

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Monthly Meeting**

**MINUTES**

**703 Second Ave., Iron River, Michigan**

**July 21, 2011 - 1:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 1:00 p.m. Ms. Raether stated that Peggy Erickson is a new member on the Northpointe Board of Directors who was appointed by the Dickinson County Commissioners. Ms. Raether stated that Ms. Erickson will be a welcome addition to the Board but was not able to be at today’s Board meeting. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	*X			Martin, Ann	X		
DeGrave, Marylee	*X			Negro, Mari	*X		
Erickson, Peggy		X		Raether, Karen	X		
Hofer, Millie		X		Plumley, Robert			X
Lang, Bernie	X			Spence, Christine	*X		

\*(VTC-Video Television Conference from Northpointe Kingsford Office)

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, \*T. Wendt, G. Takala, M. Wendt

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE AGENDA:** There were no additions to the agenda

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** P. Connors; supported by J. Luhtanen. **Motion carried unanimously**

**APPROVAL OF THE MINUTES:**

The June 16, 2011 Board minutes will be corrected as follows: Ann Martin stated that under Issue #3-Contracts it should state: “A motion was made by A. Martin, supported by M. Negro to table Dr. Razdan’s contract until more information is received and will be acted on no later than the July meeting”. There were no other additions or corrections to the minutes from the Regular Board of Directors meeting on June 16, 2011.

**ACTION:** A motion was made to dispense with reading the minutes from the June 16, 2011 Regular Board of Directors meeting and approve as corrected as stated above.

**Motion by:** A. Martin; supported by P. Connors. **Motion carried unanimously.**

**PRESENTATION:** Northpointe Retirement Plan – Terri Wendt

Terri Wendt, Human Resources Directors, provided an informational handout on retirement plans that Northpointe offers to their employees. Ms. T. Wendt stated that there are four different types of retirement plans and reviewed each plan. Questions were addressed by Ms. T. Wendt.

**FINANCE COMMITTEE REPORT** – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,514,451.69 was reviewed and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. Negro to approve the check disbursement report for bills paid in the amount of \$1,514,451.69 as presented.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

2. **ISSUE:** Review Financial Report – June 2011

The committee reviewed the June 2011 financial report and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. DeGrave to approve the June 2011 financial report.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
A.	Ronald Corey	Transportation	6/1/11-5/31/12	n/a	\$50.00/day	new
	This is a new agreement for transportation services for one individual who requires a wheel chair lift van for two days per week from their home to Northern Pines Activity Center.					
B.	Catholic Social Services	Outpatient counseling	7/1/11- 6/30/12	n/a	90806 - \$70.00	new
	This is a new agreement for outpatient services for two consumers through self-determination single case agreements.					
C.	Birchwood AFC	Specialized residential	7/1/11-12/31/11	n/a	\$30/day	new
	This is an addendum to the current contract to add a rate for one consumer with declining health and increased personal care needs in the home.					
D.	Dr Amit Razdan	Medical Director and Psychiatric Services	10/1/11-9/30/14	\$145/hr. plus Expenses	Performance Payment	Performance Payment
	This is a renewal agreement for Medical Director and Psychiatric Services. The expenses include quarterly visits to Northpointe, air fare, motel, etc. The performance payment would be paid in December of each year, based on job performance and available funding as follows: Year 1 - \$6,000; year 2 - \$8,000 and year 3 - \$10,000.					
E.	Anderson Tachman	Fiscal Intermediary	8/1/11-7/31/12	\$170/mo.	\$175/mo.	\$5 inc.
	This is a renewal agreement with Anderson, Tachman to function as the fiscal intermediary for one consumer in Dickinson County through self-determination.					
F.	Whispering Pines	Lease Agreement	8/1/11-7/31/12	\$850/mo.	\$850/mo.	n/a
	This is a renewal agreement for them to lease the Carney home from NBHS					
G.	Whispering Pines	Residential services	8/1/11-7/31/12	\$129.05	\$129.05	n/a
	This is a renewal agreement for residential services at Whispering Pines South in Carney. They are currently licensed for 6 residents.					
H.	Superior Therapy Services	Occupational Therapy	7/1/11-6/30/12	n/a	\$59/hr. \$0.50/mile	n/a
	This is a new contract for occupational therapy for 30 hours per week.					

**ACTION:** A motion was made by C. Spence, supported by P. Connors to approve contracts A-H excluding contract D.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

**ISSUE:** Contract D

Additional information that was requested by the Finance Committee was reviewed by Karen Thekan. Ms. Spence stated that Millie Hofer voted nay at the July 18 Finance Committee meeting as she believed that the amount of patient hours being delivered by the psychiatrist does not justify the amount of money being spent.

D.	Dr Amit Razdan	Medical Director and Psychiatric Services	10/1/11 – 9/30/14	\$145/hr. plus Expenses	Performance Payment	Performance Payment
This is a renewal agreement for Medical Director and Psychiatric Services. The expenses include quarterly visits to Northpointe, air fare, motel, etc. The performance payment would be paid in December of each year, based on job performance and available funding as follows: Year 1 - \$6,000; year 2 - \$8,000 and year 3 - \$10,000.						

**ACTION:** A motion was made by C. Spence supported by P. Connors to approve contract D as stated above.

**DISCUSSION:** Karen Thekan stated that information was just received from Copper Country Community Mental Health on their psychiatric services and was provided to Board members. Peggy Connors stated that from everything she is hearing, from a clinical point of view, is that Dr. Razdan is doing a fantastic job. Ms. Connors further stated that she feels very strongly that since Dr. Razdan is doing such a good job, especially with children, that it is a bonus to have him as a psychiatrist on staff.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

4. Miscellaneous

- Administrative staff salaries were provided to Board members as they related to administrative General Fund (GF) costs and Karen Thekan followed-up on this information as there were some questions regarding the information provided. Millie Hofer provided that site directors, group home managers, utilization review manager, community support director, DD manager; anyone who is a manager, all fall under the umbrella of administrative and requested that these additional salaries also be provided. Karen Thekan stated that these additional salaries were provided to Board members in their Board folders.
- Bill Adrian provided that Northpointe placed an ad in the local newspapers for vehicle bids. This issue will be brought to the Finance Committee at their August meeting. Mr. Adrian also provided that Northpointe’s cell phone plan has been restructured and cell phone cost has now been cut in half. Mr. Adrian addressed miscellaneous questions regarding Northpointe’s restructured cell phone plan.
- Karen Thekan provided that the phone systems in the Iron River and Menominee offices need to be upgraded and information will be presented to the Board in the near future on this issue.

Peggy Connors excused at 1:45 p.m.

**RECIPIENT RIGHTS COMMITTEE REPORT** – M. DeGrave

Ms. DeGrave highlighted the following from the Recipient Rights Committee meeting:

1. Review of Recipient Rights Operating Budget

The Recipient Rights operating budget was reviewed by Bill Adrian.

## 2. Quarterly Rights Office Report

The Recipient Right quarterly report for April, May, and June 2011 was reviewed by Kevin Newlin.

## 3. Recipient Rights Training

Trainings will be provided to Recipient Rights Committee member at the next few meetings on how complaints are investigated. At the July 18 meeting, Kevin Newlin reviewed a power point presentation training on allegations.

## **CHAIRPERSONS REPORT** – K. Raether

- Information regarding the formation of a NorthCare Advisory Council was reviewed by Ms. Raether. NorthCare is requesting that 3 Board members from each U. P. CMH be appointed to the advisory council. Discussion ensued and consensus was to appoint Karen Raether and Mari Negro to the NorthCare Advisory Council. **Action:** A motion was made by A. Martin, supported by J. Luhtanen to send the above two stated individuals from Northpointe to participate in one exploratory meeting of the NorthCare Advisory Council with a decision made upon further participation after that meeting. **Motion carried unanimously.**
- Karen Thekan's annual CEO evaluation is due August 3.
- A Personnel Committee meeting is scheduled for Thursday, August 18 at 3:00 p.m.

## **CEO REPORT**

Karen Thekan stated that her July 2011 CEO report was in Board packets; she provided the following updates and highlights:

### **Federal/StateActivity:**

- Lynda Zellar was appointed as the new Deputy Director of the Behavioral Health and Developmental Disabilities Administration. Ms. Zellar and Olga Dazzo will be attending the fall Great Lakes conference which will be a nice opportunity to meet them.
- The Department of Community Health is holding public forums and one is scheduled in Marquette on August 2 which will be a great opportunity for individuals to provide input on community health.
- Information on the future of integrated healthcare was e-mailed to Board members.
- Dual eligibles, individuals with Medicaid and Medicare, is also an issue being discussed at the State level to give this group of individuals to the health plan to manage their dollars.

### **Regional Activity:**

- The regional U.P. directors recently met and there will be three U.P. CMH directors who will be retiring within the next year. There will be a Medicaid rebasing of rates this fall and there will be another GF cut in the fall.

### **Local Activity:**

- Ms. Thekan and Bill Adrian will be attending the Menominee County Commissioner meeting in Hermansville on August 9 to talk about how Menominee County appropriations to Northpointe are used.

## **OLD BUSINESS** – No old business

## **NEW BUSINESS** – No new business

## **BOARD PREROGATIVE/AMBASSADOR MOMENT**

- Ann Martin commented on the suicide rate and how individuals are at a loss as they are not able to recognize the signs. Karen Thekan stated that Northpointe continues to do Question, Persuade, and Refer (QPR) training in the community and hopefully this will eventually have an impact to help individuals recognize and take action for individuals.
- Joan Luhtanen asked if there were any further updates on the State's plan for health insurance to be an 80/20 split. Bill Adrian stated that there are no further updates at this time to provide.

## **PUBLIC COMMENTS** – No public comments

## **ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 2:26 p.m.

The next regular monthly Board meeting is scheduled for August 18, 2011 in Kingsford, Michigan at 4:00 p.m.

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary