

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Monthly Meeting**

**MINUTES**

**401 Tenth Avenue, Menominee, Michigan**

**May 26, 2011 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	*X			Martin, Ann	X		
DeDie, William	*X			Negro, Mari		X	
DeGrave, Marylee	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	*X		
Luhtanen, Joan	*X						

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, D. Block, M. Wendt, & \*T. Wendt  
\*(VTC-Video Television Conference from Northpointe’s Kingsford & Iron River Offices)

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE AGENDA:** Karen Raether stated the agenda would be amended to move the Michigan Association of Community Mental Health Board (MACMHB) Spring Conference Report from under Presentation to the Chairperson Report.

**ACTION:** Moved to approve the amended agenda as stated above.

**Motion by:** M. DeGrave; supported by A. Martin. **Motion carried unanimously**

**APPROVAL OF THE MINUTES:**

- There were no additions or corrections to the minutes from the Regular Board of Directors meeting on April 21, 2011.

**ACTION:** A motion was made to dispense with reading the minutes from the April 21, 2011 Regular Board of Directors meeting and approve as written.

**Motion by:** M. DeGrave; supported by M. Hofer. **Motion carried unanimously.**

**PRESENTATION:**

- Anderson, Tackman & Company-Audit Report for Fiscal Year (FY) 2009-10  
Karen Raether introduced Mr. Alan Stotz, an auditor from Anderson, Tackman & Company. Mr. Stotz reviewed Northpointe’s FY2009-10 audit report and addressed questions.

**FINANCE COMMITTEE REPORT** – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,715,579.34 was reviewed and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. Hofer to approve the check disbursement report for bills paid in the amount of \$1,715,579.34 as presented.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

**Motion carried unanimously.**

2. **ISSUE:** Review Financial Report – April 2011

The committee reviewed the April 2011 financial report and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. DeGrave to approve the April 2011 financial report.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

**Motion carried unanimously.**

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Dr Amit Razdan	Medical Director and Psychiatric Services	7/1/11-9/30/11	\$145/hr. plus expenses	\$145/hr. plus expenses	n/a
This is an addendum to extend the agreement for Medical Director and Psychiatric Services through 9/30/11. There are no changes to the terms of the current agreement. The expenses include quarterly visits to Northpointe, air fare, motel, etc.						
b.	Cornerstone AFC Homes	Specialized Residential	5/1/11-5/1/12	n/a	\$180/day	n/a
This is a new contract for specialized residential services for a resident moving from Berkley Court to Cornerstone per court order.						
c.	Riverside Psychiatric Group	Psychiatric Services	5/1/11-11/1/11	n/a	Psych. Eval. (90801)- 1 yr. \$442 Med. Rev. (90805)- 4/6 mo. \$274.55 or Med. Rev. (90862)- 4/6 Mo. \$192-95	n/a
This is a single case agreement for psychiatric services through self-determination for one consumer.						
d.	Schlaud AFC	Specialized Residential	4/1/11-8/31/11	\$45	\$70	Inc. \$25/day
This is an increase in the rate for one specialized contract individual at Schlaud's. This person was recently diagnosed with a significant contagious condition that requires isolation and constant disinfecting in the home and the person does not practice good hygiene. Therefore additional staffing and supervision/cleanup is required.						
e.	Mark R. Young, Inc.	Outpatient Counseling	5/15/11-4/30/12	n/a	\$70/hr.	n/a
This is a new agreement with Mark Young to provide counseling services to one person through self-determination and single case agreement.						
f.	Marquette General Hospital	ECT	10/1/10-9/30/11	\$675	\$675	No change
This is a renewal agreement for ECT services through MGH.						
g.	North Transport, Inc.	Transportation	5/1/11-4/30/12	\$.75/mile for one staff, \$1.00/mile for two staff & \$15.00/hr. wait time if over 2 hours	\$.90/ mile for one staff, \$1.25/ mile for two staff & \$15.00/hr. wait time if over 2 hours \$100.00 or actual	Increase of \$.15 for one person, \$.25/mi. for two and the

					mileage for cancellation	\$100 for cancell.
Renewal agreement for transportation services.						
<b>h.</b>	Dale Schmeiser	Dietary Services	5/1/11-4/30/12	\$50/hr. for services for up to 44 hr./mo. \$25/hr. for training	\$50/hr. for services for up to 44 hr./mo. \$25/hr. for training	n/a
This is a renewal agreement for dietary services. Dale provides menus and consultation in the homes and also with eating disorders, health issues, etc.						
<b>i.</b>	Penny Gregg	Speech Therapy	6/1/11-5/31/12	\$65/hr.	\$65/hr.	n/a
This is a renewal agreement for speech therapy services for two consumers through self-determination. There is limit of up to 2 hrs./month.						
<b>j.</b>	Birchwood AFC	Specialized Residential	5/1/11-12/31/11	n/a	\$40/day	n/a
This is an addendum to the current contract for the addition of new consumer at a specialized rate due to care needs. (Note: this home is licensed for 6 and Northpointe currently contracts for 2, this would make a 3 <sup>rd</sup> . Another contract consumer moved out, creating a bed for this consumer.)						
<b>k.</b>	Guardian Trac	Fiscal Intermediary Services	6/1/11-5/31/12	\$125/mo.	\$125/mo.	n/a
This is a renewal agreement for fiscal intermediary services to individuals who choose self-determination and hire their own staff.						

**ACTION:** A motion was made by C. Spence, supported by P. Connors to approve all contracts as noted above.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

**Motion carried unanimously.**

4. Miscellaneous

- It was asked by Millie Hofer if self-determination cases have impacted the budget. Bill Adrian provided that essentially they have not because if self-determination consumers were residing in Northpointe group homes the cost would be approximately the same.

Chris Spence excused at 4:55 p.m.

**CHAIRPERSONS REPORT** – K. Raether

- The Great Lakes Executive Committee met on April 28 and will meet again on June 7 to continue planning the fall conference. Great Lakes will be acting as the nominating committee for election of officers with elections taking place at the fall conference. If anyone has an individual they would like to nominate for an officer they can do so at this time or nominations can also be done from the floor at the fall conference. Marylee DeGrave stated that she would like to nominate Karen Raether as an officer on the Great Lakes Executive Committee.
- The Community Mental Health (CMH) U.P. Board Forum conference was held on May 6 & 7 in Gladstone and there were five Northpointe Board members that attended it.
- Ms. Raether stated that she attended the CARF entrance and exit interviews and was also interviewed by a CARF auditor. The CARF auditors provided 0 recommendations for Northpointe which is quite an accomplishment. Ms. Raether stated that the Northpointe administration and staff should be recognized and congratulated on this accomplishment.
- Ms. Raether read Beth Farragh's resignation letter from the Northpointe Board of Directors. The Dickinson

County Commissioners will be advertising to fill the remainder of Ms. Farragh's term on the Northpointe Board.

- MACMHB Spring Conference Report - Ms. Raether stated that she, Mari Negro, and Karen Thekan attended the spring conference in Kalamazoo. The plenary presenters were good and Ms. Raether stated that she attended workshops that assisted her in her position as Board Chairperson. A U.P. regional business meeting was held at the conference and it was voted on that a consolidation of committees be done. Karen Thekan stated that the

main theme and focus of Olga Dazzo's conference presentation was the integration of primary care and behavioral health. If anyone would like handouts from the conference contact Ms. Raether.

### **CEO REPORT**

Karen Thekan stated that her May 2011 CEO report was in Board packets; she provided the following updates and highlights:

#### **Federal/State Activity:**

- The House and Senate are hard at work to finish the budget by June 1. The preliminary budget good news was there will be a slight increase in Medicaid for the Pre-Paid Inpatient Health Plans (PIHPs) and the bad news is that General Fund (GF) dollars will again be cut. There will be an \$8.5 million dollar cut in GF and of that it will be split: \$3.4 million will come from administrative services and \$5.1 million will come from direct services to consumers. There are no details as to what will be cut from direct services and as more information is received Ms. Thekan will provide it.

#### **Regional Activity:**

- The U.P. regional CMH directors met on May 11 and regional concerns related to the Habilitative Waiver Program were discussed, all the U.P. regional CMH's ended their last fiscal year well, and the April Medicaid cut has not impacted services to any of the U.P. regional CMH's at this time.

#### **Local Activity:**

- The 15<sup>th</sup> annual NAMI/Northpointe was held on May 13 and attended by 110 individuals.
- A group of Northpointe consumers attended the Walk-a-Mile Rally in Lansing to get the message out about supporting recovery and reducing stigma.
- On April 20 the quarterly Northpointe meeting was held with all the county administrators and county sheriffs.
- A meeting was held with Peggy Erickson, Director of Physician Services at DCH, to discuss looking at different models of integrating primary health and behavioral health. A follow-up meeting will be held with Ms. Erickson and Northpointe to continue discussing this issue.
- Congratulations to both Deb Davis on 25 years of employment and Tim Zarling on 10 years of employment with Northpointe.
- The Northpointe Endowment fund has not had any recent contributions but is rebounding slightly after the market crash of a few years back.

**OLD BUSINESS** – No old business

**NEW BUSINESS** – No new business

### **BOARD PREROGATIVE/AMBASSADOR MOMENT**

- A Personnel Committee meeting is scheduled on Thursday, June 16, 2011 at 3:00 p.m. at the Kingsford office before the 4:00 p.m. Board meeting.
- Marylee DeGrave shared information on how she assisted an individual regarding services. Joan Luhtanen stated that she very much appreciated the NAMI luncheon and the helpful information she gained from the peer support presentation. Ms. Luhtanen also stated that she is not at all surprised that the CARF audit went well as all of the Northpointe staff are excellent and provided her congratulations personally to everyone in the organization. Ann Martin shared information on a 3 day excursion to Bay Cliff Camp specifically for autistic children and what a wonderful experience it was for them.

**PUBLIC COMMENTS** – No public comments

### **ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:50 p.m.

The next regular monthly Board meeting is scheduled for June 16, 2011 in Kingsford, Michigan beginning at 4:00 p.m.

---

Karen Raether, Chairperson

---

Peggy Connors, Secretary

---

Mary Wendt, Board Secretary