



## Board of Directors Meeting

**Home Office:** Northpointe  
715 Pyle Drive  
Kingsford, MI 49802

**Meeting Date:** 6/4/2020

**Meeting Time:** 4:30 pm

**Meeting Location:** Via ZOOM

**ZOOM Information:** Online: [ZOOM](#)  
Dial: 1 646 558 8656  
Meeting ID: 906 779 0545  
Password: 1234

### Call to Order

J. Luhtanen, Chairperson, called the meeting to order at 4:36 p.m.

### Roll Call

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Dehn, Janet	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Negro, Mari	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent
Hafeman, Jan	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofer, Millie	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Pirlot, Kevin	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Thomas	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Martin, Ann	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

\* Zoom conference from alternate site      \*\* Telephone attendance

### Representing Administration

J. Cescolini, J. Lindow, V. Johnson

### Pledge of Allegiance

Withheld do to Covid - 19

### Public Comment

None

### Approve/Amend Agenda

J. Luhtanen requested approval or amendment of the agenda.

Action: J. Luhtanen would like to discuss The Great Lakes Rural Health Conference. Contract Grid for LoveJoy Community Services dated June 4, 2020. J. Cescolini would like to give update on Pandemic.

Motion by: K. Pirlot Second by: J. Hafeman to approve agenda as amended.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Motion approved unanimously.**

**Approval of Previous Meeting Minutes**

J. Luhtanen requested approval or amendment of the meeting minutes.

Action: Additional vote needs to be added to the contract vote.

Motion by: J. Hafeman Second by: A. Martin to approve minutes with corrections.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion approved unanimously.

**Presentation**

None

**New Business****Check Disbursement Report – April 2020**

J. Lindow review the Check Disbursement Report April 2020. Miscellaneous question asked by the board.

Outcome: Action Item next meeting

**General Fund & Priority List Reporting**

J. Cescolini review with the board. Miscellaneous question asked.

Outcome: Action Item next meeting.

**Strategic Plan Update**

J. Cescolini review the Strategic Plan with the board. Miscellaneous question addressed.

Outcome: Action Item next meeting

**Wage Review Update:**

J. Cescolini reviewed information about a wage increase. The Board would like a letter from Northcare showing the 3% pay increase to good at this time. J. Lindow discussed that she will get a timeline from payroll to how long it would like to implement pay increase.

Outcome: Action item next meeting.

**Annual Report Calendar (Draft)**

J. Cescolini review with the board the calendar for next year. Miscellaneous comments addresses. Once Covid-19 over we would like to get a picture of the board.

Outcome: Action item next board meeting.

**Group Home Census**

J. Cescolini informed the board group home staff have been doing the census online for consumers.

Outcome: Action item next board meeting

**Consent Agenda:**

Board agreed to a trial run with the Consent Agenda till September. In September they will vote and possibly draft a policy.

Outcome: Action item and Revisit in September.

**Great Lake Rural Mental Health Conference:**

J. Luhtanen informed the board that the conference is a good ahead in September.

Outcome: Action item next board meeting

**Pandemic Update**

J. Cescolini gave the board an update on the Pandemic team and groups. Miscellaneous questions addressed.

Outcome: Action item next board meeting.

**Contract Grid June 4, 2020 (LoveJoy Community Services)**

Action: Move to LoveJoy Community Service Contract Grid to ACTION item at present meeting.

Motion by: R. Roberge Second by: J. Hafeman to move LoveJoy Contract Grid to and ACTION item.

Roll Call Vote:

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Motion by:** R. Rob **Second by:** J. Hafeman to approve Contract Grid June 4, 2020 (LoveJoy Community Service)

Roll Call Vote:

Dehn, Janet <input type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Motion carried unanimously.**

**Miscellaneous Board/Committee Reports for Information**

CMHAM Weekly Update – May 22, 2020

NorthCare 2019 Fiscal Year Annual Performance Report.

**Outcome:** Action item next board meeting.

**Public Comment**

None

**Board Comment**

R. Roberge was omitted as a board member for Recipient Rights.

J. Luhtanen is concerned that the ISD will not be doing a summer program for children with Autism.

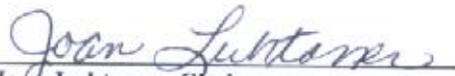
T. Korpi is wondering how construction is going in Iron River office. Asked if he could go visit the office. He was informed he need to call the office to make arrangement for visit.

K. Pirlot would like to know what has been done over the years with the cost of living increase.

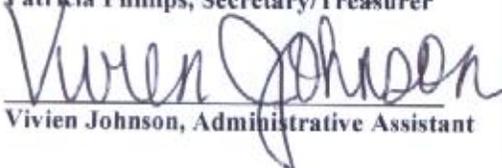
**Adjourn**

J. Luhtanen, Chairperson, adjourned meeting at 5:32 p.m.

The Next Regular Board meeting is scheduled for Thursday, June 18, 2020 via Zoom/telephone at 4:30 p.m.

  
Joan Luhtanen, Chairperson

  
Patricia Phillips, Secretary/Treasurer

  
Vivien Johnson, Administrative Assistant