

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive; Kingsford, Michigan

February 23, 2012 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari		X	
Erickson, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert	X		
Lang, Bernie	X			Spence, Christine	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, J. Pelc, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: P. Connors; supported by M. DeGrave. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the regular Board of Directors meeting on January 19, 2012.

ACTION: A motion was made to dispense with reading the minutes from the January 19, 2012 regular Board of Directors meeting and approve as written.

Motion by: J. Luhtanen; supported by P. Connors. **Motion carried unanimously.**

PRESENTATION: DIVER - Deb Davis

Deb Davis, Northpointe IT Business Analyst, provided a PowerPoint presentation on DIVER data for a 5 year comparison of clients served at Northpointe and cost per client. Ms. Davis also reviewed data on the top 30 highest cost Northpointe clients; Medicaid eligibles/Medicaid-Medicare client mix; a comparison for cost of services across the region; and compared to the State of Michigan for fiscal years (FY) 2009 and 2010. Questions were addressed by Ms. Davis.

CEO REPORT

Karen Thekan stated that her February 2012 CEO Report was in Board packets; she provided the following updates and highlights:

Federal/StateActivity:

- Ms. Thekan attended the winter Board Association conference and information from Lynda Zeller's presentation was provided to Board members for their review. The Dual Eligibles public forum is now rescheduled to March 23, 2012 at Marquette General Hospital and this forum can be video tele-conferenced from all three Northpointe office sites. The Dual Eligibles plan will be released March 5 and will be sent out for review before the public forum. The Dual Eligibles plan will set the stage for the rest of the reform of the public mental health system.
- The governor's budget is out for the next fiscal year and there are slight increases for behavioral health.
- There is legislative action for parity of autism in the private insurances and to put more money into Medicaid and MI Child for children with autism.

Regional Activity:

- The Pathways Board recently approved a new policy to reallocate Medicaid dollars to the U.P. Community Mental Health (CMH) agencies. Larry Pollack, Copper Country CMH director, will be retiring soon and Vicki Mikkola has been hired to replace him. The U.P. CMHs are involved in a State project to identify and offer

outreach/support to persons with developmental disabilities (DD) living in group homes with 5 or more beds or in a private residence. A letter will be sent out to individuals between the ages of 18-26 and 45-55 with a DD diagnosis living in a 5+ bed facility or living in their family home to see if they would like to live in a more independent living setting.

- The Board Association U.P. CMH regional board member forum will be held in Sault Ste. Marie, Michigan on September 11 and 12. The Board Association is asking for feedback on what presentations individuals would like to see presented at this forum.
- At the Board Association winter conference regional meeting officer nominations recommended were: Don Johnson for Secretary, Ed Woods for president, and Stephen Taub for first vice-president. John Basse is on the executive board with Lisa Hinkson as the alternate.

Local Activity:

- There have been a large number of consumers and staff with respiratory and influenza illnesses and a couple of group homes were on an informal quarantine. Staff have been working overtime and double shifts because of other staff being sick and Ms. Thekan stated that she wanted to recognize staff for going above and beyond during the last month.
- There are two Northpointe staff being deployed to Afghanistan: Jesse Gendron a case manager in Kingsford and Tim Ellison who works at Belgium Pointe. We wish them a safe return.

FINANCE COMMITTEE REPORT - C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,309,741.73 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the check disbursement report for bills paid in the amount of \$1,309,741.73 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari		
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. **ISSUE:** Review Financial Report – January 2012

The committee reviewed the January 2012 financial report and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the January 2012 financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari		
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

3. **ISSUE:** Contract(s)/Agreement(s)

The committee reviewed the following contracts and recommended for Board approval.

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
A.	Berkley Court	Specialized Residential	3/1/12-2/28/13	\$145/day	\$145/day	n/a
This is a renewal agreement for one person placed in Livonia.						
B.	Case Mgt. of	Case Mgt.	3/1/12-	T1017-CM \$100.00/Mo	T1017CM-	3% inc.

	Michigan	and Psych. Services	2/28/13	90806-Indiv. Therapy \$55.00/hr. 90853-Grp.Th. \$39.00/event H0032-Serv.Rev. \$45.00/Enc. H0032-IPOS Dev. \$55.00 90862-Med. Rev.\$75.00 T1002-Health Svs. \$30/Enc. T1001-HealthAsst. \$45.00/hr. 90772-Med.Admin. \$15.00/Enc. H0031-Psych.Asst. \$175/Enc. S9484-Crises Int. \$25.00/30 min.	\$103.00/Mo 90806-Indiv. Therapy\$56.65/hr. 90853-Grp. Th.\$40.17/event H0032-Serv. Rev.\$46.65/Enc. H0032-IPOSDev. \$56.65 Per Discipline-3 disciplines annual 90862-Med.Rev. \$77.25 T1002-Health Svs.\$30.90/Enc. T1001-Health Asst. \$46.65/hr. 90772-Med. Admin.\$15.45/ Enc. H0031-Psych. Asst.\$180.00/Enc. S9484-Crises Int. \$25.00/30 min.	
This is a renewal agreement for case management and psychiatric services to consumers placed downstate.						
C.	Birchwood AFC	Specialized Residential	1/1/12-12/31/12	\$58.30 w/o day program \$52.80 w/ day program	\$73.00 w/o day program \$70.00 w/day program.	Inc. of \$14.70/day
This is an addendum to the contract for specialized residential due to the increase medical care needs for one consumer.						
D.	Trico Opportunities	Vocational Assessment	1/25/12-9/30/12	n/a	\$200/encounter	n/a
This is an addendum to the current contract to add the Vocational Assessment service. Typically this service is funded through MRS but this particular consumer does not qualify for MRS services.						
E.	Adult Learning Systems	Specialized Residential	1/26/12-7/26/12	n/a	\$185.11/day	n/a
This is a new agreement with ALS for specialized residential for one consumer in the Spring St. home in Marquette.						
F.	St Jude's AFC	Specialized Residential	3/9/12-3/8/13	\$56.23/day	\$56.23/day	n/a
This is a renewal to our agreement for specialized residential services for one consumer living in Escanaba. This consumer requires supervision in the community at all times.						

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve all contracts as noted above.

ROLL CALL

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari		
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. Miscellaneous

- An addendum to the contract will be signed with the State because there were some minor language changes.

PLANNING COMMITTEE MEETING REPORT - J. Luhtanen

Ms. Luhtanen highlighted the following from the Planning Committee meeting minutes:

1. **ISSUE:** Review Applications and Appoint Members to Northpointe Recipient Rights Advisory Committee
Joan Luhtanen stated that there are three openings on the Northpointe Recipient Rights Advisory Committee, three applications were received, and all of these applicants are asking to be reappointed to the committee.
ACTION: A motion was made by J. Luhtanen, supported by M. DeGrave to approve the reappointments of Ceil Atanasoff, William Bouchard, and Loren Veesser to the Northpointe Recipient Rights Advisory Committee.
Motion carried unanimously.
2. **ISSUE:** Final FY 2010-11 Outcomes Report
The final FY 2010-11 Outcomes Report was reviewed by Lisa Dionne. Board members discussed in length the IPOS performance indicator continually not being met over the last year. Karen Thekan stated that this issue is continually addressed by clinical supervisors with clinicians. Miscellaneous questions were addressed by Ms. Thekan and Lisa Dionne.
ACTION: Information
3. **ISSUE:** Draft-Board Orientation Manual
A draft Board orientation manual was provided to all Board members for their review.
ACTION: After reviewing this orientation manual if anyone has additional input for changes/additions please let Karen Thekan or Mary Wendt know within the next two weeks.
4. **Miscellaneous**
 - Stakeholder Committee Meeting Report
The Stakeholder Committee meeting was held on February 7, 2012 at the Kingsford office. Lisa Dionne stated that the presentation at this meeting was provided by Fran McKay, Menominee Peer Support Specialist, on anti- stigma which generated a lot of discussion with committee members. Ms. Dionne also stated that Ms. McKay did a very good job on her presentation.
 - Joan Luhtanen stated that she had asked what the status was on providing an exercise group at the YMCA for consumers. Karen Thekan stated that Theresa Harvey and Connie Smith are in the process of putting together a health and wellness package which will include classes at the YMCA for consumers.

PERSONNEL COMMITTEE MEETING REPORT - B. Lang

Mr. Lang highlighted the following from the Personnel Committee Meeting that was held on February 23, 2012:

1. **ISSUE:** Benefits Discussion
Additional information on Northpointe staff benefits, retirement comparisons, and wage scales were further discussed.
ACTION: Ongoing Discussion
2. **ISSUE:** Defined Contribution Request for Proposal (RFP) Personnel Committee Representative
A Personnel Committee representative is needed on the review panel for the defined contribution RFPs.
ACTION: Peggy Erickson volunteered to be on the review panel for the defined contribution RFPs.
3. **ISSUE:** Clinical Provider Recruitment and Retention Plan
A draft of the Northpointe Clinical Provider Recruitment and Retention Plan was provided for review.
ACTION: This draft plan will be further reviewed for additional input at the March Personnel Committee meeting.
4. **ISSUE:** Demo of the Performance, Recognition and Review (PRR) Program
ACTION: This agenda item was tabled due to time constraints
5. **Miscellaneous**

- A Personnel Committee meeting is scheduled for Thursday, March 15, 2012 at 3:00 p.m.

CHAIRPERSONS REPORT

Karen Raether stated there is no chairperson report this month.

OLD BUSINESS - No old business

NEW BUSINESS - No new business

BOARD PREROGATIVE/AMBASSADOR MOMENT

- Joan Luhtanen stated she wanted to provide a big Thank You to the wonderful Northpointe staff for all of their excellent care and help they provide for her son and other Northpointe consumers.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:45 p.m.

The next regular monthly Board meeting is scheduled for March 22, 2012 in Kingsford, Michigan at 4:00 p.m.

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary