

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
December 10, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William	X(4:05 pm)			Negro, Mari	X (4:05 pm)		
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X		
Martin, Ann	X			Zevitz, Michael, Dr.			X

*(video television conference from the Northpointe Menominee office)

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin, supported by C. Spence to approve the agenda.

Chair Nelson stated he would like to amend the agenda to add NorthCare response to Board letter under presentation. **Motion carried unanimously.**

APPROVAL OF REGULAR BOARD MEETING MINTUES

Chair Nelson asked for a motion to approve the November 19, 2015 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Luhtanen supported P. Freeman to approve the minutes.

No discussion. **Motion carried unanimously.**

M. Negro & W. DeDie - present at 4:05 p.m.

PRESENTATION

- NorthCare Response to Board Letter

John Nelson stated he attended the December 9, 2015 NorthCare Governing Board meeting and provided information on NorthCare's response to the letter sent by the Northpointe Board. Discussion ensued.

ACTION ITEMS - There were no action items.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Check Disbursement-October 2015

Bill Adrian reviewed the following checks per Board member request: #76037-access services & Medicaid draw-down; #76073-van purchase; and #76085-internet provider. Consensus of the Board is that this item will move forward to the next meeting for approval.

b) Financial Statement-October 2015

Bill Adrian stated at the end of October there is \$184,000.00 in revenue over expenditures.

Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

c) Contracts-December 10, 2015

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	St. Mary's Hospital	Inpatient Psychiatric Care	1/1/16-12/31/16	\$1,210.00/day	Same	n/a
This is a renewal agreement for inpatient psychiatric care.						
B.	Schlaud AFC	Specialized Residential	1/1/16-12/31/16	\$454.11/day	Same	n/a
This is a renewal agreement for seven residents. Individual rates are determined by their level of care needs.						
	Randall Mattson	Sign Language Interpreter	1/1/16-12/31/16	\$20.00/hr.	Same	n/a
This is a renewal agreement for interpretation services as needed.						
D.	Kutha AFC	Specialized Residential	1/1/16-12/31/16	\$239.90/day	Same	n/a
This is a renewal agreement for six residents. Individual rates are determined by their level of needs.						
E.	Ihander AFC	Specialized Residential	1/1/16-12/31/16	\$65.97/day	Same	n/a
This is a renewal agreement for two residents. Individual rates are determined by their level of care needs.						
F.	His, Inc.	Specialized Residential	12/1/15-11/30/16	\$1,500.00/day	\$1,650.00/day	\$150.00/day increase
This is a renewal agreement for six residents. Individual rates are determined by their level of needs. This increase is due to an additional Individual moving into the home.						
G.	Birchwood AFC	Specialized Residential	1/1/16-12/31/16	\$141.28/day	Same	n/a
This is a renewal agreement for four residents. Individual rates are determined by their level of care.						
H.	Bellin Psychiatric Center	Inpatient Care	1/1/16-12/31/16	\$1,138.00/day	Same	n/a
This is a renewal agreement for inpatient care.						
I.	Adams Home	Respite	1/1/16-12/31/16	\$75.00/diem; \$9.50/hourly rate	Same	n/a
This is a renewal agreement for children's respite.						
J.	Marinette Co.- Anthony House	Crisis Residential	1/1/16-12/31/16	\$200.00/day	Same	n/a
This is a renewal for residential crisis services.						

Discussion ensued and miscellaneous questions were addressed by Bill Adrian and Jennifer McCarty. Consensus of the Board is that this item will move forward to the next meeting for approval.

J. Luhtanen - excused 4:30 p.m.

- **Review Board By-Laws**

Jennifer McCarty reviewed the Board By-Laws and stated that she provided possible revisions to them.

Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. Consensus of the Board is that the Board By-Laws with changes will be provided at the next meeting for discussion.

- **Review Board Policies**

Jennifer McCarty reviewed the Board Policies and stated that she provided possible revisions to them.

Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. Consensus of the Board is that the Board Policies will remain as is and provided at the next meeting for discussion.

P. Freeman - excused at 5:00 p.m.

- **December 17, 2015 Board Meeting**

Jennifer McCarty asked, as a follow-up, regarding the months there were two Board meetings scheduled back to back, the Board wanted a discussion if it was necessary to have the second meeting. Discussion ensued and consensus of the Board is the December 17, 2015 Board meeting will remain as scheduled.

- **Ad Hoc Committee Schedule**

Jennifer McCarty asked for a discussion as to when the Ad Hoc Committee will meet. Discussion ensued and an Ad Hoc meeting will be scheduled some time during the week of December 14.

- **CEO Report**

CEO report reviewed with the following additions:

Staff received information about the health care benefits and voluntary benefits; the Medicaid provider manual update came through regarding The Clubhouse guidelines that a new training is being required which will allow them to be accredited through the International Clubhouse Standards- there are grant dollars allocated for this training which Northpointe has applied for; the Medicaid Autism Benefit Expansion guidelines draft have come through and the program is likely being expanded up to age 21; The Federal Labor Standards Act (FLSA) released the date they will hopefully have a final rule to be issued in July 2016; there has been no update on the waiver consolidations; and for cost saving efficiencies the Infant Mental Health specialists will have-required supervision in-house.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **Outcomes Report-4th Quarter**

Janet Dehn provided her concerns with the services outcomes performance indicator in the report. Jennifer McCarty stated the management team has been discussing different options on how to improve upon this indicator. Miscellaneous questions were addressed by Ms. McCarty.

- **Office of Recipient Rights Annual Report - No discussion**
- **NorthCare Meeting Report - No discussion**
Consensus of the Board is to place these reports on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- **Feedback from Fall Conference in Traverse City**
Millie Hofer stated that she will provide a written report to the Board on the conference for discussion at the next Board meeting.
- **Ann Martin asked for the name, address of the NorthCare Board chair.** John Nelson stated that he will provide this information to her.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:25 p.m. The next regular Board meeting is scheduled for December 17, 2015 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary