

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Mich.

June 21, 2012 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:00p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Connors, Peggy	X(vtc)*			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee		X		Negro, Mari	X		
Erickson, Peggy		X		Raether, Karen	X		
Hofer, Millie		X		Spence, Christine	X		
Lang, Bernie	X						

*(VTC-Video Television Conference from Northpointe's Iron River Office)

REPRESENTING ADMINISTRATION: B. Adrian, K. Thekan, T. Wendt, L. Dionne, J. Pelc, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS – No public comments

APPROVAL OF THE AGENDA: Karen Raether stated the agenda would be amended to move Unfinished Business after the Presentation and add the adoption of Municipal Employees' Retirement System (MERS) Resolutions to Unfinished Business and the Personnel Committee report will not be given as the Personnel Committee meeting was cancelled.

ACTION: Moved to approve the amended agenda as stated above.

Motion by: M. Negro; supported by J. Luhtanen. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on May 17, 2012.

ACTION: A motion was made to dispense with reading the minutes from the May 17, 2012 Regular Board of Directors meeting and approve as written.

Motion by: J. Luhtanen; supported by M. Negro. **Motion carried unanimously.**

PRESENTATION: Information System (IS) Update – Josef Pelc

Josef Pelc, Northpointe IS Director, provided a PowerPoint presentation on IS 2012 status updates. Mr. Pelc reviewed past IS objectives and the current status of IS projects. Peggy Connors thanked the IS department staff for all of their hard work they do for Northpointe. Questions were addressed by Mr. Pelc.

UNFINISHED BUSINESS

- MERS Resolutions

Karen Raether stated that there are two different MERS resolutions as follows:

ISSUE: MERS Resolution for Full-Time, Part-Time, and Paraprofessional Employees

Ms. Raether read the above MERS Resolution. (This MERS resolution can be found as an attachment to these minutes).

ACTION: A motion was made by J. Luhtanen, supported by C. Spence to move to adopt the MERS Resolution for Full-Time, Part-Time, and Paraprofessional Employees as read.

DISCUSSION: Ms. Raether asked if there were any discussion regarding the above MERS Resolution. Miscellaneous questions were addressed by Terri Wendt.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee			Negro, Mari		X
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Spence, Christine	X	
Lang, Bernie	X				

Motion carried: 7 ayes; 1 nay.

ISSUE: MERS Resolution for Full-Time, Part-Time Administrative Employees not in MERS DB Plan
Ms. Raether read the above MERS Resolution. (This MERS resolution can be found as an attachment to these minutes).

Action: A motion was made by J. Luhtanen, supported by C. Spence to move to adopt the MERS Resolution for Full-Time, Part-Time Administrative Employees not in MERS DB Plan as read.

DISCUSSION: Ms. Raether asked if there were any questions regarding the above MERS Resolution. No discussion.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee			Negro, Mari		X
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Spence, Christine	X	
Lang, Bernie	X				

Motion carried: 7 ayes; 1 nay.

CEO REPORT

Karen Thekan stated that her June 2012 CEO Report was in Board packets; she provided the following updates and highlights:

Federal/StateActivity:

- Hopefully by the end of summer it will be known where the public mental health system in the State of Michigan is moving. The Supreme Court will hopefully be rendering their decision on June 25 whether President Obama's healthcare reforms are constitutional or not. This decision is a big piece in the State of Michigan regarding Medicaid expansion.

P. Connors excused at 5:10 p.m.

- The Leadership group from the Board Association was told by the Department of Community Health that they will focus on the Medicaid waiver renewal first instead of the Dual Eligibles Plan.
- The State Directors' meeting and quarterly meetings were held on June 12-13 in Lansing. There are two different autism laws that will go into effect on October 1 for private insurance coverage and January 1, 2013 for Medicaid coverage. Ms. Thekan provided information on these laws and addressed questions.

Regional Activity:

- Joan Luhtanen, Mari Negro, and Karen Raether shared information from the spring Board Association conference they attended in May and all agreed it was a good conference.

Local Activity:

- Northpointe's Strategic Plan will need to be renewed and a copy of it will be provided to Board members for their review and input.
- The Northpointe consumer exercise group is up and running.

FINANCE COMMITTEE REPORT- C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. ISSUE: Review Check Disbursement Report

The check disbursement report in the amount of \$1,388,915.41 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. Negro to approve the check disbursement report for bills paid in the amount of \$1,388,915.41 as presented.

DISCUSSION: Karen Thekan stated that a question came up in the Finance Committee meeting in regards to an expenditure in the check disbursement report for funeral flowers. Ms. Thekan stated that she and Bill Adrian researched this and it is covered in the A87 circular federal guidelines which allows expenses and covered under employee/employer relations, employee morale as long as it is an established practice or custom which Northpointe does have a policy for.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee			Negro, Mari	X	
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Spence, Christine	X	
Lang, Bernie	X				

Motion carried unanimously.

2.ISSUE: Review Financial Report – May2012

The committee reviewed the May 2012 financial report and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. Negroto approve the May2012 financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee			Negro, Mari	X	
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Spence, Christine	X	
Lang, Bernie	X				

Motion carried unanimously.

3. ISSUE: Contract(s)/Agreement(s)

The committee reviewed the following contracts and recommended for Board approval.

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
A.	Superior Therapy Services	Occupational Therapy	7/1/12-6/30/13	\$59/hr. \$0.50/mile	\$59/hr. \$0.50/mile	n/a
This is a renewal agreement for OT services.						
B.	Goodwill Industries	Vocational Services	7/1/12-6/30/13	Skill Building – Type A - \$5.75, B - \$7.75 & C - \$9.75. Supported Employment \$20.00/hr. Enclave, \$30.00 Individual Placement	Skill Building – Type A - \$5.85, B - \$7.75 & C - \$9.75. Supported Employment \$20.00/hr. Enclave, \$30.00 Individual Placement	\$.10 Increase in the base for skill building
Renewal contract for vocational services through Goodwill. The Skill Building rate is determined by consumer and the amount of direct staff assistance they require. Total amount for the year is \$420,000.00						
C.	Anderson Tachman	Fiscal Intermediary	7/1/12-6/30/13	\$175/mo.	\$180/mo.	Inc. \$5
This is a renewal agreement for fiscal intermediary services for one consumer in Dickinson County through self-determination.						
D.	Trico – Lawn Care	Lawn Care	6/1/12-ongoing	n/a	\$50/event	n/a
This is to add the Lighthouse to the Trico – Lawn Care contract.						
E.	Concerned Associates	Outpatient Therapy	6/11/12-12/11/12	\$110/event	\$110/event	n/a
This is a renewal agreement for outpatient therapy through self-determination for one consumer.						
F.	Elaine’s Haven House	Respite Care	6/7/12-6/21/12	n/a	\$35/day	n/a
This is a single case agreement with Elaine’s for respite for one individual.						

G.	Oak Crest Assisted Living					
This facility has been sold to Evergreen and will no longer be contracting with NBHS.						

ACTION: A motion was made by C. Spence, supported by A. Martinto approve contracts A-F and contract G as informational as noted above.

ROLL CALL

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee			Negro, Mari	X	
Erickson, Peggy			Raether, Karen	X	
Hofer, Millie			Spence, Christine	X	
Lang, Bernie	X				

Motion carried unanimously.

4. Miscellaneous

- The issue of Board per diems is being reviewed by Northpointe’s attorney and at this time no information has been received regarding an opinion.
- Information from a finance workshop from the spring Board Association conference was provided by Millie Hofer. Karen Thekan stated that this information was provided Board members, it will be incorporated into the Board orientation manual, and possibly will be a future Board presentation.

PLANNING COMMITTEE REPORT- J. Luhtanen

Ms. Luhtanen highlighted the following from the Planning Committee meeting minutes:

1. **ISSUE:** Stakeholder Committee Meeting Report

The Stakeholder meeting was held in Kingsford on June 5, 2012.

ACTION: Information

2. **ISSUE:** Northpointe Quality Assessment & Performance Improvement Program (QAPIP) Change-Post NorthCare Site Review-May 15, 2012

Lisa Dionne stated that the Board reviewed and approved the QAPIP in April 2012 and when the NorthCare site review was conducted in May 2012 they wanted a change made to the QAPIP. Ms. Dionne stated that the change specifies the requirements that are reported to the State about events regarding consumer deaths, relocations, moving services to a different site and is under the risk management section.

ACTION: A motion was made by J. Luhtanen, supported by W. DeDie to approve the change made to the QAPIP. **Motion carried unanimously.**

3. **ISSUE:** 2nd Quarter Outcomes Report

The 2nd quarter Outcomes Reports was reviewed and some performance indicators discussed were: readmissions, home based, and health condition measures.

ACTION: Information

4. **ISSUE:** Satisfaction Data-First 6 Months of Fiscal Year 2012

The satisfaction data was previously reported on an annual basis and has now changed to report the data on a 6 month basis as there was a lot of data to review on an annual basis. The data reviewed was from October 2011 to March 2012 and the overall rates of satisfaction were high.

ACTION: Information

5. **ISSUE:** Corporate Compliance Complaint Report

Lisa Dionne stated that she was notified by a clinician that a consumer reported to the clinician that they had overheard a job coach at TRICO stating that TRICO was over-billing Northpointe for their services. Ms. Dionne stated that this incident was investigated by Northpointe and found to be unsubstantiated.

ACTION: Information

6. **ISSUE:** ELMER Survey

NorthCare recently conducted a regional ELMER user survey.

ACTION: Information

7. **ISSUE:** Highlights of QI Conference

Lisa Dionne stated that she recently attended a QI conference and highlighted information from the conference which she also stated is speculation until the resolutions are passed on Medicaid, Medicare, Dual Eligibles, health homes: a different reporting system will be done as reports will have to be provided to the Medicaid and Medicare systems; there will be new terminology-the term “carve-out” will no longer be used and this population

will be referred to as “special needs care”, the term “consumer” will be changed to “person” or “individual”, and the Developmental Disabled (DD) population will be referred to as “Intellectual Developmental Disability” (I/DD); critical incidents for the Hab.Waiver population will be strongly looked at; and it is anticipated by 2014 there will be 500,000 new individuals receiving Medicaid if the plan goes through.

ACTION: Information

8. **Miscellaneous**

- Northpointe is offering an exercise class for consumers in Dickinson County.
- A bachelor level social worker was recently hired in Menominee but there are still two master level social worker positions open there.
- Joan Luhtanen stated that maybe an option for Northpointe consumers would be to offer them computer training.
- The NAMI picnic is scheduled for July 26th at Runkle Lake.

CHAIRPERSONS REPORT - K. Raether

- The Great Lakes Executive Committee met on June 20. The Great Lakes fall conference is scheduled for September 9-11 at Kewadin Casino in Sault Ste. Marie.
- The NorthCare Advisory meeting is scheduled for June 25 in Marquette.
- The July 19, 2012 Board meeting is scheduled in Iron River at 1:00 p.m. Karen Raether asked for Board input regarding if the 1:00 p.m. meeting time is a problem for Board members to attend and should the meeting time be changed to 4:00 p.m. Discussion ensued.

ACTION: A motion was made by C. Spence, supported by M. Negro to change the July 19, 2012 Board meeting time from 1:00 p.m. to 4:00 p.m. in Iron River. **Motion carried unanimously.**

NEW BUSINESS- No new business

BOARD PREROGATIVE/AMBASSADOR MOMENT- No Board prerogative/ambassador moment

PUBLIC COMMENTS- No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:59p.m.

The next regular monthly Board meeting is scheduled for July 19, 2012 in Iron River Michigan at 4:00 p.m.

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary