NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Special Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
May 10, 2018 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:
Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Dehn, Janet	X *			Negro, Mari	X*		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Roberge, Robert	X			Phillips, Patricia	X		
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office
** Telephone attendance

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA
Chairperson Luhtanen asked for approval or amendment of agenda.
ACTION: Moved to approve agenda as presented.
Motion by: J. Hafeman supported by M. Hofer to approve agenda as presented.
Motion carried unanimously.

ACTION ITEMS

- **Time Sensitive Contracts**
  a. Contract Grid 4-26-18 (*TRICO AWC, Dale Schmeisser, TRICO Cleaning Dickinson Cty*)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A. **	TRICO Agency with Choice	FI/Respite	10/01/17 to 9/30/18	Rates determined by individual treatment plans	Rates determined by individual treatment plans	None
B.	Dale Schmeisser	Dietary Services	5/1/18 to 4/30/19	$50.00/hr. for Services $25.00/hr. for Payor Training	$50.00/hr. for Services $25.00/hr. for Payor Training	None
C. **	TRICO Cleaning	Dickinson Cty. Cleaning	4/24/18 to 4/23/19	$84.60/day	$87.98/day	$3.38/day

** Denotes Time Sensitive

b. Contract Grid 4-12-18 (TRICO Vocational)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A. **	TRICO	Vocational	10/1/17 to 9/30/18	Out of Home non-Voc hab. Or pre-Voc Hab. $11.64//hr. Monitoring at a distance - $12.08/hr. Supported/Integrat	Out of Home non-Voc hab. Or Pre-Voc hab. $12.51 Monitoring at a distance - $12.96 Supported/Integrated	$ .87/hr. $ .45/hr.

				ed Employment - $35.28/hr. Supported/Integrated Customized - $35.52/hr.	Employment - $37.86/hr. Supported/Integrated Customized $38.74/hr.	$ 2.58/hr. $ 3.22/hr.

** Denotes Time Sensitive

ACTION: Motion to move 4-12-18 TRICO Vocational and 4-26-18 Contract Grids to ACTION items at present meeting.
Motion by: J. Hafeman supported by P. Phillips to move Contract Grids 4-12-18 *(TRICO Vocational)* and Contract Grid 4-26-18 in entirety to ACTION items at present meeting.

K. Stankevich, Administrative Assistant, conducted the roll call

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Peretto	X	
Martin	X		Roberge	X	
McCole	X		Zevitz	X	
Negro	X		Luhtanen	X	

Motion carried unanimously.

ACTION: Motion made by J. Hafeman supported by P. Phillips to approve the TRICO AWC contract as presented.
Motion carried unanimously.

ACTION: Motion made by J. Hafeman supported by M. Hofer to approve TRICO Dickinson County Cleaning contract as presented.
Motion carried unanimously.

ACTION: Motion made by P. Phillips supported by J. Hafeman to approve Dale Schmeisser contract as presented.
Motion carried unanimously.

ACTION: Motion made by J. Hafeman supported by R. Roberge to approve the revised rates TRICO Vocational contract as presented.
Motion carried unanimously.

- **Lawn Care Bids**
  Board reviewed all bids and references received. Miscellaneous questions addressed.

ACTION: Motion made by J. Hafeman supported by P. Phillips to award the 2018 Lawn Care in Iron County to Gasperini Property Services.
Motion carried unanimously.

ACTION: Motion made by G. McCole supported by M. Hofer to award the 2018 Lawn Care in Dickinson County to TRICO.
Motion carried unanimously.

ACTION: Motion made by J. Hafeman supported by M. Hofer to award the 2018 Lawn Care at Maple Ridge to Anderson Landscaping.
Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Device and Media Control/Telecommuting Policy and Procedures**
  Discussed policy and procedures of Device and Media Control/Telecommuting. Concerns raised on HIPAA, cyber security, Agency insurance coverage, and staffing needs. IT Manager provided information on security, including that a policy/procedure with the elements included is required by HIPAA. Miscellaneous questions addressed.
  Outcome: Redrafting of the policy statement requested.

PUBLIC COMMENTS - None

BOARD COMMENTS
M. Hofer provided comments that included description of how she became an American citizen, the importance of respect for freedom of speech, and how it is important for everyone to move forward in a respectful manner.

ADJOURN
Motion made by J. Hafeman supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:40 p.m.

A Regular Board meeting is scheduled for Thursday, May 24, 2018 in Kingsford, Michigan at 4:30 p.m.

_____
Joan Luhtanen, Chairperson

_____
Patricia Phillips, Secretary

_____
Kelly Stankevich, Administrative Assistant