

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

March 28, 2013 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:02p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Connors, Peggy	X			Martin, Ann	X		
DeDie, William	X			Negro, Mari	X(4:09) pm		
DeGrave, Marylee	X			Nelson, John	X		
Erickson, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan		X		Zevitz, Michael, Dr.		X	

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS: No public comments

APPROVAL OF THE AGENDA:

(Request for additional agenda items or for any items contained in the consent agenda to be removed from the consent agenda and placed on the regular agenda for discussion).

The agenda was amended to cancel the Board Presentation-Information System Update and remove the Fiscal Year End 2012 Financial Report from the Finance Committee Meeting Report to Unfinished Business, remove the Personnel Committee Meeting Report and add Environmental Modifications to the agenda.

ACTION: Moved to approve the amended agenda as presented.

Motion by: M. DeGrave; supported by P. Connors. **Motion carried unanimously**

APPROVAL OF THE CONSENT AGENDA:

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the minutes from the February 28, 2013 regular monthly Board meeting
- b. Finance Committee Meeting Report-3/18/13
- c. Personnel Committee Meeting Report-3/18/13

The consent agenda was amended to cancel the Board Presentation-Information System Update, add the Fiscal Year End 2012 Financial Report to Unfinished Business and add the Personnel Committee Meeting Report to the agenda.

ACTION: Moved to approve the amended consent agenda as presented.

Motion by: C. Spence; supported by P. Connors. **Motion carried unanimously.**

PRESENTATION: The Board presentation was cancelled.

PERSONNEL COMMITTEE MEETING REPORT

Peggy Erickson stated that there are two recommendations in the Personnel Committee meeting report that will need further discussion by the full Board. Ms. Erickson stated that the first recommendation is that on an annual basis a compensation model will be evaluated for a wage adjustment to the wage scale as recommended by the Finance Committee at the beginning of the calendar year. In the past, wage scales have currently been adjusted on an individual basis and at this point there is no mechanism in place to adjust all wage scales based upon a cost of living wage.

M. Negro present at 4:09 p.m.

ACTION: A motion was made by P. Erickson, supported by C. Spence to annually adjust wage scales, across the board, by February 1 based upon a model for adjusting compensation upon a recommendation by the Finance Committee.

DISCUSSION: A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Erickson, Karen Thekan, and Bill Adrian.

ACTION: P. Erickson rescinded her motion; C. Spence rescinded her support.

DISCUSSION: This above recommendation will be brought back to the Personnel Committee to clarify what information/recommendations are being presented to the full Board.

Ms. Erickson stated that the second recommendation in the Personnel Committee meeting report is for further Board discussion regarding adjusting the nurse practitioner wage scale. Ms. Erickson also stated that information regarding nurse practitioner wage scales was provided from the Medical Group Management Association (MGMA) and reviewed this information.

ACTION: A motion was made by P. Erickson, supported by P. Connors to approve adjusting the nurse practitioner wage scale to \$85,000.00- \$115,730.00.

DISCUSSION: A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Erickson and Karen Thekan.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann		X
DeDie, William	X		Negro, Mari		X
DeGrave, Marylee	X		Nelson, John		X
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie		X	Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried: 6 ayes; 4 nays.

ENVIRONMENTAL MODIFICATIONS

Bill Adrian stated that bids were obtained for environmental modifications to a bathroom in a consumer's home and provided information on these modifications. Mr. Adrian reviewed the bids that were received and addressed miscellaneous questions.

ACTION: A motion was made by J. Nelson, supported by P. Erickson to approve the bid from BCP Construction for the above environmental modifications.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

CEO REPORT

Karen Thekan stated that Marylee DeGrave was not reappointed to the Northpointe Board of Directors and presented her with a certificate of appreciation and thanked her for serving on the Board. Karen Raether also thanked Ms. DeGrave for serving on the Board and on the Recipient Rights Advisory Committee. Ms. Thekan stated that her March 2013 CEO Report was in Board packets; she provided the following updates and highlights:

State/Federal Activity:

- The Board Association is recommending advocacy for Medicaid expansion and information was provided to Board members on this issue.

Local Activity:

- Ms. Thekan could not attend the March Iron County Commissioner meeting due to illness so she and Bill Adrian will now attend their April 9 meeting.
- Ms. Thekan represented Northpointe at the annual Women's Wellness Day event that was recently held.
- Tricia Brisson has been hired as the manager for the new Clubhouse program in Menominee.

A. Martin excused at 5:05 p.m.

- Northpointe will be welcoming back two employees, Jesse Gendron and Tim Ellison, from the National Guard troop that is returning after serving for the last year in Iraq.

NEW BUSINESS

- NorthCare By-Laws
Karen Thekan stated that Mari Negro, Dr. Zevitz, and Karen Raether have been participating, along with the regional CEO's, in developing the NorthCare By-Laws and a copy of these were provided to Board members for their information/review.
ACTION: A motion was made by M. Negro, supported by P. Connors approve the By-Laws of the NorthCare Network Regional Mental Health Care Entity. Miscellaneous questions were addressed by Ms. Thekan.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

- NorthCare Enabling Resolution
The NorthCare Enabling Resolution was provided to Board members for their information/review.
ACTION: A motion was made by P. Connors, supported by M. Negro to approve the NorthCare Enabling Resolution. Miscellaneous questions were addressed by Karen Thekan and Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

- Appointment of Interim NorthCare CEO
Karen Thekan stated that the NorthCare CEO is an interim position until the NorthCare Board becomes a legal entity in October and Bill Slavin has been named to this interim position.
ACTION: A motion was made by M. Negro, supported by J. Nelson to approve Bill Slavin as the interim NorthCare CEO. Miscellaneous questions were addressed by Ms. Thekan.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

UNFINISHED BUSINESS

- Fiscal Year End 2012 Financial Report ending September 2012
Karen Raether stated that this report was provided for Board members review in January and would need to be Board approved.
ACTION: A motion was made by P. Connors, supported by M. DeGrave to approve the Fiscal Year End 2012 Financial Report ending September 2012. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

CHAIRPERSONS REPORT - K. Raether

- The Michigan Association of Community Mental Health Boards (MACMHB) spring conference will be held in Grand Rapids from April 29-May 1. If a Board member would like to attend this conference they will need to let Mary Wendt know by April 12.
- A NorthCare Advisory meeting was held March 13 and the next meeting is scheduled for April 3 in Escanaba.
- A Nominating Committee was named to present a slate of officers for election at the April Board meeting: Chairperson-Chris Spence, Peggy Connors, and Mari Negro.
- A reminder was provided that it is not too late to make a donation to the CMH PAC 2013 annual campaign.
- Ms. Raether congratulated and thanked Bill Adrian on 35 years of service with Northpointe.
- Millie Hofer and Karen Raether will be the voting delegates for the MACMHB spring conference.
- Ms. Raether attended the NorthCare public forum that was recently held.

BOARD PREROGATIVE/AMBASSADOR MOMENT

- Chris Spence stated that Millie Hofer was selected to talk with Congressman Benishek at a town hall meeting that was recently held on a local radio station. Ms. Hofer talked about her concern on access for mental health services for mild-moderate individuals.
- Millie Hofer stated that she wanted to add the following comments to the February 28 Board meeting minutes under Public Hearing/Annual Budget: “The budget submission should be put into the State after the public hearing and after Board review. The service results were only talked about for Dickinson and Iron Counties and Menominee’s community needs assessment and results were not completed so they were not included in the assessment”.
- John Nelson stated that Tom Casperson and Ed McBroom will begin community meetings with one scheduled in Menominee on April 8. If anyone has an issues/questions send them to John Nelson to present at the community meeting.

PUBLIC COMMENTS

- Deb Davis, Northpointe employee, shared her concerns in regards to the wage scale discussion.

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:40 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, April 25, 2013 in Kingsford, Michigan at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary