011-12
Karen Thekan stated that she has not received any further input from anyone after the Strategic Plan was reviewed in August so she is assuming as it is written it is fine to approve and requested a motion to approve it. **ACTION:** A motion was made by J. Luhtanen, supported by C. Spence to approve the Northpointe Strategic Plan for FY2010-11 and FY 2011-12. **DISCUSSION:** Mari Negro stated that she did not find any real goals in the Strategic Plan itself for the Board. Karen Thekan asked for an example of what this would be. Ms. Negro stated that she assumes the Board has to

have some sort of goals they are looking at achieving, i.e., how to be more effective, better Board members. Ms. Thekan stated that the Strategic Plan is not written in stone and goals for the Board can be looked at in the future.

Motion carried unanimously.

- Great Lakes Rural Mental Health Association Donation

Ms. Raether stated that this issue was discussed at the August Board meeting and was deferred until this Board meeting. Board members were to think about which non-profit organization they would like to donate the \$1,000 to which is being made available by the GLRMHA to each U.P. community mental health agency. Ms. Raether stated that Great Lakes is a non-profit organization and the \$1,000 donation is extra money that was left over from Great Lakes conferences. Discussion ensued and questions were addressed by Ms. Raether.

ACTION: A motion was made by J. Luhtanen, supported by C. Spence that Northpointe designate that \$500 be donated to the Menominee Special Olympics Organization and \$500 be donated to the Dickinson-Iron Special Olympics Organization pending that that Special Olympics is a non-profit organization. **Motion carried unanimously.**

NEW BUSINESS - No new business

BOARD PREROGATIVE

- Karen Thekan stated that she did not mention this above under her CEO report and wanted Board members to know that Mike Head provided a DVD for each CMH on "Healing Neen". The DVD is about a crime victim with mental illness being in and out of jail and is available for check out through Mary Wendt.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:28 p.m.

The next regular monthly Board meeting is scheduled for October 28, 2010, in **Kingsford, Michigan beginning at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary